

**TOWN OF SHEFFIELD
BOARD OF SELECTMEN
APRIL 2, 2012
TOWN HALL
7:00 PM**

Board Members Present: Rene C. Wood, Chairman
Julie M. Hannum
David A. Smith, Jr.

Others Present: Rhonda LaBombard, Town Administrator
Jennifer Goewey, Assistant to Town Administrator

Members of the public

Chairman Wood called the meeting to order at 7:00 pm.

APPROVAL OF MINUTES:

Selectman Hannum moved to approve the minutes from the March 19, and March 29, 2012 meetings seconded by Selectman Smith. The motion carried unanimously.

AUDIT ENGAGEMENT LETTER:

Administrator LaBombard has received an engagement letter from Melanson Heath & Company to complete the audit for FY2012 for the same price as FY2011. Selectman Hannum moved to authorized the Town Administrator to sign the engagement letter for FY2012 with Melanson, Heath & Company, seconded by Selectmen Smith. The motion carried unanimously.

TEMPORARY ROADSIDE EVENT SIGNS:

Hans Heuberger, from the Housatonic Valley Art League, requested a Temporary Roadside Event Permit for an Art Show from July 5, 2012-August 27, 2102 at Dewey Hall. The sign would be erected July 5, 2012 and removed on August 27, 2012. Selectman Hannum moved to grant the Temporary Roadside Event Sign to the Housatonic Art League for an art show to be held July 5, 2012- August 27, 2012, seconded by Selectman Smith. The motion carried unanimously.

Pauline Schuman, from the Friends of the Sheffield Senior Center, requested a Temporary Roadside Event Permit for a concert to be held on April 14, 2012, at Dewey Hall. The sign will be erected April 4, 2012 and removed on April 16, 2012. Selectman Hannum moved to grant The Friends of the Senior Center the Temporary Roadside Event Sign for a dance to be held on April 14, 2012, seconded by Selectman Smith. The motion carried unanimously.

Eric Munson, The Sheffield Police Department, requested a Temporary Roadside Event Permit for a Prescription Drug Roundup to be held on April 28, 2012. The sign would be erected April 16, 2012 and removed on April 28, 2012. Selectman Hannum moved to grant the Sheffield Police Department the Temporary Roadside Event Permit for a Prescription Drug Roundup to be held on April 28, 2012, seconded by Selectman Smith. The motion carried unanimously.

MUNICIPAL HEALTH CARE 52.03 NOTICE:

Discussion ensued regarding the design plan changes for municipal health care. Selectmen Hannum moved to issue the 52.03 notice as drafted to the Insurance Advisory Committee, seconded by Selectmen Smith. The motion carried unanimously.

APPOINTMENT OF DEPARTMENT HEADS:

Discussion ensued regarding the appointment of Department Heads. Selectman Hannum moved to streamline all employees into the appointment cycle for 2013, seconded by Selectman Smith. The motion carried unanimously.

MEETING WITH COUNCIL ON AGING:

Administrator LaBombard and Selectman Smith attended the Council on Aging meeting on April 19, 2012 and stated that it was a positive experience and received a lot of positive feedback.

SELECTMEN'S ITEMS:

Selectman Hannum recently visited Mt. Everett and spoke with two high school classes about town government and stated that it was positive experience.

Selectman Hannum discussed the proposed state law changing speed limits from 30 to 25 miles and the Board concurred that they opposed the change.

Chairman Wood presented a draft letter regarding the s2200 to the Joint Committee on telecommunication, utilities and energy.

TOWN ADMINISTRATOR ITEMS:

The next Selectmen's meeting will be on April 23, 2012.

OTHER BUSINESS:

Town Administrator LaBombard received a letter of resignation from highway employee Michael Kingsbury. The Board thanked Kingsbury for his service to the town. Selectmen Hannum moved to draft a letter to Michael Kingsbury thanking him for his service, seconded by Selectmen Smith. The motion carried unanimously.

Selectman Hannum moved to authorize the Town Administrator to sign the repair order for repairs to the elevator as a result of the State Inspection, seconded by Selectmen Smith. The motion carried unanimously.

Selectman Smith moved to adjourn the meeting, seconded by Selectman Hannum. The motion carried unanimously.

Chairman Wood adjourned the meeting at 7:40 pm.

Respectfully submitted:

Jennifer Goewey
Assistant to Town Administrator