

Town of Sheffield Historical Commission Meeting of February 23, 2015

Present: Dennis Sears, Chair; Michael King, Catherine Miller, Kathy Orlando, Jeffrey Waingrow

Absent: Patricia Elsbach, Gay Tucker

Also: Beth Anstett, Commission Intern

The meeting was called to order by Dennis Sears at 5:32 pm.

Minutes: On a motion duly made and seconded (King/Waingrow), the minutes of the meetings of December 2, 2014 and December 11, 2014 were approved as presented. (3-0-0)

Budget: The Chair announced that he had conferred with the Patricia Elsbach, Treasurer and determined that a request of \$1,000 for the next fiscal year would be submitted. There were a number of expenses incurred by Commission members for which no reimbursement has been sought. There were also expenses for which reimbursement has not been forthcoming. Dennis Sears will follow up on this matter.

Terms of Commission Members: It was noted that the terms of Dennis Sears and Catherine Miller expire as of June 30, 2015. If there is interest being considered for reappointment, each must submit a letter to the Selectboard expressing such.

Form B Progress Report: Dennis Sears and Beth Anstett reviewed progress to date. It was agreed that a concerted effort must be mounted to meet the May 4, 2015 goal having identified location, present owner, and any other pertinent information recorded. The following schedule was established to effect this:

Monday, March 2	Catherine Miller
Monday, March 9	Dennis Sears
Monday, March 16	Kathy Orlando
Monday, March 23	Catherine Miller
Monday, March 30	Dennis Sears
Monday, April 6	Catherine Miller (possibly Patricia Elsbach)
Monday, April 13	Jeffrey Waingrow
Monday, April 27	(possibly Patricia Elsbach)
Monday, May 4	Jeffrey Waingrow

Members will work with Beth Anstett at the Mark Dewey Research Center from 8:30-12:30.

It was agreed that effort would be devoted to the Form B material and that another Commission meeting would be scheduled later in the spring.

The meeting was adjourned at 6:30 pm.

Respectfully submitted.

Catherine B. Miller, Clerk