

**TOWN OF SHEFFIELD
BOARD OF SELECTMEN
JUNE 5, 2006
SELECTMEN'S MEETING ROOM
7 PM**

Board Members Present: David D. Macy, Chairman
Julie M. Hannum, Clerk
James T. Collingwood

Other Staff Present: Robert A. Weitz, Town Administrator
Rhonda LaBombard

Chairman Macy called the meeting to order at 7 PM.

APPROVAL OF MEETING MINUTES

Selectman Hannum moved to hold on the approval of Meeting Minutes for May 15, 2006 until the next meeting.. Motion was seconded. Motion carried unanimously.

Smart Growth Grant

Planning Board Chairman Rene Wood was present to discuss the progress of the Smart Growth Grant for FY06. The by-law revisions should be ready for approval by the Selectmen and Planning Board by late June or early July. A special town meeting will be required in the fall to approve the by-laws.

Smart Growth Grant FY07

Rene Wood submitted a letter from Tom Matuszko of Berkshire Regional Planning Commission (BRPC) regarding FY07 Smart Growth Technical Assistance Grant. There are two areas that are possibilities:

1. Affordable Housing and Accessory Apartment
2. Engineering Study for the capacity of the Village Center for housing development

The maximum amount of the grant is \$30,000. Discussed the local match from the town in cash or in kind. Town Administrator Robert Weitz and Rene Wood will look into the funds for the local match. Selectman Hannum moved to approve BRPC as the applicant for the grant and to approve Rene Wood as Grant Manager for this grant. Seconded by Selectman Collingwood. Motion carried unanimously.

Southern Berkshire Regional Household Waste Collection Program
Selectman Hannum moved to renew the Household Hazardous Waste Collection Program for FY07. Seconded by Selectman Collingwood. Motion carried unanimously.

Swap Shed

Recycling Coordinator David Steindler was present to discuss the swap shed at the Transfer Station. He has been in contract with Arlene Miller the Western Mass Recycling Coordinator who offered to come to discuss the shop with the town. There are no state funds for this project. Discussion ensued on the dimensions, style and placement of the building, and also on what items will be accepted. Selectman Collingwood moved that the Selectmen take the swap shop under consideration. Seconded by Selectman Hannum. Motion carried unanimously.

Gravel Permit – East Stahl Road

A request has been made for a 3-year renewal for the excavation permit issued in 2003. Joe Wilkinson submitted information from White Engineering. The map has not been stamped by White Engineering but the stamped copy will be forthcoming. Discussion ensued regarding the monitoring wells and use of the area after excavation. The Board of Selectmen will visit the site on June 13, 2006 at 4 p.m.

Master Plan Implementation Committee

Selectman Hannum and Planning Board member Bart Elsbach gave an update on the Master Plan Implementation Committee. The two areas involved are open space/recreation and affordable housing. BRPC has been assisting the committee. Consultant Jean Armstrong is preparing a mid year report that will need to be signed by Board of Selectmen and the Planning Board by the end of June. The Board of Selectmen and Planning Board will also have to vote to approve the two sub-committees.

Selectman Hannum stated that the target completion date for the open space plan is December 31, 2006.

The sub-committees to date have been gathering information. Discussion ensued regarding the Smart Growth Grant for FY07 and finding people with interest who will commit to working on the areas of the grant. Selectman Macy stated that an outline is needed for direction of the committees. Rene Wood will work on statements of interest for volunteers for the grant committee to be discussed at the sub-committee meeting on June 14, 2006. Selectman Hannum moved to have the Selectmen endorse the Master Plan Implementation Committee for the purpose of open space/recreation and affordable housing. Seconded by Selectman Collingwood. Motion carried.

Under Mountain Elementary Gardening Project

Town Administrator Weitz read a letter from the 5th grade requesting permission to plant at Shay's Rebellion Marker. The date for the project will be June 15, 2006. Selectman Hannum moved to endorse the project, seconded by Selectmen Collingwood. Motion carried unanimously.

Senior Center Design

Carl Schumann read a letter asking the Selectmen to keep in mind when they are planning the senior center that the legion land is historical and any buildings should be worthy of historical lands. Town Administrator Weitz stated that Mike Parsons has been hired to conduct a survey of the property. The Selectmen have been provided with information on the center for their review.

APPOINTMENT OF COMMITTEE AND BOARD MEMBERS

Joel Weiss submitted his resignation from the Board of Health.

Janet Stanton is no longer a member of the Board of Health.

Selectman Hannum moved to extend the School Committee appointments until June 30, 2006, seconded by Selectman Collingwood. The motion carried unanimously.

