

**TOWN OF SHEFFIELD
COUNCIL ON AGING
APRIL 20, 2012
SENIOR CENTER- 26 COOK RD
WORKING MEETING
9:15 AM**

Members Present: Grace Campbell, Chairman
Anne Hyatt, Treasurer
Richard Magenis, Clerk
Jeff Browne
Dorris Van Deusen
Gail Ullman
Carol Sica
Michelle Harwood
Cathy Staropoli

Others Present: Rhonda LaBombard, Town Administrator
David Smith Jr, Board of Selectmen Chairman
Jennifer Goewey, Assistant to Town Administrator
John Arthur Miller- Senior Center Director
Barbara Fletcher- Assistant Senior Center Director

Members of the Public: Pauline Schumann
Janet Stanton

Chairman Campbell called the meeting to order at 9:15 am.

APPROVAL OF MINUTES:

Richard Magenis moved to approve the minutes from March 30, 2012 as amended, seconded by Jeff Browne. The motion carried unanimously.

EXPENSE REPORT:

Treasurer Ann Hyatt gave an expense report. Dorris Vanduesen moved to approve the expense report as submitted, seconded by Richard Magenis. The motion carried unanimously.

John Arthur Miller gave a budget and state formula grant update. Jeff Browne moved to approve the budget and state formula grant report as submitted, seconded by Dorris VanDuesen. The motion carried unanimously.

TABLE & CHAIR STORAGE:

Discussion ensued regarding the storage of table and chairs. Chairman Campbell submitted a proposed plan for the storage of table and chairs. Michelle Harwood read a letter regarding the storage of the table and chairs. It was consensus of the Board to authorize Jeff Browne to consult with Dale Smith on possible solutions for adequate storage of the table and chairs. This issue was tabled until the next meeting.

FLOWER BEDS:

Kiwanis has offered to purchase flowers for the Senior Center, and discussion ensued regarding the planting of the flowers. It was consensus of the Board that a member would attend a future Kiwanis meeting to discuss further.

OTHER BUSINESS:

Administrator LaBombard stated the Board of Selectmen voted to close the Senior Center for all elections.

Discussion ensued regarding the Activity Committee and possible outreach, specifically increased outreach to homebound seniors.

Discussion ensued regarding the donation of walkers and wheelchairs to the Senior Center.

Discussion ensued regarding funding for the Berkshire Visiting Nurse Association and what services would be provided for Fiscal Year 2013.

Discussion ensued regarding the furnace and the architectural error that occurred during the construction of the Senior Center.

Discussion ensued regarding the procedure for setting the agenda. The Senior Center Director and Chairman of the Council on Aging should set the agenda jointly.

PUBLIC COMMENT:

Pauline Schumann announced that the Friends of the Senior Center would be holding a tag sale on June 2, 2012, and that donations could be dropped off at the Senior Center on June 1, 2012.

The next meeting is scheduled for May 18, 2102 at 9:15 at the Senior Center.

Jeff Browne moved to adjourn the meeting, seconded by Anne Hyatt. The motion carried unanimously.

Chairman Campbell adjourned the meeting at 10:45 am.

Respectfully submitted:

Jennifer Goewey
Recording Clerk