

TOWN OF SHEFFIELD 2009 ANNUAL REPORT



Municipal Profile

Area in Square Miles	48.54
Elevation648' to 2,050'
Elevation at Town Hall675' above sea level

Population:

Federal Census - all residents	3,335
2009 Annual Town Census - all residents	3,437

Registered Voters, December 31, 2009

2,248

Miles of States Highway	17.75
Miles of Town & Country Roads84

Open Space Acreage:

Federal Land	963.28
State Land	1,785.97
Town Land	283.84
Private Land Conservancy Organization	2,062.19

Legislators:

US Senator	Edward M. Kennedy - <i>Deceased August 25, 2009</i> Paul G. Kirk Jr. - <i>September 24, 2009 - January 19, 2010</i>
US Senator	John F. Kerry
US Congressman	John W. Olver
State Senator	Benjamin B. Downing
State Representative	William "Smitty" Pignatelli

Community Profile Statement:

The Town of Sheffield is located in the Housatonic River Valley at the southern end of Berkshire County. With two distinct villages, Sheffield and Ashley Falls, the Town's development pattern has been greatly influenced by its physical features: the Housatonic River and its wide floodplain; the Schenob Brook wetland complex; and the steep slopes of the Berkshire Hills on the east and the Taconic Range on the west. The oldest town in Berkshire County, the community has maintained its rich historical character. Noted for its deep agricultural soils, much of Sheffield remains open and in agricultural production. The combination of wide-open river valley, mountain vistas and active farmland, residents feel makes Sheffield one of the most beautiful towns in the Commonwealth.

Cover: View of the outflow from Harmon Marsh Pond on Bow Wow Road. Photograph by Fred Harwood, 2009.

ANNUAL REPORT
OF THE
TOWN OF
SHEFFIELD
MASSACHUSETTS



For the Year Ending December 31, 2009

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Town Office Hours / Regular Meetings

HOURS:

Assessors (229-7000 x155)

9:00 am - 1:00 pm, M - F

Police Dept. (229-8522)

9:00 am - 4:00 pm, M - F

Town Administrator (229-7000 x152)

9:00 am - 4:00 pm, M - F

Town Clerk (229-7000 x151)

9:00 am - 4:00 pm, M - F

Treasurer/Tax Collector's Office

(229-7000 x153, x154)

9:00 am - 4:00 pm, M - F

Transfer Station Hours

1:00 pm to 4:00 pm, Tuesday

1:00 pm to 4:00 pm, Friday

8:00 am to 4:00 pm, Saturday

8:30 am to 2:00 pm, Sunday

Bushnell Sage Library (229-7004)

10:00 am - 5:00 pm, Tu, W, Th, Sa

10:00 am - 8:00 pm, Fr

2:00 pm - 5:00 pm, Su

Building Inspector (229-7000 x156)

7:00 am to 12:00 pm, Monday

7:00 am to 12:00 pm, Tuesday

3:00 pm to 6:00 pm, Thursday

7:00 am to 10:00 am, Friday

Senior Center at Dewey Hall

(229-7022)

9:00 am - 2:30 pm, M - F

(Apr through Nov)

9:00 am - 2:30 pm, M - Th

(December through March)

REGULAR MONTHLY MEETINGS: (other Meetings may be called when necessary, and are posted at least 48 hours prior, unless for an emergency)

Board of Health

2nd Monday, 7:00 pm

Board of Selectmen

1st, 3rd Mondays, 7:00 pm. If such Monday is a State holiday, the Board will meet on Tuesday of that week.

Conservation Commission

2nd & 4th Monday of each month

7:00 pm

Council on Aging

2nd Monday, 4:30 pm

Finance Committee

As needed

Planning Board

2nd and 4th Thursdays, 7:00 pm

Southern Berkshire Regional School Committee (229-8778)

1st and 3rd Thursdays, 7:00 pm

Zoning Board of Appeals

As needed

Town website - sheffieldma.gov - check calendar for updated meeting schedules

IMPORTANT TELEPHONE NUMBERS

DIAL 911 FOR EMERGENCY:

Police, emergency	911	Sheffield Post Office	229-8772
Police, non-emergency	229-8522	Ashley Falls Post Office	229-8048
Fire Dept., non-emergency	229-7033	Library	229-7004
Fire Dept. (Burning permit)	229-7034	Dog Officer	229-8554
Ambulance	528-3900	Senior Center	229-7022
Veterans' Services	528-1580	Highway Dept.	229-7030
Town Hall Fax	229-7010		

Elected Town Officials

OFFICE	NAME	TERM EXPIRES
Moderator	Bruce H. Person	2010
Board of Selectmen	David D. Macy, Chairman	2010
	Julie M. Hannum	2011
	Rene C. Wood.	2012
Board of Library Trustees	Betty LeGeyt, Chairman	2009
	Susan Young	2010
	Katherine Ness	2011
Planning Board	Christopher Tomich, Chairman.	2012
	David Smith Sr.	2010
	Margaret Martin	2010
	Tim Fulco	2011
	Peter Cherneff	2012

Town Officers

Town Administrator	Joseph A. Kellogg
Asst. Town Administrator	Rhonda LaBombard
Chief of Police	James M. McGarry
Constables	James M. McGarry Bruce H. Person
Fire Chief	Richard A. Boardman
Highway Superintendent	Edward Lord
Town Clerk	Felecie O. Joyce
Asst. Town Clerk	Rhonda LaBombard
Treasurer/Tax Collector	Michael C. Ovitt
Asst. Treasurer/Tax Collector	Barbara A. Roraback
Town Librarian	Nancy Hahn

Town Accountant	James V. McCormack
Town Counsel	Sarah H. Bell
Building Commissioner & Zoning Enforcement Officer	Thomas Carmody
Electrical Inspector	Richard Cappadona
Asst. Electrical Inspector	Kenneth Kushi
Emergency Management Coordinator	Edward G. McCormick
Plumbing & Gas Inspector	Robert Krupski
Asst. Plumbing & Gas Inspector	Robert Gennari
Fire Safety Inspector	Richard A. Boardman
Firemen	Craig Bachetti Nick Ball Peter Batacchi Robert Beham Anthony Bleau Douglas Blume Jeffrey Briggs Ron Bubak Adam Carlotto Jeremiah Cronin James Foster Michael Funk Brent Getchell Joseph E. Gulotta Stephen Hyer Kevin Learnard Robert Martin Martin Mitsoff Brian Ovitt Michael Ovitt Robert Poulter John Pshenishny Randy Robarge J. Scott Rote Jason Smith

