

**TOWN OF SHEFFIELD
BOARD OF HEALTH
JANUARY 16, 2024
TOWN HALL FIRST FLOOR MEETING ROOM
5:30 PM
MEETING MINUTES**

Members Present: Pat Levine, Chair
Scott Smith
Eileen Clarke
Todd Ranolde
Joshua Webb

Others Present: Pamela Tambourine Board Administrator

Members of the Public: Jayne Smith SBPHC Shared Services Manager

Chair Levine called the meeting to order at 5:30 PM.

Discussion and Possible Action Regarding the FY25 Board of Health Budget:

The budget was reviewed, and no changes were made from FY24 to FY25.

S. Smith motioned, with a second from T. Ranolde, to approve the FY25 budget submittal and allowing Chair Levine to make additional future changes, if required. The motion passed 5-0

Discussion and Possible Action Regarding Housing Inspection /16 Lilac Lane:

The Chief of Police and Fire Chief have forwarded concerns about this property's condition and that there is not proper heating and electrical. An inspection has been requested.

S. Smith motioned to have Chair Levine authorize a housing and building inspection for 16 Lilac Lane, seconded by T. Ranolde. The motion passed 5-0

Public: Jayne Smith SBPHC Shared Services Manager

- Discussed funds available for training
- Training reimbursements
- Mileage reimbursement for travel to trainings
- Next meeting talk about revolving funds

E. Clarke motioned to adjourn the meeting, seconded by Chair Levine. The motion passed unanimously 5-0.

Chair Levine adjourned the meeting at 5:45 PM.

Respectfully Submitted by:



Pamela Tambourine
Board Administrator

Documents reviewed at the meeting:

- Board of Health Budget FY25
- 16 Lilac Lane File

*Board of Health
January 16, 2024 Meeting Minutes*