

**TOWN OF SHEFFIELD
BOARD OF SELECTMEN
JUNE 20, 2016
TOWN HALL
7 PM**

Board Members Present: Nadine A. Hawver, Chairman
David A. Smith, Jr., Clerk

Board Members Absent: Andrew G. Petersen

Others Present: Rhonda LaBombard, Town Administrator
Eileen Clarke, Temporary Assistant to the Town Administrator
Chris Weld, Berkshire Mountain Distillers
Sonia Filipczak, Railroad Street Youth Project
Jane Smith, Railroad Street Youth Project Representative

Chairman Hawver called the meeting to order at 7 P.M.

APPROVAL OF MEETING MINUTES: Selectman Smith moved to approve the Meeting Minutes for the April 4th, April 11th, April 19th, May 5th, and June 7th meetings as presented, seconded by Chairman Hawver. Motion carried unanimously.

INTRODUCTION OF TOWN MODERATOR BILL TIGHE: Chairman Hawver introduced Bill Tighe and welcomed him as the newly elected Town Moderator. Mr. Tighe gave a brief overview of his work experience. Moderator Tighe submitted David Macy and Julie Hannum for appointment to the Finance Committee. Ratification action will take place at the next Board meeting. Chairman Hawver thanked Moderator Tighe for attending the meeting.

FEE FOR FARMER'S SERIES POURING PERMIT: Chairman Hawver stated that the Board needed to establish a fee for the Farmer's Series Pouring Permit License. Discussion ensued. Selectman Smith moved to establish an annual fee of \$250 for a Farmers Series Pouring Permit License, seconded by Chairman Hawver. Motion carried unanimously.

PUBLIC HEARING-BERKSHIRE MOUNTAIN DISTILLERS—POURING PERMIT; Chairman Hawver opened a Public Hearing to act on the application from Berkshire Mountain Distillers of 356 South Main Street for a Farmer's Series Pouring Permit. Chris Weld from Berkshire Mountain Distillers was present. Discussion ensued. Selectman Smith moved to approve the Farmer's Series Pouring Permit License for Berkshire Mountain Distillers, seconded by Chairman Hawver. Motion carried unanimously.

SOUTH BERKSHIRE COMMUNITY HEALTH COALITION: Chairman Hawver welcomed Sonja Filipczak and Jane Smith, representatives of the South Berkshire Community Health Coalition. Ms. Filipczak discussed the grant that was received to provide education regarding underage substance abuse. She also invited the Board to attend a forum at the Claire Teague Senior Center. The Board thanked them for the update and the invitation to the forum.

GREAT BARRINGTON ROTARY BIKE-N-FLY APPROVAL: The Board received a letter regarding support for the annual Bike-N-Fly event hosted by the Great Barrington Rotary. Discussion ensued. Selectman Smith moved to approve the annual Bike-N-Fly event, seconded by Chairman Hawver. Motion carried unanimously.

APPROVE AND SIGN THE PAVING HOTBOX AGREEMENT WITH NEW MARLBOROUGH:

Administrator LaBombard presented the Agreement to purchase the Paving Hotbox to be shared with the Town of New Marlborough as agreed to at the Annual Town Meeting. Discussion ensued. Chairman Hawver stated that the previous Shared equipment agreement with the Town of New Marlborough has been beneficial to both towns and this is a further sign of a good working relationship for shared services. Selectman Smith moved to approve and sign the Agreement with the Town of New Marlborough for a paving hotbox, seconded by Chairman Hawver. Motion carried unanimously.

GRANT FOR FINANCIAL SERVICES UPGRADE: Administrator LaBombard announced that the Town received a grant for finance software and hardware. The grant amount is \$56,000 and will be a large financial saving for the Town. The review of financial software upgrade products will start this week. Chairman Hawver and Selectman Smith thanked Administrator LaBombard for her hard work and diligence in obtaining this grant.

CURB CUT - 1820 BOARDMAN STREET: A curb cut has been submitted for a driveway relocation at 1820 Boardman Street. It has been approved by the Highway Superintendent and Police Chief, who recommended the following three conditions; clean roadside ditches to allow water to flow to catch basins, maintain vegetation to allow a clean line of sight, and install two hidden drive signs 100 feet from each side of driveway. Selectman Smith moved to approve a Curb Cut for 1820 Boardman Street with the following conditions: clean roadside ditches to allow water to flow to catch basins, maintain vegetation to allow a clean line of sight, and install two hidden drive signs 100 feet from each side of driveway, seconded by Chairman Hawver. Motion carried unanimously.