Appointments:

Animal Control Officer:	Richard Boardman
Ashley Falls Historic District Commission:	Robert Pasqualina Sandra Preston Susan Cobb Merchant-Alternate Member John James
Berk Reg Plan Comm-Delegate (alternate):	Fred Gordon
Board of Assessors – Member:	Barbara West
Board of Health:	Julie Hannum Keith Pomeroy
Building Inspector:	Thomas Carmody
Building Inspector –Special:	Thomas Race
Conservation Commission – Member:	Dorothy Billings
Constable:	James M. McGarry Bruce Person
Council on Aging- Member:	Natalie Funk Ann T. Hyatt Doris Traub
Cultural Council-Member:	Susan Gillette Steven Hyer Brenda Ullrich
Electrical Inspector:	Richard Cappadona
Electrical Inspector Assistant:	Kenneth Kushi
Emergency Management Coordinator:	Edward McCormick
Emergency Management Service Staff:	Michelle Ball Sara Ball Debra Beham Honor Blume Carolann Boardman Sandra Boardman Nicole Colantoni Jean Funk Jamie Getchell

Fire Chief:
Fire Fighters:

Rose Glasz
Virginia Markham
Marsha Pshenishy
Angel Rote
Jennifer Smith
Carolyn Ullrich
Judith Ullrich
Shannon Ullrich
Stephanie Ullrich
Melissa Wheeler
Richard Boardman
Tom Ackerman
Craig A. Bachetti
Nick Ball
Peter Batacchi
Robert Beham
Douglas Bloom
Richard A Boardman
Adam Carlotto
Michael Funk
Brent Getchell
Joseph Glaszcz
Daniel Gulotta
Joseph Edward Gulotta
William Gulotta
Steven Hyer
Brian Ovitt
Michael Ovitt
Robert Poulter
John Pshenishny
Randy Robarge
J. Scott Rote
Steven Seward
Jason Smith
David Ullrich
John J Ullrich
Timothy R. Ullrich
John Wheeler
Wayne Wilkinson
Robert Martin
Paul O'Brien
Robert Gennari
Robert Krupski
Ronald E. Bassett

Five Town Cable Advisory Comm:
Gas & Piping Inspector – Alternate:
Gas & Piping Inspector:
Highway Superintendent:

Historical Commission – Member:	Milton Banum Gaetan Lachance
Industrial Development Comm – Member:	Eric Carlson John Downie
Local Emergency Plan Comm – Member:	Tim Fulco Peter J. Kinne
Park & Rec Comm – Member:	Theresa F. Anello Grace Campbell Robert Gingras Susan Silk Kevin Joyce Michael Ovitt Joe Wilkinson
Parking Clerk:	Felecie Joyce
Planning Board – Alternate:	Robert Pasqualina
Plumbing Inspector:	Robert Krupski
Plumbing Inspector - Assistant	Robert Gennari
Police Officer – Full Time:	Jonathan B. Finnerty
Police Officer – Full Time/Administrative:	Susan Rathbun
Police Officer – Reserve Intermittent :	Brian D. Fahey Scott A. Farrell Sheryl Johnson Chis McDonough Andrew Mitchell Gary Mitchell Michael Ovitt Gregory H. Priest Richard L. Robarge
Public Weigher:	Patricia Gillespie James M. McGarry Michael Pezzee Robert A. Ullrich
Recycling Coordinator:	David Steindler
S. Berk. Dist Veterans Services Delegate	Richard J. Kirchner
Town Clerk:	Felecie Joyce
Town Clerk Assistant:	Elsie Gilligan
Town Counsel :	Sarah H. Bell
Town Counsel Assistant:	Anthony Blair
Town Counsel Special:	Demitrios Moschos Kopelman & Paige, P.C.
Treasurer/Collector:	Michael C. Ovitt
Treasurer/Collector Assistant:	Barbara A. Roraback
Tree Warden:	Ronald E. Bassett
Veteran’s Agent:	Albert Adams

Veteran's Grave Officer: Milton Banum
Zoning Board of Appeals – Member: Pete Rowntree
Eric Blackburn, Sr.
James Collingwood
David West

Selectman Collingwood moved to appoint the above, seconded by Selectmen Hannum. Motion carried unanimously

The Conservation Commission 6th member will be placed on hold.

Sheffield Business Park

Selectman Hannum moved to sign the deed for lot #2 in the Sheffield Business Park and the Power of Attorney for Sarah Bell for the sale of lot #2, seconded by Selectman Collingwood. Motion carried unanimously.

The Five Town Cable Advisory Board requested that no action be taken on request from Adelphia until after their next meeting.

CTSB sent information regarding a by-law revision. The revision is reducing the number of board members from 8 to 4.

Disposition of Police Cruiser

Three bids were received and opened on May 26, 2006 as follows:

Grace quality Used Cars, Morrisville, PA \$2,574.00

Bay Ridge Motors, Inc, Staten Island, NY \$2,189.00

Jersey One Auto Sales, Inc, Jersey City, NJ \$2,480.00

Selectman Collingwood moved to accept the highest bidder as recommended by Town Administer Wetiz, seconded by Selectman Hannum. The motion carried unanimously.

Curb Cut Permit

A curb cut permit request for Upper Barnum Street was reviewed. The Highway Superintendent has approved the permit with two conditions. Selectman Hannum moved to approve the permit with the two conditions issued by the Highway Superintendent and pending approval of the Police Chief, seconded by Selectman Collingwood. The motion carried unanimously.

Selectmen Items

Selectman Macy welcomed Rhonda LaBombard as the new Administrative Assistant.

Selectman Hannum expressed concern over the cross walks on Main Street Selectman Macy moved to send a letter to Mass Highway asking for the crosswalks to be painted, seconded by Selectman Hannum. Motion carried unanimously.

PUBLIC COMMENT

Carl Schumann submitted pictures to the Selectmen regarding the parking area. Discussion ensued regarding the design, boundaries and plans for the lot.

Selectman Hannum moved to adjourn, seconded by Selectman Collingwood. Motion carried unanimously. Chairman Macy adjourned the meeting at 8:30 PM.

Respectfully submitted,

Rhonda LaBombard, Recording Secretary