

TOWN OF SHEFFIELD  
COUNCIL ON AGING  
Final  
JULY 14, 2021  
SHEFFIELD SENIOR CENTER  
10:30 am

Board Members Present: Eileen Clarke  
Nadine Hawver  
Gillian Hettinger  
Michelle Harwood  
Sherry Graybeal  
Dick Goodwin

Absent: Dave Smith

Others Present: Kathie Loring, Executive Director  
Elaine Ireland, Assistant to Director  
John Gilligan

Vice Chairperson Nadine Hawver called the meeting to order at 10:30 am.

**APPROVAL OF MINUTES:** Motion to approve the Minutes of April 13, 2021 by Michelle and seconded by Sherry. Approved unanimously.

**REORGANIZATION OF COUNCIL:**

Michelle made a motion to nominate Nadine as the president and Gillian seconded it. It was unanimously approved. Nadine made a motion to nominate Michelle as the VP and it was seconded by Gillian and unanimously approved.

**DISCUSSION REGARDING PROGRAMMING SCHEDULE:** Kathie thanked the COA, BOH and BOS, as well as the MOW drivers for their help and support during the past 14 months. She also thanked Frank, Sherry and Elsie for taking care of the gardens as well as the volunteers for Community Meals "We are happy to be back to normal again."

Kathie reported that all programs are up and running with the exception of WII bowling and Art. WII bowling at the time does not have any interested participants. Art is scheduled to start up again in September. There was no USDA final disbursement.

Bingo is running but the cost to maintain it requires some additional money because of the low attendance. We are continuing to help with the Friday meal distribution program that Christ Trinity Church is administrating with Fairview. There will be an application to determine qualification. Farmers Market coupons are available and have started to be picked up. LEO is scheduled for July and August. There will be Wreath making with Nadine in August as well as The Friend's Ice Cream Social. The touchscreen at the reception desk has been replaced and is up and running.

**DISCUSSION REGARDING NEW PROGRAMS:** The Sheffield Town fair will be held on September 11<sup>th</sup>. The Friends will have a booth and the COA will be there to help. In September we will have our 3<sup>rd</sup> Thursday luncheon with returning guest, Ed the Wizard Big Y Flu clinic will be scheduled for September/October. There is a bus trip in the works for October to the Log Cabin in Holyoke with entertainment, Tribute to American Band Stand. We are planning on card making in September and October and we are working on a date for Jewelry making in October/November. We have invited the Great Barrington Senior Center to go along with us. Bright Lights, MGM, lunch and entertainment is another trip in the works for December. We are working on a date for Movie night with dinner. We are looking to have a Sheffield Police officer Forrest here to talk about Police Safety with K-9 Oden. Cynthia Casoff-Henry is interested in returning to the center for monthly Bereavement groups. She also offers some other programs such as End of Life Issues, Aging, Self Esteem workshops and Writing Your Own Obituary. Tarot Card Workshop 101 with Thea Basis is being considered with a charge of \$45/pp.

**DISCUSSION REGARDING EVENT ACKNOWLEDGING CLAUDIA MARTIN.** Kathie wanted to acknowledge Claudia Martin who will be moving to Florida. The Friends will be hosting an event in Claudia's honor. Kathie has invited the BOS and Town Hall to the event.

**UPDATE ON TRANSPORTATION:** Transportation is being covered presently with Steve as well as Elaine and Nadine who have finished all training requirements. We are not looking to hire anyone else at this time. Kathie is working on a transportation grant presently for financial assistance for riders on the van.

**CHAIRMAN ITEMS:** none

**FRIENDS ITEMS:** Eileen gave a recap of the meeting held with the Friends: August 5<sup>th</sup> There will be a luncheon in celebration of Claudia. August 19<sup>th</sup> there will be a reception open to the public for Claudia's Farewell. August 26<sup>th</sup> There will be an Ice Cream Social where an assortment of pre-packaged ice cream treats will be served. On September 11<sup>th</sup> there is a Town Fair scheduled at the town pavilion with pre-made individually wrapped finger foods. In October there are plans in the works for a Murder Mystery dinner and in November a Thanksgiving dinner.

**MEMBER ITEMS:** Nadine brought up the concern about traveling across the country and how people should be cautious regardless of vaccination status as there are people still getting sick even when vaccinated.

**PUBLIC COMMENTS:** Gillian expressed thanks to Kathie and Elaine for all their efforts during the past year and especially the help getting people appointments for their vaccinations Michelle moved to adjourn the meeting at 10:55 am, seconded by Nadine. The motion carried unanimously.

Respectfully submitted by,

Elaine Ireland  
Assistant to the Director

Documents Reviewed:  
Minutes