

**TOWN OF SHEFFIELD  
BOARD OF SELECTMEN  
AUGUST 4, 2015  
TOWN HALL  
7:00 PM**

Board Members Present: Nadine A. Hawver, Chairman  
David A. Smith, Jr., Clerk  
Andrew G. Petersen

Others Present: Rhonda LaBombard, Town Administrator  
Members of the public

Chairman Hawver opened the meeting at 7:00 PM.

**APPROVAL OF MEETING MINUTES:**

Selectman Smith moved to approve three sets of meeting minutes from July 20, 2015, as presented, seconded by Selectman Petersen. The motion carried unanimously.

**GENERAL BARNARD DAY:**

Harold Hastings was present to invite residents to the unveiling of Civil War hero, Major General Barnard's uniforms at the Bushnell Sage Library on August 15, 2015 from 4:00 to 6:00 pm.

**HOUSING COMMISSION APPOINTMENT:**

Selectman Smith moved to appoint Marilyn Wightman to the Housing Commission, seconded by Selectman Petersen. The motion carried unanimously.

**TRENCH PERMITS:**

Administrator LaBombard explained that the Building Inspector, Thomas Carmody has offered to start issuing the trench permits. She stated that his permitting software includes trench permits and that he is the one who is on the construction sites so it would make the most sense. Selectman Smith moved to have the Building Inspector start issuing the trench permits, seconded by Selectman Petersen. The motion carried unanimously.

**AUTHORIZATION TO SIGN AGREEMENT FOR CDBG ACCESSIBILITY PROJECT:**

Administrator LaBombard explained that the Board previously appointed Clark & Green Architecture Design to do the work for the FY14 CDBG Town Hall architectural barrier removal and now the contract is ready for approval. Selectman Smith moved to authorize Administrator LaBombard to sign the contract with Clark & Green Architecture Design, seconded by Selectman Petersen. The motion carried unanimously.

**GR8T ROAD RACE APPROVAL:**

Administrator LaBombard explained that the road race is scheduled for Sunday, August 9, 2015, and will start at 8:00 am in Great Barrington and pass through Sheffield. She stated that race coordinators have already been in contact with the Police Chief and he is fine with the race route. Selectman Smith moved to approve the Gr8t Road Race as presented, seconded by Selectman Petersen. The motion carried unanimously.

**SELECTMEN'S ITEMS:**

Selectman Smith expressed his disappointment over the lack of civility at the Special Town Meeting held on Monday, and stated that he hopes that the Town can heal.

Chairman Hawver reminded residents that the Senior Tax Work-Off Program is up and running and stated that applications are now available.

**TOWN ADMINISTRATOR ITEM'S:**

Administrator LaBombard reminded residents that Transfer Station stickers are available and were supposed to be purchased and affixed to vehicles no later than July 31, 2015. She stated that any resident purchasing a sticker after September 30, 2015 will be charged a late fee.

**PUBLIC COMMENTS:**

Bonnie Silvers stated that when Bow Wow Road was paved a small portion of it was left untouched. She suggested that any small portions of road to be left out in the future be paved, as it looks better. Administrator LaBombard stated that a top coat would be put on Bow Wow Road in the fall. She stated that once that is complete the entire road will look uniform.

Marilyn Wightman thanked the Board for having Bow Wow Road paved and stated that now that it is paved people are speeding down the road. Chairman Hawver stated that the Board would talk with the Police Chief about the possibility of having some extra details in that area.

Selectman Smith moved to adjourn the meeting, seconded by Selectman Petersen. The motion carried unanimously

Chairman Hawver adjourned the meeting at 7:15 PM.

Respectfully submitted:

Alicia Dulin  
Assistant to the Town Administrator

Documents reviewed at this meeting:  
Housing Commission Letter of Interest  
CDBG Accessibility Project Contract  
Gr8t Road Race Request