

**TOWN OF SHEFFIELD  
BOARD OF SELECTMEN  
WORKING SESSION  
FEBRUARY 16, 2016  
TOWN HALL  
3:00 PM**

Board Members Present: Nadine A. Hawver, Chairman  
David A. Smith, Jr., Clerk  
Andrew G. Petersen

Others Present: Rhonda LaBombard, Town Administrator  
Alicia Dulin, Assistant to Town Administrator  
Thomas Carmody, Building Inspector  
Robert McDermott, McDermott & Company, Inc.

Selectman Smith called the meeting to order at 3:08 pm.

**PROJECT LIST – BUILDING INSPECTOR:**

Building Inspector Thomas Carmody was present to update the Board on the list of building projects that need to be completed at Town Hall. Discussion ensued regarding repairs to the basement, third floor and elevator.

Chairman Hawver entered the meeting at 3:25 pm.

**NET METERING PURCHASE:**

Administrator LaBombard stated that she is not sure that the Town should enter into a 20 year net metering agreement. She stated that the technology is changing every day and that she believes a 20 year agreement is too long, the Board agreed and discussion ensued. It was the consensus of the Board to not enter into a net metering purchase agreement at this time.

**INTERIM HIGHWAY SUPERINTENDENT:**

Administrator LaBombard stated that the Highway Superintendent will be retiring on March 11, 2016. She stated that the Board had discussed appointing Ronald Bassett as the Temporary Highway Superintendent and asked the Board what salary/benefit package they would like to offer to Mr. Bassett. Discussion ensued. It was the consensus of the Board to offer the Temporary Highway Superintendent position to Ronald Bassett for a period of one year and have Administrator LaBombard meet with Mr. Bassett to discuss the salary with him and then report back to the Board.

**AIR B&B'S:**

Chairman Hawver stated that she has done some research on air B&B's in Sheffield. She stated that she found 20 properties in Sheffield and feels that none of them are acting as a bed and breakfast but are more similar to a vacation rental, therefore, she does not feel that these properties need to be licensed. Discussion ensued. It was the consensus of the Board that air B&B's do not need to be licensed at this time.

Selectman Smith move to enter Executive Session for the purpose of negotiation strategy with non-union personnel – Police Chief and return to Open Session, seconded by Selectmen Petersen. The roll call vote was as follows:

Chairman Hawver – aye

Selectman Smith – aye

Selectman Petersen – aye

Open Session resumed at 4:00 pm.

**MEET WITH ROBERT MCDERMOTT – CONSULTANT FOR FIRE TRUCK AND EQUIPMENT EVALUATION:**

Robert McDermott from McDermott & Company, Inc. was present to update the Board on his meeting with the Fire Department. He stated that the fire truck that the Fire Department is interested in purchasing would be between \$550,000 and \$700,000. Discussion ensued. It was the consensus of the Board to hire Mr. McDermott to complete a needs assessment and comparison to other Towns. Mr. McDermott stated that a needs assessment and comparison would take between 15-20 hours and would not cost more than \$1,000. He stated that he would send a proposal to Administrator LaBombard to present to the Board.

Selectman Smith moved to adjourn the meeting, seconded by Selectman Petersen. The motion carried unanimously.

Chairman Hawver adjourned the meeting at 4:50 PM

Respectfully submitted:



Alicia Dulin  
Assistant to the Town Administrator

No documents were reviewed at this meeting.