

TOWN OF SHEFFIELD  
COUNCIL ON AGING  
JANUARY 15, 2015  
SHEFFIELD SENIOR CENTER  
6:30PM

Board Members Present: Kathy Staropoli, Chairman  
David Steindler  
Dorris Van Deusen  
Helen Johnston, Vice Chairman  
Michelle Harwood, Treasurer  
David A Smith, Jr.  
Patricia Hardisty

Others Present: Nadine Hawver, Interim Director

Chairman Staropoli called the meeting to order at 6:30PM

#### **APPROVAL OF MINUTES**

Review of the minutes of the December 18, 2014. There were a few grammatical corrections and Chairman Staropoli requested we state for the record in reference to Ms. Wood's statement at the December meeting about the process that the BOS went through moving towards a full-time director position. Ms Wood had stated that the COA did not ask for any other offer. Chairman Staropoli would like it stated that she and the COA did request a modification to the original offer and that is when the BOS came up with the increase based on education. Mr. Steindler moved the minutes be approved as corrected, seconded by Mrs. VanDeusen. The motion carried unanimously.

#### **EXPENSE REPORT**

Interim Director presented the COA and Formula Grant Budgets. Mr. Steindler requested that the budgets be presented through month-end and not to the meeting date. The change will be reflected going forward. Mrs. Van Deusen moved to approve and accept the budget as presented, seconded by Mrs. Johnston. The motion carried unanimously.

#### **INTERIM DIRECTOR REPORT**

Interim Director Hawver reported that things are humming along normally. The Friends of the Sheffield Senior Center have expressed an interest in having more COA attendance at the fundraisers they hold.

#### **CHAIRMAN ITEMS**

1. Chairman Staropoli announced that she and Town Administrator LaBombard interviewed 4 candidates this previous week. The top two will be interviewed by the BOS on January 16, 2015.
2. Chairman Staropoli updated the Board on the recent activity of the Transportation Committee. The committee met on Monday January 11<sup>th</sup> to review info shared by Selectman Wood. They also spoke with Bob Malnatti of BRTA to discuss the various options for the COA obtaining our

own van. Mrs. Staropoli will be attending a Transportation Grant writing seminar on the 23<sup>rd</sup>. Her understanding is the grants are due in Feb, with notification of our success by March 31<sup>st</sup>. the delivery date of the van is still not a guarantee.

**MEMBER ITEMS:**

Michelle Harwood presented a report of the recent and future activities of the Friends. She also informed the COA that at a recent meeting the Friends voted to have a plaque prepared to give to John-Arthur thanking him for his 8 years of service to the Friends.

**PUBLIC COMMENT** – None

**NEXT MEETING DATE** – Thursday February 26, 2015 @ 6:30PM

**ADJOURNMENT**

*Mrs. Van Deusen moved to adjourn the meeting at 7PM, seconded by Mrs. Hardisty. The motion carried unanimously.*

Respectfully Submitted by,

Nadine A Hawver  
Interim Director