FY2017 APPOINTMENTS: Chairman Hawver moved to appoint the following applicants for FY17:

Department/Position	Term	
Agricultural Commission	3 year	James Larkin
		James Kelly
Animal Control Officer	1 year	Martin Clark
Animal Inspector	1 year	Martin Clark
Ashley Falls Historic District Commission	3 year	Sandra Preston
Board of Assessors	3 year	Tammy Blackwell
Constable	Annual	Bruce Person
Council on Aging	3 year	David Smith Jr.
		Ryan Kresiak
		Kathy Staropoli
Disabilities Commission	3 year	Laura Grunfeld
Electrical Inspector	Annual	Richard Cappadona
Electrical Inspector - Asst	Annual	Butch Ray
Fire Chief	1 year	Brent Getchell
Gas & Piping Inspector	Annual	Robert Krupski

Gas & Piping Insp Alternate	Annual	Robert Gennari
Health Inspector	Annual	Sally Munson
Historical Comm - Member	3 year	Jeff Waingrow
Housing Commission	3 year	Marilyn Wightman
Park and Recreation Committee Member	3 year	Grace Campbell
		Joe Wilkinson
		Kevin Joyce
Plumbing Inspector	1 year	Robert Krupski
Plumbing Inspector Asst	1 year	Robert Gennari
Veteran's Agent	Annual	Laurie Hils
Zoning Board Member	3 year	Eric Carlson
Police Chief	1 year	Eric R. Munson, III
Police Sergeant	3 years	

Chairman Hawver moved to approve the Appointments for 2017 as read with the Exclusion of Selectman Smith. Seconded by Selectman Smith. Motion passed unanimously

FY2017 Appointment Announcements: Administrator LaBombard read the following list of people who have requested appointment for FY17:

Board of Health - Eileen Clarke
 Ashley Falls Historic District Commission - Bob Pasqualina
 Constable - James McGarry and Robert McDonnell
 Board of Registrars - Eileen Clarke
 Action on the above appointments will be made at the next meeting.

REVIEW REQUEST FOR SPECIAL TOWN MEETING: Administrator LaBombard stated that Seaboard Solar is requesting that the Town hold a Special Town meeting for approval of a tax agreement for a solar project on Home Road. Seaboard Solar has offered to pay the expenses for the Special Town Meeting. Discussion ensued. Chairman Hawver moved to call a Special Town Meeting as requested with Seaboard Solar handling the expense, seconded by Selectman Smith. Motion carried unanimously.

APPROVAL OF WASTE CONTRACTS: Administrator LaBombard discussed the Solid Waste Contracts with the Board. Discussion ensued. It was the consensus of the Board to sign a one year contract to give them time to review the operations of the Transfer Station. Selectman Smith moved to approve a one year contract for Scrap Metals, a one year contract for Solid Waste and a one year contract for the Recyclables with JTC and Sons, Inc., seconded by Chairman Hawver. Motion carried unanimously.

SELECTMEN'S ITEMS: Chairman Hawver thanked Marjorie Consolini for over thirty years on the Board of Registrars. June 30th will be her last day and it will be a great loss to the Town.

TOWN ADMINISTRATOR ITEMS: Administrator LaBombard stated that an application for a One Day Wine and Malt license has been received from Virginia Snowden for a function at the Town Park on July 4, 2016. Selectman Smith moved to approve a One Day Wine and Malt license for Virginia Snowden for a function at the Town Park on July 4, 2016. Motion carried unanimously.

Selectman Smith moved to adjourn, seconded by Chairman Hawver. Motion carried unanimously.

Chairman Hawver adjourned the meeting at 7:30 P.M.

Respectfully Submitted:

Eileen Clarke

Temporary Assistant to Town Administrator

Items reviewed at this meeting:

Berkshire Mountain Distillers Pouring Permit Application

Great Barrington Rotary Bike-N-Fly Letter

Paving Hotbox Agreement with New Marlborough

Curb Cut request

FY17 Appointments List

FY17 Appointment Announcements List

Request for Special Town Meeting Seaboard Solar

Draft Waste Contracts

One Day Wine and Malt License Application