

**TOWN OF SHEFFIELD
BOARD OF SELECTMEN
MARCH 23, 2015
TOWN HALL
7:00 PM**

Board Members Present: David A. Smith, Jr., Chairman
Nadine A. Hawver, Clerk

Board Members Absent: Rene C. Wood

Others Present: Rhonda LaBombard, Town Administrator
Alicia Dulin, Assistant to Town Administrator

Chairman Smith opened the meeting at 7:00 PM.

APPROVAL OF MEETING MINUTES:

Selectman Hawver moved to approve the meeting minutes from February 23, 2015, February 25, 2015 and March 3, 2015 as presented and March 17, 2015 as amended, seconded by Chairman Smith. The motion carried unanimously.

RESIGNATIONS – FIRE DEPARTMENT:

Administrator LaBombard stated that Michael Ramella and Mark Robitaille have submitted letters of resignation from the Fire Department. Selectman Hawver moved to accept the resignations of Michael Ramella and Mark Robitaille from the Fire Department and send them each a letter thanking them for their service, seconded by Chairman Smith. The motion carried unanimously. Chairman Smith stated that he hopes that if there are any issues or questions that Fire Department members will talk to the Board or Administrator LaBombard.

BERKSHIRE COUNTY MOSQUITO CONTROL – DECLARATION OF SUPPORT FOR FY 2016:

Administrator LaBombard stated that a letter was received from the State Reclamation and Mosquito Control Board requesting that each member town submit a letter of support or non-support for the proposed fiscal year budget. She stated that Sheffield's share is \$25,556 and would be deducted from our local aid. Selectman Hawver moved to accept the Berkshire County Mosquito Control budget in the amount of \$25,556 and submit the declaration of support, seconded by Chairman Smith. The motion carried unanimously.

TOWN REPORT COVER PICTURE:

Administrator LaBombard distributed the pictures that have been submitted for the 2014 Annual Town Report Cover. Discussion ensued. Selectman Hawver moved to use the picture of the mute swans on Mill Pond as the cover photograph for the 2014 Annual Town Report, seconded by Chairman Smith. The motion carried unanimously.

CONTRACT FOR VISITING NURSE SERVICES:

Administrator LaBombard stated that two proposals have been received for visiting nurse services for fiscal year 2016. The first proposal is from Berkshire Public Health Alliance in the amount of \$3,816.58. The second proposal is from Berkshire Visiting Nurse Association in the amount of \$3,634.80. She stated that the Board of Health has submitted a letter recommending the Berkshire Public Health Alliance proposal. Chairman Smith

asked Administrator LaBombard if there have been any issues or complaints with the Berkshire Visiting Nurse Association. Administrator LaBombard stated that there had not been any complaints. Chairman Smith stated that he is in favor of staying with the Berkshire Visiting Nurse Association. Selectman Hawver stated that she is also in favor of staying with the Berkshire Visiting Nurse Association because she has had positive experience with them at the Senior Center. She stated that she is there for all of the clinics that they put on and that people see the same visiting nurse every month and it is almost as though she is an extension of their doctor. She stated that she feels it is important to stay consistent and they came in at the lower bid. Selectman Hawver moved to accept the Berkshire Visiting Nurse proposal for Fiscal Year 2016 in the amount of \$3,634.80 and authorize the Town Administrator to sign the agreement, seconded by Chairman Smith. The motion carried unanimously.

CURB CUT PERMIT APPLICATION – HEWINS STREET:

Administrator LaBombard stated that Sally Gaarn has submitted a curb but permit application for property just north of 525 Hewins Street. She stated that both the Highway Superintendent and the Police Chief have signed the application. Selectman Hawver moved to approve the curb cut permit application for the property north of 525 Hewins Street, seconded by Chairman Smith. The motion carried unanimously.

Selectman Hawver moved to adjourn the meeting, seconded by Chairman Smith. The motion carried unanimously.

Chairman Smith adjourned the meeting at 7:09 PM.

Respectfully submitted:

Alicia Dulin
Assistant to Town Administrator

Documents reviewed at this meeting:
2 Fire Department Resignation Letters
Berkshire County Mosquito Control Budget and Letter
2014 Annual Town Report Cover Photographs
Berkshire Visiting Nurse Association Proposal
Berkshire Public Health Alliance Proposal
Recommendation Letter form Board of Health
Curb Cut Permit Application ó Hewins Street