

Town of Sheffield
Board of Selectmen
Parks & Recreation Facilities Subcommittee Working Meeting

Virtual Meeting: Monday, April 13, 2020

Meeting Minutes

Attendees: Martin Mitsoff

Rene Wood

Members of the Public: 1

The virtual working meeting was called to order at 2:30pm to discuss the subcommittee's task of providing recommendations to the Board of Selectmen on how the town's parks and recreational facilities should be made known and available to the public and how to handle reservations for the same.

Picking up from the last meeting, a draft of M. Mitsoff's work, updated to reflect comments from the Town Administrator's review, was used as the basis for discussion.

In the ensuing discussion, the following changes were made:

- Page 1: The last paragraph was deleted; verbiage on donations added
- Page 3: Reservation form: Notation of type of usage – by family/friends or non-profit added. Note added that No For-Profit Usage Allowed. Box removed and 1st paragraph under Please submit removed as well as links to food establishment/caterers on Board of Health website. Added that above did not apply if brought own food.
- Page 5: Policies: removed several policies; simplified verbiage of others and left others in that had been struck through.

There were a few outstanding issues including whose email address would be used and MIIA's take on Town insurance risks in allowing bouncy equipment – especially bouncy houses – to be used at the Town Park. Email has been sent to MIIA for their input.

Revised documents of new layout on Town Recreational Facilities webpage, new reservation form and Policies for Town's Recreational Facilities, and 2 sets of subcommittee's minutes will be reviewed at the Board of Selectmen's next working session on Wednesday, April 15 at 2:30pm.

The meeting was adjourned at 3:02pm.

Respectfully submitted,

Rene Wood



Meeting Materials:

Draft update to reflect Town Administrator's comments