

**TOWN OF SHEFFIELD
FINANCE COMMITTEE
FEBRUARY 24, 2016
TOWN HALL-UPSTAIRS MEETING ROOM
6:15 PM**

Committee Members Present: Colin Smith, Chairman
David J. Steindler, Vice Chairman
John James
David Macy
Julie Hannum

Others Present: Nadine A. Hawver, Board of Selectmen, Chairman
David A. Smith, Jr., Board of Selectmen
Andrew G. Petersen, Board of Selectmen
Rhonda LaBombard, Town Administrator
Alicia Dulin, Assistant to Town Administrator
Michael Ovitt, Treasurer/Collector
Karen Lindquist, Library Director
Pat Levine, Library Trustees

Chairman Smith called the meeting to order at 6:15 pm.

APPROVAL OF MINUTES:

Julie Hannum stated that there was a member of the public present at the February 17, 2016 meeting and it is not listed in the minutes. She suggested that members of the public be added under the others present column.

John James moved to approve the minutes from the February 17, 2016 meeting as amended, seconded by Julie Hannum. The motion carried unanimously.

Administrator LaBombard updated the Committee on the changes that were made to the FY17 budget since the last meeting.

FY17 BUDGET DISCUSSION AND REVIEW:

The following budgets were discussed and approved:

John James moved to recommend the approval of the Highway budget for Fiscal Year 2017 in the amount of \$559,207, seconded by David Macy. The motion carried unanimously.

Library Director Karen Lindquist and Library Trustee Pat Levine were present to discuss the FY17 Library budget. Discussion ensued. Julie Hannum moved to recommend the approval of the Library budget for Fiscal Year 2017 in the amount of \$163,042, seconded by David Macy. The motion carried unanimously.

Discussion ensued regarding a new copier for the Library.

Chairman Smith and Administrator LaBombard both updated the Committee on their conversations with Executive Director to the Council on Aging Jennifer Goewey regarding the Senior Center Exercise Class money. Julie Hannum moved to recommend the approval

of the Council on Aging budget for Fiscal Year 2017 in the amount of \$ 77,714, seconded by John James. The motion carried 4-0. David Steindler abstained.

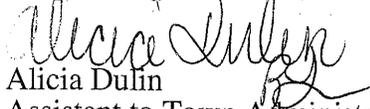
RESERVE FUND TRANSFER REQUEST – VETERANS BENEFITS:

Chairman Smith stated that Administrator LaBombard submitted a Reserve Fund transfer request in the amount of \$8,500 to for Veterans Benefits. Administrator LaBombard stated that the expense is unforeseen due to the Town not knowing how many residents will need these benefits in any given year. David Macy moved to approve the Reserve Fund transfer request in the amount of \$8,500 to Veterans Benefits, seconded by David Steindler. The motion carried unanimously.

David Steindler moved to adjourn the meeting, seconded by John James. The motion carried unanimously.

Chairman Smith adjourned the meeting at 7:15 pm.

Respectfully submitted,



Alicia Dulin
Assistant to Town Administrator

Documents reviewed at this meeting:
Draft Meeting Minutes – 2/10/16, 2/17/16
Draft FY17 Budget
Reserve Fund Transfer Request – Veterans Benefits