David Ullrich
John J. Ullrich
Wayne Wilkinson

Police Officers

Andrew Carlson
Brian D. Fahey
Scott A. Farrell
Graham M. Frank
Jacob Gonska
Daniel T. Hamill
Sheryl Johnson
Ryan Kresiak
Gary Mitchell
Eric Munson
Michael C. Ovitt
Greg Priest
Susan Rathbun
Richard L. Robarge

**Animal Inspector & Animal
Control Officer**

Richard M. Boardman

Principal Assessor

Tammy L. Blackwell

Health Inspector

George Oleen

Parking Clerk

Felecie O. Joyce

Sanitation (Title 5) Inspector

Richard J. Kirchner

Chief Procurement Officer

Rhonda LaBombard

Public Weighers

Patricia Gillespie
James M. McGarry
Michael Pezzee
Clifford Twiss

Recycling Coordinator

David J. Steindler

Senior Center Director

John Arthur Miller

Asst. Senior Center Director

Barbara Fletcher

Veterans' Agent

Paul Edelman

Town Boards, Committees, Commissions

	Term Expires	
Agricultural Commission	Louis Aragi Jr.	2011
	Kathy Orlando	2011
	Dominic Palumbo	2011
	Morvin Allen	2011
	Bruce Howden	2010
	James Kelly	2010
	James Larkin	2010
	David Smith Sr., Alternate	2010
Ruth Ziegler, Alternate	2010	
Ashley Falls Historic District Commission	Richard Cherneff	2012
	Peter Rawson	2011
	Richard Swiatek	2011
	Sandra Preston	2010
	Robert Pasqualina	2010
	John James	2010
Board of Assessors	Tammy L. Blackwell, Chairman	2010
	Barbara West	2012
Board of Health	Joel Weiss, Chairman	2011
	Priscilla Cote	2012
	David D. Macy	2010
	Richard J. Kirchner	2011
	Scott Smith	2011
Board of Registrars	Patricia Sadera	2011
	Elizabeth Smith	2011
	Marjorie E. Consolini	2010
	Felecie O. Joyce, Town Clerk	2012
Commission on Disabilities	Denise Rueger, Chairman	2010
	Laura Grunfeld	2010
	Noah Parsons	2011
	Donald Perry	2012
	David Wells	2011

**Term
Expires**

Conservation Commission	Gaetan Lachance, Chairman	2010
	Donald Ward	2011
	Cheryl Blackburn	2012
	Howard Chezar	2012
	James T. Collingwood Sr.	2012
Council on Aging	Natalie Funk	2011
	Anne T. Hyatt	2011
	Lovina Gulotta	2012
	Carol Sica	2010
	Dawn Massini	2010
	Joan Brooks	2010
	Richard Magenis	2012
	Rosemarie Wright	2012
Mary Ellen Deming	2011	
Economic Development Committee	James Kelly	2012
	Kevin Schmitz	2012
	Rene C. Wood, Ex Officio Member . . .	2012
Finance Committee	David J. Steindler, Chairman	2011
	John A. James	2012
	David A. Smith Jr.	2010
	Judith Schnurr	2010
	Colin Smith	2012
Five Town Cable Advisory Committee	Paul O'Brien	
	George Oleen	
Historical Commission	Carl Proper	2011
	Richard Esposito	2012
	Kathy Orlando	2010
	David West	2010
Housing Commission	Michael Citrin	2011
	Marilyn Wightman	2012
	Christine Ludwiszewski	2011
	John Stookey	2012
	Paul O'Brien	2010
	Kathy Orlando, Alternate	2010

**Term
Expires**

Cultural Council	Trudy Weaver Miller, Chairman	2010
	Stephen Hyer	2010
	Amber Spring	2011
	Sally Cook	2011
	James Foster	2012
	Anne Dunn	2010
	David Reed	2012
SBRSD Committee	Andy Fetterhoff	2010
	Catherine Miller	2010
	H. Dennis Sears	2010
	Vito Valentini	2010
Park and Recreation Committee	Michael Ovitt	2010
	Grace Campbell	2010
	Joe Wilkinson	2010
	Kevin Joyce	2010
	Vito Valentini	2010
Zoning Board of Appeals	Eric Carlson, Chairman	2010
	David West	2011
	Eric Blackburn	2010
	Bart Elsbach	2011
	Wray Gunn, Associate Member	2010

Town Delegates

Berkshire Country Regional Planning Commission	David Smith, Sr.2010 Rene Wood, Alternate2010
Dist. Dept. of Veterans' Services	Richard J. Kirchner2010

Town Employees

Treasurer/Collector's Office	Seana Fetterhoff
Assessor's Office	Barabara West
Highway Department Staff	Tony Errichetto Michael Kingsbury Robert O'Brien
Library Staff	Althea Brown Jacqueline Connell Molly Goodchild Frederic Gordon Brece Honeycutt Melissa Joyce Leslie Moran Deb O'Brien Mary Rembold Jessica Roseman Lisa Scibelli Ken Powers, Custodian
Town Hall/Police Station Custodian	Nancy Marshall
Transfer Station Attendants	Donald Wilson, Head Attendant Dianne Farnham Janet Hogelin Rose Cronk

Report of the Board of Selectmen

The last year was a busy one for the Selectmen. One of the largest challenges we faced was the budget. Reduced funding for Chapter 90 projects and other State reimbursements made for a difficult year. With this reduction, it is more difficult to maintain our roads. We were not alone though, the School District also faced cutbacks. With a good Finance Committee and Town Administrator, the Town survived difficult cutbacks. We asked all committees to submit a level funded budget for the Fiscal 2009-2010 budget as well as 2010-2011 and no more than a two percent increase in salaries for 2010-2011.

The plans for the new Senior Center are being finalized with bids to follow shortly.

Our Chairman has been engaged in deliberations with Selectmen from the other four Towns that make up the SBRSD to completely rewrite the District Agreement. After many months of meetings, we finally have a draft and the final proposal should be ready for the Town Meeting. The new Agreement should make funding of the District more equitable.

The Town's financial audit for FY2009 was recently completed and a report was given to the Finance Committee. No recommendations were made by the auditor who indicated the Town is in good fiscal condition. We believe we have an outstanding Town Administrator which is a contributing factor on the fiscal condition of the Town. We also have outstanding employees and committees which make the Selectman's job a rewarding one.

Board member Jim Collingwood decided to not seek another term in 2009. We thank him for his many years of service to the Town in various capacities. His seat was filled at the Annual Election by Rene Wood who we welcome to the Board.

Chairman Macy will not be seeking another term as Selectman and he would like to thank his fellow Board members and the Town Administrator for their support and help.

We have a great team.

