

**TOWN OF SHEFFIELD  
BOARD OF SELECTMEN  
May 5, 2016  
TOWN HALL  
7 PM**

Board Members Present: Nadine A. Hawver, Chairman  
David A. Smith, Jr., Clerk  
Andrew G. Petersen

Others Present: Rhonda LaBombard, Town Administrator  
Eileen Clarke, Temporary Assistant to Town Administrator

Chairman Hawver called the meeting to order at 7 P.M.

**APPROVAL OF MEETING MINUTES:**

Selectman Smith moved to approve the minutes from the March 21, 2016 and April 4, 2016 meetings as presented, seconded by Selectman Petersen. The motion carried unanimously.

**REQUEST FOR SWINGS AT LIBRARY:**

Chairman Hawver stated that the Board had discussed this request in the past, discussion ensued. It was the consensus of the Board to have Administrator LaBombard discuss the playground equipment with the Town's insurance carrier. The discussion was tabled until the next meeting.

**TRANSFER STATION PERMIT FEES FOR FY17:**

Administrator LaBombard recommended the cost for the FY17 Transfer Station sticker as follows:

If paid by August 1<sup>st</sup> the rate will be \$165 and seniors \$115.

If paid after August 1<sup>st</sup>, \$175 and seniors \$125

If paid after Sept. 1, \$185 and seniors \$135.

Selectman Smith moved to approve the fees as stated above, seconded by Selectman Petersen. The motion carried unanimously.

**MEMORIAL DAY PARADE PERMITS:**

Selectman Smith moved to approve the Memorial Day Parade Permit for Ashley Falls Parade at 8 a.m. and the Sheffield Parade at 11 a.m., seconded by Selectman Petersen. The motion carried unanimously

**HOURLY RATE FOR FIRE SUPPRESSION WATCH:**

Administrator LaBombard stated that the Southern Berkshire Regional School District's fire suppression system is not functional. A concern for anyone using the auditorium has led to the Sheffield Volunteer Fire Department on site for all events in the auditorium. The District will pay the firefighters for the watch at an hourly rate determined by Chief Getchell. Discussion ensued. Selectman Smith moved to approve \$40 as the hourly rate for firefighters for fire watch

*at the SBRSD, seconded by Selectman Petersen. The motion carried unanimously.*

**ANNOUNCEMENT OF EXPIRING APPOINTMENTS:**

Administrator LaBombard read the following list of appointments that will expire on June 30, 2016:

<b>Department/Position</b>	<b>Term</b>	<b>Number of Positions</b>
<b>Agricultural Commission</b>	3 year	4 Vacancies
<b>Alternates</b>	1 year	2 Vacancies
<b>Animal Control Officer</b>	1 year	1 Vacancy
<b>Animal Inspector</b>	1 year	1 vacancy
<b>Ashley Falls Historic District Commission</b>	3 year	4 Vacancies
<b>Board of Assessors</b>	3 year	1 Vacancy
<b>BRPC Delegate - Alternate</b>	1 year	1 Vacancy
<b>Board of Health</b>	3 year	2 Vacancies
<b>Board of Registrars</b>	3 year	1 Vacancy
<b>Conservation Commission</b>	3 year	1 Vacancy
<b>Constable</b>	Annual	2 Vacancies
<b>Council on Aging</b>	3 year	4 Vacancies
<b>Cultural Council</b>	3 year	3 Vacancies
<b>Disabilities Commission</b>	3 year	8 Vacancies
<b>Electrical Inspector</b>	Annual	1 Vacancy
<b>Electrical Inspector - Asst</b>	Annual	1 Vacancy
<b>Emergency Management Coordinator</b>	Annual	1 Vacancy
<b>Finance Committee</b>	3 year	2 Vacancies
<b>Fire Chief</b>	1 year	1 Vacancy
<b>5 Town Cable Advisory</b>	3 year	5 Vacancies
<b>Gas &amp; Piping Inspector</b>	Annual	1 Vacancy
<b>Gas &amp; Piping Insp Alternate</b>	Annual	1 Vacancy
<b>Health Inspector</b>	Annual	1 Vacancy

<b>Historical Comm - Member</b>	3 year	5 Vacancies
<b>Housing Commission</b>	3 year	2 Vacancies
<b>Alternate</b>	1 year	2 Vacancies
<b>Park and Recreation Committee Member</b>	3 year	4 Vacancies
<b>Associate Member</b>	1 year	1 Vacancy
<b>Plumbing Inspector</b>	1 year	1 Vacancy
<b>Plumbing Inspector Asst</b>	1 year	1 Vacancy
<b>Public Weigher</b>	Annual	4 Vacancies
<b>Recycling Coordinator</b>	Annual	1 Vacancy
<b>Sanitation Inspector</b>	1 year	1 Vacancy
<b>South Berk District Veterans Service Delegate</b>	Annual	1 Vacancy
<b>Town Counsel</b>	Annual	1 Vacancy
<b>Town Counsel-Special</b>	Annual	1 Vacancy
<b>Veteran's Agent</b>	Annual	1 Vacancy
<b>Veteran's Grave Officer</b>	Annual	1 Vacancy
<b>Zoning Board Member</b>	3 year	2 Vacancies
<b>ZBA Alternate</b>	1 year	1 Vacancy

All expiring appointees will be notified by mail. All interested peoples should send the Board of Selectmen a letter of interest by June 2, 2016.

**REPAIR OF SIDEWALKS ADJACENT TO STONE STORE:**

The Historical Society has sent a letter expressing their concerns with the sidewalk that runs adjacent to the Stone Store. The north side tilts toward the Building and every time there is a rainstorm or buildup of snow that melts, the basement receives water. Town Administrator LaBombard stated that there is no easy solution. The water cannot be diverted into the road, Discussion ensued. Administrator LaBombard will follow up on possible solutions.

**SELECTMEN’S ITEMS:**

Chairman Hawver thanked everyone who attended the Annual Town Meeting on Monday May 2<sup>nd</sup> and reminded residents that the Annual Elections would be on Monday May 9th at the Senior Center.

Selectman Smith expressed his concerns with the April 28<sup>th</sup> School Committee was not posted by CTSB in time to give the voters time to review it before the Town Meeting. Chairman Hawver had the same concerns and followed up with CTSB. Most of CTSB’s staff was attending a training.

**TOWN ADMINISTRATOR ITEMS:**

Town Administrator stated that Beth Bartholomew was in to discuss a potential sale of the Sheffield Water Company. Notice of the sale that was filed with the Department of Public Health is posted in the Town Hall entry way. Anyone wishing to make comment should follow the directions on the notice.

Administrator LaBombard wanted to make sure that residents were clear on the spending of Free Cash at the Annual Town Meeting. \$367,000 was approved for spending at the meeting, which leaves a balance of \$378,000.

**EXECUTIVE SESSION:**

Selectman Smith move to go to Executive Session for the purpose of contract negotiations with non-union personnel and to not return to Open Session, seconded by Selectman Petersen. The roll call vote was as follows:

Chairman Hawver – aye

Selectman Smith – aye

Selectman Petersen – aye

Chairman Hawver adjourned the meeting at 7:15 pm.

Respectfully submitted

Eileen Clarke  
Temporary Assistant to Town Administrator

Items Reviewed At This Meeting:

Playground Equipment Proposal

Parade Permit Requests

Letter from Historical Society Regarding Old Stone Store Water Drainage Issue

List of Expiring Appointments as of June 30, 2016