

TOWN OF SHEFFIELD
COUNCIL ON AGING
Final
December 7, 2021
SHEFFIELD SENIOR CENTER
10:30 am

Board Members Present: Eileen Clarke
Nadine Hawver
Michelle Harwood
Dick Goodwin
Sandy French
Sherry Graybeal

Absent: Dave Smith
Gillian Hettinger
John Gilligan

Others Present: Kathie Loring, Executive Director

Chairperson Nadine Hawver called the meeting to order at 10:30

APPROVAL OF MINUTES: Motion to approve the policy for Medical Emergency Procedures by Michelle and seconded by Eileen. Approved unanimously.

DISCUSSION OF MEDICAL EMERGENCY POLICY: Sherry made a motion to accept the procedure for implementing emergency procedures if there is an incident at the Senior Center with the removal of “if safe to do so” from paragraph seven.

Motion to adjourn by Michelle at 11:00, Sherry second.

Respectfully submitted by,

Elaine Ireland
Assistant to the Director

Documents Reviewed:
Minutes