Respectfully submitted

David D. Macy, *Chairman*

Julie M. Hannum, *Clerk*

Rene C. Wood

Report of the Finance Committee

During FY'09 the Finance Committee made transfers from the Reserve Fund to the following accounts:

Veteran's Benefits	\$ 3,000.00
Police Department	\$ 5,000.00
Vocational Education	\$ 2,001.00
Board of Selectmen	\$ 3,200.00
Veteran's Benefits	\$ 4,000.00
Building and Properties	\$14,000.00
Legal Services	\$ 5,000.00
Veteran's Benefits	\$ 321.91
Buildings and Properties	\$ 3,500.00
Total	\$40,022.91

The balance of the Reserve Fund \$14,977.09 was returned to the General Fund at the end of the Fiscal Year.

Respectfully submitted:

David J. Steindler, *Chairman*
David A. Smith Jr., *Vice Chairman*
John A. James
Judith G. Schnurr
Colin Smith

Report of the Town Clerk

The Town Clerk's office is the official record keeper for the Town of Sheffield. Some of the services provided by this department are vital statistics; births, marriages, deaths, posting of meeting notices for all municipal boards and committees, voter registration, the Town political calendar, Annual Street List (Census), residency certification, Town Meeting warrants and minutes, business certificates (dba), notarization of documents, payment of non-criminal violations and hunting/fishing and dog licensing.

This past year I continued to attend conferences and classes offered by the Massachusetts Town Clerk's Association. In addition to Mass Clerks, I completed my second of a three year certification program with the New England Municipal Clerk's Association. These conferences and class offerings have become a vital part of this position as laws and regulations are changing at a rapid pace. I appreciate the Town supporting my continued education.

In addition to our political calendar and general areas of business, we are complying with changes in the Open Meeting Law, and Ethics reform. Some of the changes have already been implemented with the remainder to go into effect by July 1, 2010.

The following report is based on the primary areas of activity during the 2009 calendar year.

VITAL REPORTS

BIRTHS – 22
MARRIAGE INTENTIONS FILED – 32
MARRIAGES THAT TOOK PLACE- 30*
DEATHS – 26

*A marriage intention was filed in 2009; the marriage took place in 2010. One other intention was filed, but the marriage never took place.

DOG LICENSING

Dog licensing is required annually each spring. Licenses expire March 31st and dog owners have from March 1st to May 1st to renew. If you have a dog six months of age or older, and/or you reside in Sheffield at least 30 days of the year, licensing is required. If you do not renew by May 1st, there will be a \$25 late fee (per dog) implemented in addition to your licensing fee.

Licensing by mail is acceptable with proof of current rabies, a self-addressed stamped envelope and a check made payable to the Town of Sheffield. Mail to: Town Clerk, PO Box 175, Sheffield, MA 01257. The amount payable is \$5 for a neutered/spayed dog and \$10 for an intact dog.

Dog license fees totaled \$4,100.00. This amount includes fees for private kennels, as well as individual dog licenses and late fees assessed.

DIVISION OF FISHERIES AND WILDLIFE

The Town Clerk's office is a vendor of Hunting/Sporting and Fishing/Trapping licenses, as well as, Primitive Arms, Waterfowl and Archery stamps. Hunters should be aware that annual written permission is required to hunt on private or Town owned property. If you are obtaining a Hunting/Sporting license, a prior year's license or a copy of your Hunter Safety Certificate is required. Licenses will not be issued on F.I.D. cards alone.

The office processed \$12,402.80 in sales for 2009 for the Commonwealth of Massachusetts Division of Fisheries and Wildlife.

Respectfully submitted,

Felecie O. Joyce,
Town Clerk

Report of Board of Registrars of Voters

On paper, 2009 was expected to be a fairly quiet year compared to 2008. This was not the case. We held our Annual Town Meeting on May 4th, Annual Town Election on May 11th, and Special State Primary on December 8th. The Primary was held to fill a vacant seat left by the passing of Senator Edward Kennedy. There would be a Special Election to follow on January 19, 2010.

Voter registration is available year round during regular business hours. Applications are available in any town within the Commonwealth, or on line through the Secretary of State's website. Registration numbers fluctuate during the year. We continue to process registrations throughout the year, and the following breakdown reflects the final numbers at years end:

As of December 31, 2009, the breakdown of registered voters was: 657 Democrats, 353 Republicans, 1,225 Unenrolled (no specific party), 6

Libertarian, 5 Green-Rainbow, and 2 Interdependent-Third party. This was a total of 2,248 registered voters.

The Help America Vote Act (HAVA) continues to change the way that we vote. Three years ago the Commonwealth of Massachusetts via a Federal mandate implemented the use of the AutoMark voting system. The AutoMark has been put into place to assist vision-impaired voters, but may be used by anyone wishing to vote by this method. It does not tabulate votes. It allows the user to mark their ballot either by using a touch screen or an audio prompt. There is also a keypad with brail instructions to assist blind voters. The AutoMark is used in addition to our paper ballot voting system, and is available for absentee voting in addition to election-day voting. For inquiries or demonstrations, please stop by or call the Town Clerk's office. We will be happy to assist you.

In addition to election related activity, the Board of Registrars also updates the Annual Street List (Census). The Commonwealth of Massachusetts requires that we produce an annual Street List. It is important that you respond to the Street List as it provides vital information for funding of schools, seniors, and veterans benefits to name a few. In addition to the Annual Street List, the 2010 Federal Census is underway. Planning began some time ago and filling out and returning that form is very important to maintaining services and political representation to our area.

Respectfully submitted,

Patricia M. Sadera, *Chairperson*
Marjorie E. Consolini
Elizabeth R. Smith
Felecie O. Joyce, *Town Clerk*

Annual Town Meeting

Results of Annual Town Meeting Held Monday, May 4, 2009

The Annual Town Meeting was called to order at 7:00 p.m. in the Southern Berkshire Regional School District Auditorium by Town Moderator Bruce H. Person.

ARTICLE 1: On a motion made by David D. Macy, seconded by Julie M. Hannum, voted unanimously to raise and appropriate the following sums necessary to defray the expenses of the Town for Fiscal Year 2010.

