

**TOWN OF SHEFFIELD
BOARD OF HEALTH
OCTOBER 7, 2014
UPSTAIRS MEETING ROOM
6:00 PM**

Board Members Present: Priscilla B. Cote, Chairman
Scott Smith
Rene Wood
Fred Panitz

Board Members Not Present: Nadine Hawver

Others Present: Jill Hughes, Board Secretary
Members of the public (see sign in sheet)

Chairman P. Cote called the public hearing/meeting to order at 6:00 pm and announced that it would be recorded. The Board is holding a public hearing to receive comments on a proposed draft Tobacco Product Regulation. Chairman Cote explained that Board members R. Wood and F. Panitz worked on the proposed draft regulation which updates the current Tobacco Regulations that were issued in 2003 and 2006.

F. Panitz spoke about the health issues associated with smoking and second hand smoke and the necessity of updating the Tobacco Regulations because of e-cigarettes and flavored tobacco. R. Wood stated that the e-cigarettes are not regulated in Massachusetts and that it is up to the local Boards of Health to regulate and that the draft regulations are not prohibiting products for people over the age of eighteen, but for underage individuals. She further explained the changes that were made to the current regulations. Chairman Cote asked for public comment.

Marie Massini-Reynolds stated that regulating underage tobacco use was a good idea, but feels that the draft regulations targeted adult smokers and that it is making restrictions on local businesses. She also spoke about no smoking at the Town Park and if it was possible to have a designated area for smoking there and about Section 4.5 (#1-4) where it mentions blunt wraps and setting dollar amounts on products and suggested that the language be changed to be directed at youths. R. Wood stated that she would look at Section 4.5 and S. Smith said that the language should be changed to people under eighteen years of age.

Anthony Gulotta spoke about his concerns with how the new regulations will effect local businesses and about the State regulations on tobacco that are already in place. A discussion ensued about changes that could be made and that once the Board rewrites another draft they would hold another public hearing.

R. Wood went over the list of concerns that were raised which included, a designated smoking section in Town Park, changing the language to people under eighteen years of age and price restraints.

David West asked for clarification of the definition of employee and employer and then suggested that under the definition of public place it also state a municipal building or

structure and on municipal (public) trails unless designated area. A discussion ensued about designating a smoking area in the Town Park. Mr. West asked if this was a Town Bylaw and if it needed to be voted on by the town. The Board stated that it is a regulation and does not need to be voted on by the town.

Jim Olivieri the new owner of PJ's Convenience Store introduced himself to the Board and stated that he has no comments on the proposed draft.

R. Wood asked Chairman Cote to speak to the Zoning Enforcement Officer about Smoking Bars and if necessary it would be taken out. The Board agreed that Blunt Wraps would be taken out. The Board stated their appreciation for those who attended and for their input.

R. Wood motioned, with a second from S. Smith to close the public hearing. The motion passed 4-0.

The public hearing adjourned at 7:00 pm.

Chairman Cote opened the regular meeting at 7:03 pm.

Minutes: The Board reviewed draft minutes for the September 8, 2014 meeting. **R. Wood motioned, with a second from S. Smith to approve the September 8, 2014 minutes as amended. The motion passed 4-0.**

Letter to DEP: The Board reviewed the letter that was sent on September 25, 2014.

Mini-Grant/Hygiena: R. Wood stated that with the funds left over from the mini-grant the Board received to purchase the Hygiena unit, she purchased additional swabs and a small refrigerator to store the swabs as the funds had to be spent by 9/30/14. The refrigerator cost \$69.00, but there is only \$55.00 left to pay for it. **S. Smith motioned, with a second from F. Panitz to approve the purchases and reimburse R. Wood \$14.00 for the balance of the refrigerator. The motion passed 4-0.**

Update-House Inspections: The Board has not received an update or plans for 33 Kellogg Road. Chairman Cote informed the Board about the house inspection at 16 Lilac Lane that she accompanied Scott Krzanik on. Mr. Krzanik will be sending a letter to the owner and a re-inspection is scheduled for October 27th.

Training Meeting Report: R. Wood spoke about the Board of Health orientation/training meeting with Berkshire Public Health Alliance that she attended on September 9th. She would like to purchase two books from the Alliance for the Board so that all members have one. **F. Panitz motioned, with a second from S. Smith to authorize R. Wood to purchase the books at a cost of \$18.00 each. The motion passed 4-0.**

Preliminary Budget: Chairman Cote spoke about renewing with the Berkshire Public Health Alliance so that we continue to have Scott Krzanik work as our Health Agent. A discussion ensued about hiring a part time health agent for next fiscal year. The Board secretary will contact the Alliance about rates. The matter will be discussed further at next month's meeting.

Discussion on Sharps Disposal: The Board reviewed the CMR's for sharps. R. Wood stated that since we were not awarded the grant for a sharps box was the Board interested in doing a proposal to the Town Administrator to set up a box at the transfer station or private haulers for disposal and a discussion ensued. The Board will discuss it further at next month's meeting.

Upcoming Conferences: Chairman Cote spoke about the fall dinner on October 28th and asked if members are interested to let the secretary know.

Berkshire Public Health Alliance: Chairman Cote informed the Board about the meeting she attended. The Alliance has hired a new public health nurse. They will also be putting together a monthly educational packet to hand out at their meetings. Their next meeting is on November 13th. She also informed the Board that they need to appoint Scott Krzanik as health agent for FY2015. *R. Wood motioned, with a second from F. Panitz to endorse Scott Krzanik as health inspector for fiscal year 2015 and to send a letter to the Board of Selectmen recommending they appoint him at their next meeting. The motion passed 4-0.*

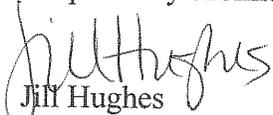
Clerk's Report: The Board reviewed a letter from MDAR dated 10/3/14 regarding Twin River Farm and a discussion ensued. The Board discussed the letter of resignation from member Nadine Hawver. *R. Wood motioned, with a second from S. Smith to accept Nadine Hawver's resignation from the Board and to send her a letter of thanks for her service. The motion passed 4-0.*

A motion to adjourn was made by S. Smith, with a second from R. Wood. The motion passed 4-0.

The meeting adjourned at 7:40 pm.

The following documents were reviewed during the Board's meeting and have been retained as required by the Massachusetts Public Retention Policy: Meeting Agenda; Sign in sheet; Draft Tobacco Regulations; 9/8/14 draft meeting minutes; 9/25/14 letter to MassDEP; BOH Training handouts; BOH permit fees 2014 from BCBOHA; August budget sheet; CMR's for sharps; 10/3/14 letter from MDAR re Twin River Farm.

Respectfully submitted by:



Jill Hughes
Board of Health Secretary