

## TOWN OF SHEFFIELD HISTORICAL COMMISSION MEETING OF SEPTEMBER 9, 2015

Present: Dennis Sears, Chair; Patricia Elsbach, Michael King, Catherine Miller, Kathy Orlando, Gay Tucker, Jeffrey Waingrow

Others: Rhoda LaBombard, Town Administrator

Minutes: On a motion duly made and seconded (Elsbach, Waingrow), it was voted to approve the minutes of the meeting of July 28, 2015 as presented. (6-0-0)

Historic Review of Property for Housing Rehabilitation Program: The Chair reported that in conversation with an individual at Berkshire Housing he learned that reviews by the Sheffield Historical Commission do not trigger any action unless the structure is in an historic district.

Status of an Additional Intern: The Chair indicated that Berkshire Community College does not presently have any individuals who are available and interested in an internship with the Historical Commission. It is possible that one may materialize by October 1, the deadline for students to indicate such interest.

Form B Update: Gay Tucker updated the Commission on the work to date on 210 properties previously identified.

*Commission members were asked to select a property from those already identified on which to complete a Form B. The address should be sent to Gay Tucker as soon as possible so she and Beth Anstett can do preliminary research in advance of the next Commission meeting at which time the entire Form B process will be explained.*

*The second task for each Commission member is to select a street or streets to explore and identify any properties not already identified to be added to the list. Age, style and architecture should be considered in this process.*

Once the first group of properties is in concert with MACRIS including the addition of photos for each, the Commission will begin the second phase, namely processing all properties identified in the second round.

Kathy Orlando left the meeting at 6:05.

Property Naming Conventions: Properties will be identified by using the last and then first name of the owner of the original structure. Research will follow the land to the first building's owner.

Future UFO Situations: It was agreed that this does not fall within the purview of the Commission.

Next Meeting: October 27, 5:30 pm.

The meeting adjourned at 6:40 pm,  
Respectfully submitted,

Catherine B. Miller, Clerk