Moderator.....	\$200	Selectmen's Office.....	\$156,704
Board of Assessors.....	\$91,007	Treasurer/Collector.....	\$145,124
Town Clerk.....	\$54,046	Elections & Registration.....	\$19,890
Conservation Commission.....	\$6,930	Planning Board.....	\$11,000
Economic Development Comm.....	\$100	Zoning Board of Appeals.....	\$2,000
Town Buildings & Prop.....	\$104,100	Town Report & Comm.....	\$5,500
Legal Services.....	\$15,000	Dispatch Services.....	\$7,602
Police Department.....	\$418,669	Fire Department.....	\$40,445
Inspectional Services.....	\$75,800	Fire Hydrants.....	\$7,942
Animal Control.....	\$8,500	Highway Department.....	\$551,050
Streetlights.....	\$11,500	Board of Health.....	\$14,334
Visiting Nurse Association.....	\$3,096	Council on Aging.....	\$48,460
Veterans Benefits.....	\$18,000	Library.....	\$152,664
Historical Commission.....	\$100	Memorial Day.....	\$750
American Legion.....	\$500	Care of Soldier's Graves.....	\$1,400
Ashley Falls Historic Dist.Comm.....	\$100	Agricultural Commission.....	\$500
Interest on Loans.....	\$1	Berkshire County Retirement.....	\$170,306
Worker's Compensation.....	\$18,500	Unemployment Comp. Fund.....	\$1
Group Health (32B) Insur.....	\$280,000	Employer Medicare.....	\$19,000
Financial Audit.....	\$12,000	Insurance & Bonding.....	\$67,000

ARTICLE 2: On a motion made by David J. Steindler, seconded by Colin Smith, voted unanimously to fix the compensation of the following elected officers of the Town for Fiscal Year 2010, as required by Chapter 41, Section 108 of the General Laws; Moderator, \$200; Selectmen, Chairman \$2,200; Selectmen, two members at \$1,900 each.

ARTICLE 3: A motion was made by James T. Collingwood Sr., seconded by David D. Macy, to raise and appropriate \$800 to pay the stipend for Sheffield's committee members of the Southern Berkshire Regional School District for

Fiscal Year 2010. On the recommendation of the Sheffield School Committee members, the motion was defeated by a substantial majority.

ARTICLE 4: On a motion made by Julie M. Hannum, seconded by James T. Collingwood Sr., voted by paper ballot, 129 - yes; 102 - no, to amend Section 4 (e), of the SBRSD Regional Agreement, pursuant to M.G.L. c 71, s16B, as amended, as follows:

“For Fiscal Year 2010, each member town’s share of the total operating and transportation budget of the District (“Assessment”) shall be the amount determined as follows: the district treasurer shall calculate each member town’s share of the District’s total operating and transportation budget using the alternative assessment method as set forth in the amendment to the SBRSD Regional Agreement voted in May of 2001 and shall then multiply such share by fifty percent (50%) (the “Alternative Method Portion”). The district treasurer shall then calculate each member town’s share of the District’s total operating and transportation budget using the Statutory Method and shall then multiply such share by fifty percent (50%) (the “Statutory Method Portion”). The district treasurer shall then calculate each member town’s actual Assessment for Fiscal Year 2010 by adding the Alternative Method Portion to the Statutory Method Portion.

“For Fiscal Year 2011, each member town’s share of the total operating and transportation budget of the District shall be the amount determined as follows: the district treasurer shall calculate each member town’s share of the District’s total operating and transportation budget using the alternative assessment method as set forth in the amendment to the SBRSD Regional Agreement voted in May of 2001 and shall then multiply such share by twenty_five percent (25%) (the “2011 Alternative Method Portion”). The district treasurer shall then calculate each member town’s share of the District’s total operating and transportation budget using the Statutory Method and shall then multiply such share by seventy_five percent (75%) (the “2011 Statutory Method Portion”). The district treasurer shall then calculate each member town’s actual Assessment for Fiscal Year 2011 by adding the 2011 Alternative Method Portion to the 2011 Statutory Method Portion.”

ARTICLE 5: On a motion made by David D. Macy, seconded by Julie M. Hannum, voted by a show of hands, 123 - yes; 78 - no, to approve the Southern Berkshire Regional School District (“District”) Operating Budget for Fiscal Year 2010 of \$13,203,459 and to raise and appropriate \$5,451,605 to pay the Town’s assessed share of that budget under the alternate apportionment formula, said formula being an optional alternative to the statutory formula enumerated in Chapter 71, Section 16B of the General Laws, said appropriation to be contingent both on the passage of a Proposition 2½ override in the amount of \$177,000, and passage by the five member towns of the District of the amendment contained in Article 4 above.

ARTICLE 6: A motion was made by James T. Collingwood Sr., seconded by David D. Macy, to approve the Southern Berkshire Regional School District (“District”) Operating Budget for Fiscal Year 2010 of \$13,203,459 and to raise and appropriate \$5,580,157 to pay the Town’s assessed share of that budget under the alternate apportionment formula, said formula being an optional alternative to the statutory formula enumerated in Chapter 71, Section 16B of the General Laws, said appropriation to be contingent both on the passage of a Proposition 2½ override in the amount of \$305,000, and the failure of any of the five member towns of the District to pass the amendment contained in Article 4 above. The motion was defeated unanimously.

ARTICLE 7: On a motion made by Julie M. Hannum, seconded by David D. Macy, voted by a substantial majority to approve the Southern Berkshire Regional School District Operating Budget for Fiscal Year 2010 of \$13,203,459 and to raise and appropriate \$5,323,053 to pay for the Town’s assessed share of that budget under the statutory formula enumerated in Chapter 71, Section 16B of the General Laws, said appropriation to be contingent on the failure of Article 5 above and Article 6 above to pass, or the failure of any of the contingent Proposition 2½ overrides noted therein to pass.

ARTICLE 8: On a motion made by David D. Macy, seconded by James T. Collingwood Sr., voted unanimously to approve the Southern Berkshire Regional School District Capital Budget for Fiscal Year 2010 and to raise and appropriate \$190,190 to pay the Town’s assessed share of that budget.

ARTICLE 9: On a motion made by James T. Collingwood Sr., seconded by David D. Macy, voted unanimously to transfer \$55,000 from Free Cash to pay for vocational education tuition in Fiscal Year 2010.

ARTICLE 10: On a motion made by Julie M. Hannum, seconded by David D. Macy, voted unanimously to expend \$152,000, under the direction of the Board of Selectmen, for the disposal and management of solid waste.

ARTICLE 11: On a motion made by David D. Macy, seconded by Julie M. Hannum, voted unanimously to authorize the appointment of members of the Board of Selectmen to the Board of Health and Conservation Commission at no additional compensation in accordance with the provisions of Chapter 268A, Section 21A of the General Laws.

ARTICLE 12: On a motion made by James T. Collingwood Sr., seconded by David D. Macy, voted unanimously to authorize the Board of Health to employ any of its members, including members who also serve on the Board of Selectmen, as Title 5 Witnesses for Septic Systems Evaluation Tests and

Inspections at a rate of \$35.00 per inspection, and/or Sanitation (Title 5) Inspector at an annual salary of \$500 for Fiscal Year 2010.

