

TOWN OF SHEFFIELD
COMMISSION ON DISABILITIES
Thursday, February 17, 2011
SHEFFIELD TOWN HALL UPSTAIRS MEETING ROOM
3:05 PM

Commission Members Present: Laura Grunfeld Interim Chair
Dave Wells [with the assistance of Nan Wells] (clerk)
Don Perry

Town Administrator: Joe Kellogg

The meeting opened at 3:05 PM (with the C.O.D. again meeting upstairs to accommodate Registrars who need to use the downstairs meeting room)

THE C.O.D. HAD ASKED TOWN ADMINISTRATOR JOE KELLOGG TO ATTEND THIS MEETING: The C.O. D. needed Administrator Kellogg's input regarding how the C.O.D. might interest and encourage new membership which will enable this Commission to continue many important projects we hope to address.

INTERIM CHAIR APPOINTED: Wells moved that Grunfeld be appointed Interim Chair. Perry seconded the motion and Grunfeld's appointment was unanimously approved.

APPROVAL OF MINUTES: Minutes of the Commission on Disabilities for January 25, 2011 were moved to be approved by Grunfeld, seconded by Perry, and unanimously approved as written.

C.O.D. MEETING TIMES CHANGED: Perry moved that the C.O.D. meet only on the 3rd Thursday of each month at 3:00 PM (once a month). This motion was seconded by Grunfeld and unanimously so approved with the understanding that a special meeting could be called with 48 hours posted notice.

RECRUITMENT OF NEW MEMBERS: The Wells recruitment poster was moved and unanimously accepted as ready for distribution after the change of contact person (Rhonda LaBombard) to the Sheffield Board of Selectmen. Discussion followed with suggestions on how to reach and interest Sheffield residents in filling openings we have on the C.O.D. Some of the suggestions offered on how we could reach do this were: Berkshire Record and Berkshire Eagle through Press Releases, Sheffield Times article, C.O.D. posters, new Senior Center Opening, and sending out a Town of Sheffield E-Mail Blast. Grunfeld moved that she would do the E-Mail "blast" and the News Releases to local newspapers and Perry, who had volunteered to do Poster

distribution, would do it and Wells would send final edited copy of the recruitment poster to Labombard for printing (a total of 30 copies in color needed – 12 for posting and 15+ to handout). Wells seconded Grunfeld's motion and it was unanimously approved.

HONORARY MEMBERSHIP:

WELLS ASKED LABOMBARD, WHEN ABLE, TO UPDATE C.O.D. WEB SITE INFO:

PROJECTS WE ALREADY HAVE ON THE TABLE AND STILL WISH TO ADDRESS

ARE: Membership, regular transportation to and from Sheffield, emergency transportation to best facility to properly address the emergency, door opener for Sheffield Town Hall, crosswalks, blinking light. Lyme Disease Seminar/Workshop, bench for entryway of Sheffield Town Hall, to continue information sharing on the C.O.D. web site, continue to collect disability information for inclusion in the "2012 RSVP Senior Calendar," to work on more effectively distributing to Sheffield Seniors the "2012 RSVP Calendars," to continue to build our disability data base, and to find a central place where we can house our Disability Resources' Library.

OUR NEXT SCHEDULED MEETING WILL BE MARCH 17, 2011 at 3:00 P.M._in the upstairs meeting room.

AGENDA: 1.) Berkshire Rides/CTAA Group Information Sharing Date 2.) Berkshire Disability Pride Day, Saturday, March 19 at the Berkshire Mall 3.) New membership recruitment 4.) getting our winter photos and findings regarding the Main Street/Rte 7 corridor 5.) Honorary Membership Certificate 6.) And any other business as necessary

Perry moved to adjourn this meeting, seconded by Wells, and unanimously so approved.

Grunfeld adjourned the meeting at 4:15 PM

Respectfully submitted:

Dave Wells [assisted by Nan Wells] Clerk