

Town of Sheffield Historical Commission Meeting of December 2, 2014

Present: Michael King, Vice-Chair, Catherine Miller, Kathy Orlando, Gay Tucker, Jeffrey Waingrow

Absent: Patricia Elsbach, Dennis Sears

Vice-Chair King called the meeting to order at 5:47 pm.

Minutes: On motion duly made and seconded, the minutes of the meeting of November 18, 2014 were approved with three minor clarifications. (4-0-0)

Building Inventory Update: Gay Tucker indicated that research was proceeding and clarified that the work is to update building inventories, not complete Form B's at this time. There are some 220 buildings, approximately 150 of which have been identified. The balance are in the mystery category as they have not been identified with respect to location or owner.

Beth Anstett provided a schedule for January – April and asked that each Commission member sign up to assist on three Mondays during that time. Michael King will work on the photographic part of the project, rather than in the office.

Open House on December 5: The event will be held at the Library between 4:00 and 7:00. Beth Anstett will demonstrate the research process with a computer and projector. The Ashley Falls Historic District, Sheffield Center and the Sheffield Plain will each have a designated table with map and other data. A third area will house materials related to the East side of town, the West side of town and the unknowns or mystery properties.

Attendees will be invited to explore, ask questions, provide information and volunteer to work on some aspect of the project. Copies of the Form B will be available, as well as a volunteer information form.

Goal: It was the consensus of the Commission that by May 4, 2015 the following would be addressed: (1) all properties will have been identified with respect to location (address), present owner, and any other pertinent data that is available which does not involve Registry research; (2) photos of all the buildings in Sheffield Center and the Sheffield Plain, and depending on time, photos of the Ashley Falls Historic District.

Next Meeting: The next meeting will be Tuesday, January 20, 2015 at 5:30 pm. The budget for the next fiscal year will be developed for submission to the Finance Committee.

The meeting was adjourned at 6:45 pm.

Respectfully submitted,

Catherine B. Miller, Clerk