ARTICLE 13: On a motion made by David J. Steindler, seconded by Colin Smith, voted unanimously to transfer \$5,000 from Overlay Surplus and \$65,000 from Free Cash to provide for extraordinary or unforeseen expenditures under the provisions of Chapter 40, Section 6 of the General Laws, known as the Reserve Fund.

ARTICLE 14: On a motion made by Julie M. Hannum, seconded by David D. Macy, voted unanimously to authorize the Treasurer/Collector to sell, with the approval of the Board of Selectmen, any parcel or parcels of real estate which have been or may be acquired through the foreclosure of tax title.

ARTICLE 15: On a motion made by David D. Macy, seconded by James T. Collingwood Sr., voted unanimously to transfer \$29,053 from Free Cash to pay principal and interest on the bonded indebtedness authorized by Town Meeting vote of January 30, 1995.

ARTICLE 16: On a motion made by James T. Collingwood Sr., seconded by David D. Macy, voted unanimously to transfer \$750 from Free Cash to the Emergency Response Fund.

ARTICLE 17: On a motion made by Julie M. Hannum, seconded by David D. Macy, voted unanimously to transfer \$40,000 from Free Cash to be added to the \$350,000 approved under Article 16 of the 2008 Annual Town Meeting Warrant to purchase a new fire truck.

ARTICLE 18: On a motion made by David D. Macy, seconded by James T. Collingwood Sr., voted unanimously to transfer \$18,000 from Free Cash to purchase new turnout gear for the Fire Department.

ARTICLE 19: On a motion made by James T. Collingwood Sr., seconded by David D. Macy, voted unanimously to transfer \$19,600 from Free Cash to compensate firefighters for training.

ARTICLE 20: On a motion made by Julie M. Hannum, seconded by David D. Macy, voted unanimously to transfer \$30,000 from Free Cash to purchase a new brush chipper and snow plows.

ARTICLE 21: On a motion made by David D. Macy, seconded by Julie M. Hannum, voted by a substantial majority to transfer \$50,000 from Proceeds From

the Sale of Land to pay for design and engineering services relative to determining the feasibility and location of a new highway garage.

ARTICLE 22: On a motion made by James T. Collingwood Sr., seconded by David D. Macy, voted by a substantial majority to transfer \$32,000 from Free Cash to purchase and equip a new police cruiser for the Police Department.

ARTICLE 23: On a motion made by Julie M. Hannum, seconded by David D. Macy, voted by a substantial majority to transfer \$5,000 from Free Cash for commercial personal property tax appraisal consultant services for the Board of Assessors.

ARTICLE 24: On a motion made by David D. Macy, seconded by James T. Collingwood Sr., voted by a substantial majority to transfer \$15,000 from Proceeds from the Sale of Land to pay for repairs and improvements to Town buildings including the Town Hall, Police Department and Library.

ARTICLE 25: On a motion made by James T. Collingwood Sr., seconded by David D. Macy, voted unanimously to transfer \$10,000 from Free Cash to purchase up to date information technology hardware, software, and services.

ARTICLE 26: On a motion made by Julie M. Hannum, seconded by David D. Macy, voted unanimously to accept the provisions of Chapter 40, Section 8J of the General Laws and establish a permanent Commission on Disabilities to cause the full integration and participation of people with disabilities in Sheffield. Such commission shall (1) research local problems of people with disabilities; (2) advise and assist municipal officials and employees in ensuring compliance with state and federal laws and regulations that affect people with disabilities; (3) coordinate or carry out programs designed to meet the problems of people with disabilities in coordination with programs of the Massachusetts office on disability; (4) review and make recommendations about policies, procedures, services, activities and facilities of departments, boards and agencies of said city or town as they affect people with disabilities; (5) provide information, referrals, guidance and technical assistance to individuals, public agencies, businesses and organizations in all matters pertaining to disability; (6) coordinate activities of other local groups organized for similar purposes.

Said commission shall consist of not less than five nor more than nine members to be appointed by the Board of Selectmen. A majority of said commission members shall consist of people with disabilities, one member shall be a member of the immediate family of a person with a disability and one member of said commission shall be either an elected or appointed official of the Town. The terms of the first members of said commission shall be for one, two or three

years, and so arranged that the term of one-third of the members expires each year, and their successor shall be appointed for terms of three years each. Any member of said commission may, after a public hearing, if so requested, be removed for cause by the appointing authority. A vacancy occurring otherwise than by expiration of a term shall be filled for the unexpired term in the same manner as an original appointment. The chairperson and other officers shall be chosen by a majority vote of said commission members.

ARTICLE 27: On a motion made by David D. Macy, seconded by James T. Collingwood Sr., voted by a substantial majority to accept Chapter 32B, Section 18A of the General Laws which will require that all persons who retire after the acceptance of this section, their spouses and dependents who are enrolled in Medicare Part A at no cost to a retiree, their spouse or dependents, or eligible for coverage thereunder at no cost to a retiree, their spouse or dependents, be required to transfer to a Medicare extension plan offered by the Town.

The meeting adjourned at 9:30 p.m.

Respectfully submitted,

Felecie O. Joyce
Town Clerk

Report of the District Department of Veteran's Services

First, thank you for allowing me to serve the member towns, their veterans, and widows. The past year has seen an increase in all areas of operations and there are currently 15 active Chapter 115 claims (state and local benefits). The District had a high of 22 Chapter 115 benefits over the past year. Claims filed for federal veteran's benefits have resulted in \$154,392.00 being paid yearly, at no cost to District towns, to District veterans and widows since March 2009. 35 applications for VA Health Care were filed within the last 11 months, 118 home visits, 152 office visits, 612 phone calls, and 62 Flags furnished funeral homes for veteran's funerals.

Fiscal year 2011 District budget has been reduced resulting in a smaller assessment for member towns. During these trying financial times all veterans and widows are encouraged to contact this office or the U. S. Department of Veterans Affairs and review current entitlements as many changes have taken place.

Respectfully submitted,

Paul Edelman

Report of the Town Administrator

I herewith submit my third annual report as Town Administrator. Although 2009 saw the peak of the worst national economic recession in 70 years, the Town was able to weather the storm as we look forward to hopefully a better 2010.

