

**TOWN OF SHEFFIED  
FINANCE COMMITTEE  
AUGUST 1, 2013  
TOWN HALL  
4:30 PM**

Committee Members Present: David Steindler, Chairman  
Colin Smith  
David Macy  
John James

Others Present: Rhonda LaBombard, Town Administrator  
Alicia Dulin, Assistant to Town Administrator

Members of the public

Chairman Steindler called the meeting to order at 4:30 PM

**BOARD REORGANIZATION:**

David Macy moved to nominate David Steindler as Chairman for Fiscal Year 2014, seconded by John James. The motion carried unanimously. David Macy moved to nominate Colin Smith as Vice Chairman for Fiscal Year 2014, seconded by John James. The motion carried unanimously.

**ASSOCIATION OF TOWN FINANCE COMMITTEE DUES:**

Discussion ensued regarding the Association of Town Finance Committee annual dues. John James moved to not join the Association of Town Finance Committee for Fiscal Year 2014, seconded by David Macy. The motion carried unanimously.

Colin Smith joined the meeting at 4:40 PM.

**EMS SUPPLIES:**

Administrator LaBombard explained that Fire Chief Boardman will need \$3500 for EMS supplies for the eleven qualified members of the Fire Department because supplies are not going to be as available from the Southern Berkshire Volunteer Ambulance squad as they have in the past. Administrator LaBombard stated that she recommended using the Berkshire School Donation money for this expense and the Board of Selectmen would like the Finance Committee's opinion. Discussion ensued. John James moved that the Finance Committee recommend that the Board of Selectmen use Berkshire School donation money, seconded by David Macy. The motion carried unanimously.

**APPROVAL OF MINUTES:**

Colin Smith moved to approve the minutes from the June 26, 2013 meeting, seconded by David Macy. The motion carried 3-0. John James abstained.

John James moved to approve the minutes from the July 1, 2013 meeting, seconded by David Macy. The motion carried unanimously.

**COMMUNITY DEVELOPMENT STRATEGY COMMITTEE:**

John James volunteered to be on the Community Development Strategy Committee.

**LEGAL FEES:**

Discussion ensued regarding legal fees that may be incurred in Fiscal Year 2014 for the Primax Properties appeal. It was the consensus of four members of the Finance Committee that they would not make a transfer from the reserve fund to cover these legal fees but would recommend taking it to a Special Town Meeting to let the voters decide.

**OTHER BUSINESS:**

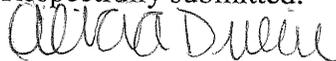
Chairman Steindler stated that a letter had been received from Pricilla Cote, Chairman of the Board of Health stating that there may be a shortfall in the Board of Health Budget due to the retirement of the Sanitation Inspector. Administrator LaBombard stated that the letter had been written before a Sanitation Inspector had been hired at the same rate as the previous Sanitation Inspector. Administrator LaBombard stated that the Board of Health budget should be fine now.

Administrator LaBombard stated that she would send out a memo to all Department Heads stating that if there is a possibility of a shortfall with their budget that they must request a Reserve Fund transfer as soon as possible.

David Macy moved to adjourn the Finance Committee meeting, seconded by John James. The motion carried unanimously.

Chairman Steindler adjourned the meeting at 5:05 pm.

Respectfully submitted:



Alicia Dulin  
Assistant to Town Administrator