

**TOWN OF SHEFFIELD
BOARD OF HEALTH
APRIL 14, 2014
DOWNSTAIRS MEETING ROOM
5:30 PM**

Board Members Present: Priscilla B. Cote, Chairman
Scott Smith
Rene Wood
Fred Panitz

Absent Board Members: Joel Weiss

Others Present: Jill Hughes, Board Secretary

Members of the public (see sign in sheet)

Chairman P. Cote called the meeting to order at 5:30 pm.

The Board reviewed draft minutes for the March 10, 2014 meeting. **R. Wood motioned, with a second from F. Panitz to accept and approve the March 10, 2014 minutes as written. The motion passed 4-0.**

Tanning Salon Inspections: The Board looked at the DEP regulations and found that an inspection should be done every 6 months. A discussion ensued about hiring the Berkshire Public Health Alliance to conduct the inspection with one member of the Board. **R. Wood motioned, with a second from S. Smith to hire Berkshire Public Health Alliance and have one member of the Board conduct the inspection of the tanning salon. The motion passed 4-0.** The Board's clerk will contact the Alliance to schedule.

Option Institute-Pond: The Board had a discussion about the numerous letters that have been sent and phone calls that have been made to Option Institute requesting a letter stating that there is no swimming allowed in the pond that is on the property. The Board has had no response. **R. Wood motioned, with a second from S. Smith to turn the matter over to the State and copy Option Institute in the letter. The motion passed 4-0.**

Food Waste Collection: R. Wood spoke about the DEP trying to get organics out of the food waste and that there are some opportunities for grants that she will be looking into. She asked the Board if they had any interest in pursuing this and a discussion ensued. The Board decided they will talk about it more at their next meeting.

E-Cigarettes: The Board reviewed the Tobacco Regulations dated July 15, 2003 and had a discussion about including e-cigarettes which are nicotine delivery products. The Board decided to contact Tri-Town and the Berkshire Public Health Alliance and see what they think. R. Wood offered to contact them and to send an email to Charlie Kaniecki and will report back to the Board.

FY2014 Budget: The Board reviewed where the budget is at for this year. A discussion ensued about the possibility of hiring the Health Alliance if there are inspections needed

and to look into getting two tablets for our inspectors if there is money left at the end of the fiscal year. The Board will review the budget again in May.

Inspection Fee Letters: The Board of Selectmen approved the new inspection fees for July 1-December 31, 2014. The Board discussed sending letters to licensed installers, engineers, food establishments and camps informing them of the increase. R. Wood will work on drafting the letters with the Board clerk.

Berkshire Public Health Alliance: The Board reviewed the suggested Board of Health Fees that the Alliance sent and a discussion ensued.

1434 North Main Street: The Board reviewed and discussed the letter dated March 21, 2014 to the owner from Building Commissioner Tom Carmody.

Pine Island Farm: The Board reviewed and discussed the March 6, 2014 letter to Pine Island Farm from the MassDEP regarding Draft Permit Approval for Anaerobic Digestion.

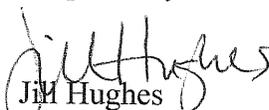
Clerk's Report: The Clerk reported that Big Elm Brewing was inquiring about the possibility of doing an outdoor beer/food event in the summer and what the process was. The Board decided to have the clerk contact Health Inspector Sally Munson about this. The clerk also reported receiving a call from a camp in Connecticut that will be at Berkshire School this summer and that she spoke to Scott Krzanick at BPHA to contact the camp directly to set up an inspection.

Upcoming Conferences: The Board reviewed upcoming conferences.

A motion to adjourn was made by R. Wood , with a second from F. Panitz. The motion passed 4-0 and the meeting adjourned at 6:40 pm.

The following documents were reviewed during the Board's meeting and have been retained as required by the Massachusetts Public Retention Policy: Meeting Agenda; Sign in sheet; 3/10/14 draft meeting minutes; 3/14/14 letter to Option Institute; 4/6/14 email Organic Food Waste; 7/15/03 Tobacco Regs; FY14 Budget; 2014 Suggested BOH Permit Fees from BPHA; 3/21/14 letter to B. Lamanno from Building Commissioner; 3/6/14 DEP draft permit approval to Pine Island Farm.

Respectfully submitted by:


JM Hughes
Board of Health Secretary