Ironically, the recession was a critical factor in the Town finally moving forward with a long planned and needed new Senior Center. Following the passage of a multi-billion dollar Stimulus Bill by Congress early in the year, the Massachusetts Department of Housing and Community Development (DHCD) advised us in late spring that they were successful in receiving funds from this legislation for their Community Development Block Grant (CDBG) program and would use them to reconsider previously disapproved projects, including our Senior Center grant application. In September, final approval of a \$799,700 grant was received by DHCD and we have been working since then to make this dream a reality. Design plans are being finalized and it is expected that bidding will take place over the winter with actual construction beginning in April or May. We experienced a minor glitch when it was discovered that the soils on the site for the Senior Center, located behind the American Legion on Cook Road, would not properly support a septic system. However, sufficient percolation tests were obtained on the Legion's land and Post officials have indicated a willingness to provide the Town with an easement to allow the system to be constructed on their land. A Special Town Meeting was scheduled for January to seek voter's approval of this arrangement and if authorized, it is expected the project will be constructed over the summer and fall and be ready for occupancy by next winter.

The year also will be noted for the focus and attention on how the Town pays for the disposal of its solid waste. For several years, solid waste operations have been funded on a user fee basis and accounted for separately in an Enterprise Fund. This system provides that those using the system pay for it and that it not be included as a general obligation of all taxpayers. Until FY2009, every household in Town was billed annually a flat rate for use of the Transfer Station. If a resident used a private hauler, or could prove they legally disposed of their trash in another manner, they could file for an abatement, provide documentation of their situation and reduce the fee to a minimum "recycling fee." Beginning in FY2009, we converted to a simpler system which required households to purchase a sticker if they wished to use the Transfer Station and to do nothing if they didn't. This conversion required an accurate estimate of the number of stickers to be sold in order to set a fee sufficient to pay our expenses. Unfortunately, the number of stickers sold dropped by one third, with the amount of trash being dumped staying the same, resulting in a funding deficit for the year. In an attempt to temper the amount of the increase that would be needed to make up

this deficit, I proposed the institution of a “pay as you throw” system which would involve a per bag fee to dispose of trash at the Transfer Station. It was hoped that such a system would encourage better recycling while assuring that everyone only pays for the trash they generate. Unfortunately, we did an inadequate job of educating the public about this proposed change, resulting in confusion and opposition to the proposal. It was decided therefore, to keep the flat rate system for FY2010 with a 22% increase, and at the same time conduct a more thorough investigation of funding our trash disposal operations. Towards this end, a Solid Waste Task Force was appointed in August and charged with the task of exploring alternative methods of funding trash disposal and transfer station operations including analyzing usage patterns of the Transfer Station, examining the Enterprise System, researching other systems of paying for solid waste disposal which are fair, equitable, and usage based and examining the Town’s recycling efforts. At year’s end, the Task Force had met several times and was expected to complete their work sometime in January.

Although our 15 year cable license with Time Warner Cable expired in April, we were not able to reach agreement on a renewal license and negotiations have continued throughout the year. The primary sticking point has been the requirement in the license that the entire town be wired for cable by the end of April, 2009, which has not occurred. That commitment was made by the original cable licensee, Century Berkshire Cable, in 1994 and remained an obligation when Time Warner purchased the system a few years ago. Today’s cable environment and economics are quite different now than they were in 1994 and it has been difficult to reach agreement on a resolution. The Board of Selectmen has agreed to continue the current license on an ongoing basis in hopes that a mutually beneficial pact can be reached in 2010.

Relations with our partner towns in the Southern Berkshire Regional School District (SBRSD) improved during the year as Town Meeting voters at the Annual Town Meeting in May approved an amendment to our Regional School Agreement which called for a change in the funding formula for a two year period. The new amendment provided for a transition from a full alternative apportionment formula, which assessed towns in a different manner than specified by the Commonwealth, known as the “statutory method”, to a “compromise method” of 50% alternative and 50% statutory for FY2010 and 25% alternative and 75% statutory for FY2011. This amendment was approved by all five member towns and went into effect in July. Shortly after, the Town of New Marlborough withdrew litigation which had been previously filed against both the Commonwealth and Town over a dispute regarding the Education Reform Act and its requirements involving education funding. A subcommittee of both Town and School Committee representatives has been meeting over the past year

to hammer out a new agreement to take effect in FY2012. It is anticipated that this new agreement may be ready for voter consideration at the 2010 Annual Town Meeting.

Once again, the Town participated in healthy discussion over the pros and cons of gravel versus paved roads. In the spring, in response to requests from residents of both East and West Roads, we began preparing to oil and stone portions of those roads. As these requests had been made several years ago, the Selectmen required that notice be given to each household, letting them know of the paving plans. Based on the level of response to this notice, the Board held an information meeting attended by several residents who expressed their desire that the roads not be paved in order to maintain the ambiance and rural character of their neighborhoods. The Police Chief, Fire Chief, and Highway Superintendent also attended and recommended the roads be paved to assure proper maintenance in order to protect the ability of public safety services to respond to emergencies throughout the year, including wintertime as well as spring mud season. After much discussion, the Selectmen determined that the recommendations of the Fire, Police, and Highway Departments should be followed and authorized the work to proceed. Both projects were completed in the fall.

Voters at the Annual Town Meeting also approved funds for a feasibility and design study for a new Highway Garage. Our current facility is over 40 years old and is woefully inadequate for the Town's needs. It is too small to house most of our equipment, has insufficient space to provide proper vehicle maintenance and is located near the wells of the Sheffield Water Company. A Highway Garage Design Study Committee was appointed by the Selectmen in October to work on finding a proper site and prepare preliminary plans for a new facility. It is hoped that initial findings will be completed in time for the 2010 Annual Town Meeting to determine the next steps.

The Town's personnel remained stable during the year with only one resignation, by Police Officer Timothy Ullrich, who was hired by the Town of Great Barrington. His vacancy, as well as that of his dad, Police Sergeant Robert "Tony" Ullrich who retired at the end of 2008, were filled by new officers Jacob Gonska and Eric Munson. Jacob is fresh from the Academy while Eric has many years of experience, having most recently worked for the Town of Egremont. In addition, Andrew Carlson, Graham Frank, and Daniel Hamill were appointed as Reserve Intermittent Officers. I welcome all of these fine officers to the force which is now at full strength. In other personnel matters, a local college student, Lila Milukas worked as an intern for the summer in our office and Marty Clark served as Interim Animal Control Officer for a short time while Dick Boardman recuperated from an illness. I thank both Lila and Marty for their efforts and contributions.

Procurements during the year involved the repaving of streets as outlined in the Highway Superintendent's report, purchase of a new chipper and plows for the Highway Department, turnout gear for the Fire Department, photocopier for the Town Hall, computers for the Library, cruiser for the Police Department, and roof and wall repairs for the Police Station. Continuing with our practice of past years, we issued an Invitation for Bids jointly with the Town of Great Barrington to purchase winter sand to meet our ice and snow control needs. Also, through participation in the Berkshire County Collaborative Purchasing program, we locked in both fuel oil and diesel prices for FY2010 at under \$2.00 per gallon, providing substantial savings to the Town.

