



Town of Sheffield
Commission on Disabilities
Town Hall – 21 Depot Square
P.O. Box 325
Sheffield Massachusetts 01257



Friday, March 20, 2015

[Friday, February 20, 2015 COD meeting had to be cancelled due to severe weather concerns]

Sheffield Senior Center

2:30 PM

Commission Members Present: Laura Grunfeld, Chair
Dave Wells, Clerk
Lakhan Verma
Absent: Gail Mullen [arrived at 3:00pm]
Visitors: Nan Wells

Grunfeld called the C.O.D. meeting open at 2:30 PM
Please note this meeting has been recorded as per request by the BOS

AGENDA ITEMS:

- 1.) **APPROVAL OF MINUTES:** *It was moved by Verma that the minutes of the Sheffield Commission on Disabilities for January 23, 2015 be approved. The Verma motion was seconded by Grunfeld, and with no further discussion, the minutes were unanimously approved as presented.*

- 2.) **UPDATE ON THE TOWN OF SHEFFIELD'S ADA SELF-EVALUATION:** *It was moved by Grunfeld that we have a shortened COD meeting this Friday and since Agenda Item #2 is not that time sensitive, that the COD take it up at our next meeting in April. Grunfeld's motion was approved by consensus.*

- 3.) **CHAIR'S AGENDA ITEMS:**
 - A. COD Facebook online presence: Grunfeld reported that she had received an E-Mail from the Sheffield Town Administrator, LaBombard, on March 5, 2015 which stated that the Sheffield BOS had taken up the subject of Boards and Commissions using Facebook as an On-Line Presence. The Select Board decided that any department that wished to have a Facebook page should submit a proposal to the BOS that would state why the department desired to have a Facebook page, who would be responsible for keeping it updated, what type of information would be listed, and how the specific department would monitor comments.

A. Continued

Grunfeld volunteered to set up a Facebook page "Sheffield, MA Disabilities' Information and Resources." The COD discussed the Facebook page and how we would respond to the Select Board.

- THE PURPOSE of the page is to serve as another vehicle for outreach into the community.
- CHARTS/LISTS [General Informational Resources we have gathered]:

Books and media available at or through the Sheffield Library that are relevant to people with disabilities.

Transportation services available to people with disabilities in South County.

Employment Resources... a list of agencies and organizations in Berkshire County providing services to people with disabilities who are seeking employment.

- AGENCIES AND ORGANIZATIONS PROVIDING SERVICES TO PEOPLE WITH DISABILITIES in Berkshire County may want to post information or a link on the page.
- STORIES of INTEREST to people with disabilities, by people from Sheffield, Berkshire County and around the world.

It was suggested that we might ask the Town Administrator/Town Attorney to provide an appropriate disclaimer that the COD could use on the Facebook page to indicate that we are sharing information but not recommending or endorsing it.

Grunfeld moved that she would write the proposal response, as requested by the Sheffield BOS, along with Wells [a sub-committee of 2] and when the proposal was deemed finished, it would be sent on to the Town Administrator and the Sheffield BOS. Verma seconded Grunfeld's motion, and with no further discussion, the Grunfeld motion was unanimously passed.

B. Mary Makuc article "Access to the Workplace" that appeared in the February/March *Sheffield Times*:

Many kudos to an article well done.

- Grunfeld to continue researching disability employment services and resources for chart.

4.) NEW BUSINESS:

- A. Age-Friendly Community Survey: a copy of which was handed out to each COD member. After discussion regarding the Survey's purpose, the very personal nature of the questions asked, concerns regarding anonymity of returns, members were left to decide for themselves whether they chose to fill out the questionnaire.

5.) COMMUNICATIONS:

- A. E-Mail regarding Legislative Breakfast Friday, April 10 informational flyer sent out by Sally Hunt of Berkshire County Arc.

The meeting was moved to be closed by Grunfeld and seconded by Wells, and with no further discussion, the meeting was unanimously moved to be closed at 3:10pm

Grunfeld adjourned the Sheffield C.O.D. meeting at 3:10pm

Respectfully submitted:

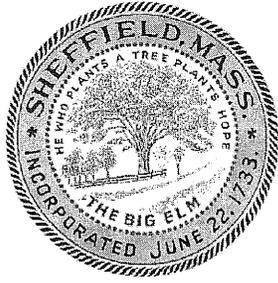
Dave Wells

Sheffield C.O.D. Clerk



The following documents were reviewed during the Commission's meeting and have been retained as required by Massachusetts Public Retention Policy:

- Mary Makuc article which appeared in the *Sheffield Times*, February/March, 2015 issue.
- Legislative Breakfast Friday, April 10, 2015
- LaBombard/BOS E-Mail request for Department Facebook On-Line Presence Proposal March 5, 2015



TOWN of SHEFFIELD
Commission on
Disabilities
AGENDA



The Commission will meet *Friday, April 17, 2015
at the Sheffield Senior Center at 2:30 PM

The following Agenda items are for review and possible action

1. Approval of the March 20, 2015 COD Minutes:
2. Facebook COD Proposal letter and BOS response, if any:
3. COD will work on the Town of Sheffield's 2015 ADA Self-Evaluation submission:
4. Discuss a possible new *Sheffield Times'* article:
5. Update on the local Blackboard Connect/Reverse 911 system, if any:
6. Designer Selection Committee update:
7. Chair's agenda items:
8. New Business:
9. Communications:

All agendas are subject to change and items requiring extensive discussion or prior research will be placed on a future agenda so that the issue can receive appropriate attention

***A larger print version of this AGENDA will be available, upon request,
at the Town Administrator's Office