

**TOWN OF SHEFFIELD
BOARD OF SELECTMEN
SEPTEMBER 18, 2006
SELECTMEN'S MEETING ROOM
7 PM**

Board Members Present: David D. Macy, Chairman
Julie M. Hannum, Clerk
James T. Collingwood

Other Staff Present: Robert Weitz, Town Administrator
Rhonda LaBombard, Recording Secretary

Chairman Macy called the meeting to order at 7 PM.

APPROVAL OF MEETING MINUTES

Selectman Hannum moved to approve the meeting minutes and executive session minutes for September 5, 2006, seconded by Selectman Collingwood. Motion carried unanimously.

RAILROAD STREET YOUTH PROJECT- INTERNATIONAL DAY OF PEACE:

Two members of the Railroad Street Youth Project were present to ask that Sheffield join neighboring towns by endorsing a proclamation for September 21, 2006 to be a day of peace. Selectman Hannum moved that Sheffield would support the Railroad Street Youth Project by endorsing the proclamation for September 21, 2006 as a day of peace, seconded by Selectman Collingwood. Motion carried unanimously.

MAIL OF NOTE:

Home Land Design

Discussion ensued regarding a letter received from Home Land Design with a proposal to work with the Architect on the design of the Senior Center. The information will be passed onto the Senior Center Building Committee when formed.

APPOINTMENTS:

Administrator Weitz read a letter from Peter Traub requesting appointment to the Senior Center Building Committee. Selectman Hannum moved to appoint Peter Traub to the Senior Center Building Committee, seconded by Selectman Collingwood. Motion carried unanimously. Discussion ensued regarding the progress of the designer selection for the Senior Center. The Designer Selection Committee will be interviewing four firms next week and will give a recommendation to the Selectmen for the October 2nd meeting.

APPLICATION FOR TEMPORARY ROADSIDE EVENT SIGN-CHRIST CHURCH:

Selectman Hannum moved to approve the application from Christ Church for a temporary roadside event sign for a silent auction to be held on October 7, 2006, seconded by Selectman Collingwood. The motion carried unanimously. The applicant was notified to check with Chief McGarry on the placement of the sign.

SHEFFIELD KIWANIS – COMMUNITY SERVICE PROJECTS:

David Smith from the Kiwanis addressed the Selectmen with a request for permission to hold a roadside clean up on two miles of road to be determined by the Board of Selectmen. The Kiwanis are cleaning two miles of roads in 7 towns. The clean up for Sheffield will be held on November 7th. The Highway Superintendent will be contacted for his input on which roads should be chosen. Selectman Hannum moved to support the Kiwanis for the roadside clean up, seconded by Selectman Collingwood. The motion carried unanimously.

AMERICAN LEGION:

Legion President Mark Bachetti was present to discuss the transfer of land from the Legion to the town. Chairman Macy stated that the town meeting approval was needed before the transfer but suggested that the town begin to pay for utilities and maintenance in support of the veterans. Discussion ensued regarding the transfer. Selectman Hannum moved that the town would pay for electric, heat, land and driveway maintenance for the Legion effective September 18, 2006 in order to support the Veterans, seconded by Selectman Collingwood. The motion carried unanimously.

SOLID WASTE USER ABATEMENTS:

Three unusual abatement request were received:

Thomas Wiehl – Hewins Street – Requested abatement for over 70 on his two homes. Policy states that one over 70 abatement is allowed for the primary residence. Selectman Collingwood moved to deny the second abatement, seconded by Selectman Hannum. The motion carried unanimously.

Discussion ensued regarding two abatement requests for vacant properties. These two requests were tabled until the next meeting to gain more background information.

PERMISSION TO HUNT ON TOWN PROPERTY:

A letter was received from Todd Clay requesting permission to hunt on town property. Mr. Clay will be contacted for information on which season and which town property he would like to hunt on.

TRICK OR TREAT HOURS – OCTOBER 31ST 5:30 – 7:30 PM

Selectmen Hannum moved to set Trick or Treat hours for October 31, 2006, 5:30 – 7:30 pm., seconded by Selectman Collingwood. The motion carried unanimously.

MASTER PLAN IMPLEMENTATION ADVISORY COMMITTEE UPDATE:

Selectman Hannum gave an update for the IAC. The committee has doubled in size. The next IAC meeting will be September 27, 2006 at 6:30 pm.

APPOINTMENTS:

Temporary Highway Worker

Selectman Hannum moved to appoint Peter Marks as an intermittent highway worker for FY07 on an as needed basis, seconded by Selectman Collingwood. The motion carried unanimously. Currently there is an opening for a full-time CDL driver/laborer.

SELECTMEN ITEMS:

Selectman Collingwood inquired about the status of the tree trimming requested at the last meeting. The trimming has been completed.

Selectman Hannum stated that Sheffield has been selected to participate in the MMA's 6th grade essay contest. She has been in touch with the school. She will also contact the remaining towns in the school district to invite members of the select boards to talk with the children.

Selectman Hannum thanked Administrator Weitz for his help with the town hall informational table that was set up at the Sheffield Celebration. Discussion ensued regarding suggestions received in the suggestion box.

Selectman Hannum discussed a committee for the town hall parking area. She has received inquiries from people who would like to be on the committee. The highway department will be working on adding gravel and leveling the area before winter.

Selectman Hannum congratulated the Library on their new computers. The computers were purchased with donation funds.

Selectman Hannum would like to discuss the appointment of Council on Aging members at a future meeting.

Chairman Macy stated that he received a critical letter regarding the library. He expressed his appreciation to the library and trustees for the excellent job they do.

Selectman Hannum moved to adjourn to Executive Session for the purpose of discussing real estate transactions and the meeting will not return to open session, seconded by Selectman Collingwood. The motion carried as follows: Chairman Macy-aye, Selectman Hannum-aye, and Selectman Collingwood-aye. Executive session entered at 8:00 p.m.

Selectmen Hannum moved to adjourn the meeting at 8:35 p.m., seconded by Selectman Collingwood. Motion carried unanimously.

Chairman Macy adjourned the meeting at 8:35 PM.

Respectfully submitted,

Rhonda LaBombard, Recording Secretary