The FY2010 operating budget was up \$63,900 over the prior fiscal year, as almost all departments were level funded with no non-union Town employee receiving any salary increase. Capital expenditures listed were technically \$300,000 less, but actually remained level if the purchase of a new \$390,000 Fire Truck using monies set aside over the past several years is taken out of the equation. Our SBRSD operating assessment for FY2010 increased by \$368,500, and was partially funded by a \$177,000 Proposition 2½ override with the capital assessment decreasing by \$12,500. It is expected that the rate of increase in the SBRSD assessment will be significantly less for FY2011 due to the regional agreement amendment noted earlier.

I thank the Selectmen for their continued support and for their dedication to working as a team to get the job done. My appreciation also goes to the Town Hall staff, Department heads and employees for going the extra mile in serving the public, especially in light of not receiving a raise this year. Thanks are not enough for Rhonda LaBombard, Assistant Town Administrator, who goes above and beyond in doing a great job. I am grateful for her expertise, professionalism, and hard work. Residents are encouraged to call (229-7000, Ext. 152), email (jk Kellogg@sheffieldma.gov), come to the Town Hall anytime with your concerns, complaints, and requests or visit the Town website at sheffieldma.gov Let us know how we can better serve you.

Respectfully submitted,

Joseph A. Kellogg
Town Administrator

Report of the The Highway Department & Tree Warden

In 2009, the Highway Department mowed all Town owned properties and road-sides and performed brush trimming, culvert repairs, waterway repairs and routine road maintenance.

Rote Hill Road and Hulett Hill Road were paved with a top coat of bituminous concrete. West Road, East Road, Bunce Road, Shunpike Road, Richard Drive and Nancy Lane were paved with oil and stone.

The Town received a grant from the Massachusetts Society for the Prevention of Cruelty of Animals (MSPCA) to install beaver control devices in two locations, which helped to protect the roads.

Respectfully submitted:

Edward Lord
Highway Superintendent

Report of the Police Department

During the calendar year of 2009, officers responded to 2,315 calls for service, of which 379 were for criminal offenses. The criminal offenses investigated included 84 felonies. In addition, there were 48 arrests, 43 hearings and 66 summonses issued. The Office of the Berkshire County District Attorney prosecuted the cases involving the 48 arrests and 66 summonses. Cases were presented to both the District Court in Great Barrington, the Jury of Six and the Superior Court, both located in Pittsfield. Every trial requires the presence of the officers involved in response to the call and subsequent investigation. In addition, a copy of all documents, written and electronic must be provided to the District Attorney and the court.

Hearings, usually involving first offenders, are handled by Officer Rathbun of our Department. Most cases result in community service and/or restitution. This process reduces the amount of court time and cost to the Department, and it is beneficial to the offender in that in most cases the case is withdrawn after completion of community service and/or restitution with no criminal record being given to the offender.

Motor Vehicle enforcement resulted in 827 citations being issued, 256 were civil infraction, 451 were written warnings, 82 were criminal and 31 resulted in arrest. Traffic Enforcement included 32 operating under the influence violations. The Town of Sheffield received from the Registry of Motor Vehicles \$16,622.50 for civil violations and the Southern Berkshire District Court returned \$1,410 for criminal violations. The officers also conducted 70 motor vehicle crash investigations.

The economic condition of the State resulted in the loss of our community policing grant of \$8,250.00. However we continue to receive Governor's Highway Safety monies (Federal) for traffic enforcement which amounts to \$3,000.00. We also did receive a 50% reimbursement grant (\$4,000.00) to replace the bullet-resistant vests worn by our officers. The total cost of the vests were \$8,000.00, the remaining funds were taken from available drug forfeiture funds.

Officer Sherri Johnson once again did a great job in the operation of our annual Kops N Kids summer program with Sgt Joe Buffis, Lee PD, Officer Brian Shaw, Stockbridge PD, Officer Rosario Messina, West Stockbridge PD, Officer T.J. Kelly, Gt Barrington PD, Officers Brian Fahey, Gary Mitchell, Ryan Kresiak, Eric Monson, Jake Gonska and Graham Frank of our Department. In addition to Officer Johnson, Officers Shaw, Kelly, Munson, Gonska and Frank ran several Rape Aggression Defense clinics throughout the Southern Berkshire area.

During the year there were several additions to our Department. Officer Eric Munson and Officer Jake Gonska joined our Department full-time, replacing Sgt Ullrich, who had retired and Officer Tim Ullrich, who joined the Gt Barrington Police Department. Officer Ullrich will be a fine addition to the Gt Barrington Department. Also Officer Graham Frank and Officer Daniel Hamill joined the Department as part-time officers. The new officers have worked hard at creating a strong and positive working relationship with the other officers of the Department and members of our community. Together our officers have built a strong cohesive team that work extremely well together in supporting the common goal of providing support to our community.

As the technology of our society continues to broaden, it presents many challenges to our Department. Technology has provided the venue for encroachment on our daily live through internet fraud, sexual exploitation and identity theft. The elderly and the young are extremely vulnerable to this type of crime. Be aware of what is occurring on your computer and internet access.

Because of the complex nature of today's crime and the legal process that are required to investigate and prosecute, it is necessary to form collaborative training and investigations to address these issues. We have attempted to provide the necessary training to our officers to assist them in the development of their investigative techniques. We are currently utilizing online training to do the in-service component of their training and plan to broaden our capabilities in on-line training to include specialized courses in addition to attending various training sessions.

Policing and the expectation of the police have changed dramatically over the past forty-two years. Once "reactive" in nature, it is now the expectation that we be "proactive" in problem solving that goes beyond the enforcement of laws. It is the expectation that no matter what crisis occurs that our public safety community (Fire, Police, EMS, Highway and Public Health) will collectively address the issue and make the community safe. We together are attempting to do so through planning and training.

This year's budget request shows an increase of \$11,300 or about 3% which is reflective solely in wages by contract and anticipated contractual agreement. The officers have worked the previous year without a raise. There are no operational or capital requests for next year.

We thank the citizens of our community for their continued support and cooperation. Every year we thank the Fire and Highway Departments for their cooperation and it is much warranted as they continue to provide this Department and

the community with excellent and dedicated service, often going the extra mile to assure the public is made safe and returned to “normalcy” after an incident. We really appreciated their efforts.

It is a common theme in today’s world to express negativity toward government, but one should really take time and appreciate the efforts of our Board of Selectpersons, the Town Administrator and the other boards and commissions that address the issues of our community. They serve us well, even when we disagree on a particular issue.

Police Department Call Breakdown:

911 Hang ups	90
Burglar Alarms	134
Animal control	78
Assist Citizens.....	88
Assist other Agencies	78
Domestic Disturbance.....	32
Assist Fire Department	63
Motor Vehicle Accidents.....	102
Motor Vehicle Complaints	73
Crimes against Persons	76
Suspicious Activity	99
Public Service	310
Service Summons	30
Patrol Checks	226
Other	836
Total.....	2,315

Respectfully submitted,

Chief James M. McGarry

Report of the Fire Department

The Sheffield Fire Department responded to 118 calls in 2009. The following is a breakdown of calls:

Structure	2
False Alarm	30
Brush/Grass.....	7
Mutual Aid	13
Chimney	4
Auto Accident	11
Burned Food	6
Lost/Injured Hikers	5
Wires/Tree Down	9
Car/Truck Fire.....	3
Lifting Assistance	3
Misc.....	7
Carbon Monoxide	5
Snake Bite	1
Plane Crash	1
EMS	11

False alarms top this year’s list of calls once again. Mutual Aid was second, accident and EMS calls were third.

You will notice this year we have EMS calls listed in our list of calls. We have eight firefighters that were trained this past summer as First Responders, they are called Sheffield EMS. They responded to medical calls upon the request of So. Berkshire Ambulance and Sheffield Police Dept. This is a big asset to the residents of Sheffield to have 8 firefighters with this training.

We broke ground on the Fire Station addition this past May and all is looking well. The work was done by firemen and some local contractors. The following list of contractors and businesses I would like to personally thank for all they have done to make this addition a success: Wayne Wilkinson & crew, George Soudant, Mike Johnson, W.D. Hewins & Sons Excavating, Joe Wilkinson & Sons Excavating, Bill & Joan DeVries, Monterey Masonry, RJK Masonry, Coon Construction, Tim Hewins, Herringtons, Lindells, Vernali Concrete, Century Acquisitions, Batacchi Paving, Carlson Heating & Air Conditioning, Mark Bachetti Plumbing, and the Sheffield Firemen

THANK YOU ALL VERY MUCH !!!!!!!

The new Tanker will be here late May or early June. The Fire Department continues to train every Wednesday evening.

I would like to thank Chief James McGarry and his department for all their help this past year. I would also like to thank the Highway Department for their assistance.

A huge thank you goes out to our Emergency Management Staff for the hot food and drinks made for us at fires, and helping with the fund raising for the addition.

There is one Firemen that I would like to recognize and thank for the 45 years he has dedicated to the Sheffield Fire Department, Brian Ovitt. Congratulations and thank you.

I would like to thank the members of the Sheffield Fire Department for their dedicated service to the community which they protect. I would like to thank the members' families, for their support and understanding of the time the fire-fighters take away from their families, to serve and protect.

Officers	Years In Department	Years In Position
Chief Rick Boardman	27 years	7 years
Dep. Chief John Ullrich	29 years	7 years
Dep. Chief Bob Beham	27 years	7 years
Captain Pete Batacchi	26 years	4 years
1st Lieut. Randy Robarge	18 years	8 years
2nd Lieut. Brent Getchel	15 years	7 years
Engineer Adam Carlotto	8 years	4 years

Members	Years in Department
Craig Bachetti	23 years
Nick Ball	8 years
Tony Bleau	2 years
Doug Blume	22 years
Jeff Briggs	2 years
Ron Bubak	6 months
Jeremiah Cronin	2 years
Jamie Foster	2 years
Mike Funk	12 years
Joe Gulotta	4 years
Steve Hyer	8 years
Kevin Learnard	1 year

Rob Martin	4 years
Martin Mitsoff	2 years
Brian Ovitt	45 years
Mike Ovitt	11 years
Bob Poulter	8 years
John Pshenishny	36 years
Scott Rote	25 years
Jason Smith	8 years
David Ullrich	9 years
Wayne Wilkinson	9 years
Total members 29	Average years of service 13.5

Respectfully submitted,

Rick Boardman,
Chief

Report of the Inspectors

Report of the Building Commissioner

For the period January 1 through December 31, 2009 a total of 216 permits were granted by the Building Department. The number of Building Permits granted during calendar year 2009 has increased by 3% from the previous year.

The scope of permits includes 6 new homes; 22 residential additions; 1 commercial addition; 51 renovations and alterations of residences; 3 new commercial structures; 14 commercial renovations; 10 garages and barns; 7 accessory structures; 3 swimming pools, 3 demolition of structure; 4 new signs; 3 photovoltaic solar systems; and 89 other permits that include roof replacements, residential decks, solid fuel burning appliances and temporary tents. Fees for building permits and building department inspections totaled \$22,485.08 with an estimated construction value of \$5.7 million.

The office hours of the Building Department are Monday and Tuesday 7:00am to 12:00 noon, Thursday 3:00 pm to 6:00 pm and Friday 7:00 am to 10:00 am.

If you have any questions please do not hesitate to contact me by telephone at 413-229-7000 ext.156, Fax 413-229-7010 or e-mail to tcarmody@sheffieldma.gov.

Respectfully submitted,

Thomas M Carmody, CBO
Building Commissioner

Report of the Gas Inspector

During the year January 1, 2009 through December 31, 2009 this department issued 39 gas permits, collected \$2,145.00 in fees and made 39 on site gas inspections.

Sincerely,

Bob Krupski
Gas Inspector

Report of the Plumbing Inspector

During the year January 1, 2009 through December 31, 2009 this department issued 37 plumbing permits, collected \$2,981.00 in fees and made 60 on site plumbing inspections.

Sincerely,

Bob Krupski
Plumbing Inspector

Report of the Inspector of Wires

In the year 2009 there were 82 permits filed. These permits entailed approximately 246 visits.

The permits for 2009 were down from previous years.

There were a few problems which were resolved with the help of the Building Inspector. I would like to thank Thomas Carmody for all the cooperation.

Respectfully submitted,

Richard Cappadona,
Inspector of Wires

Report of the Sheffield Cultural Council

The Cultural Council is part of the Local Cultural Council (LCC) Program of the Massachusetts Cultural Council. The LCC Program is the largest grassroots cultural funding network in the United States.

The LCC Program brings art and culture to every community in Massachusetts.

In FY09, the LCC Program granted roughly \$3 million to support concerts, performances, exhibitions, festivals, and other cultural activities in all of Massachusetts' 351 cities and towns.

The LCC Program benefits our local schools.

In FY09, 46% of the funds LCCs distributed supported education-related programs for Massachusetts children, including artist residencies and performances in schools, curriculum development, and ticket subsidies for cultural field trips.

The Sheffield Cultural Council's goal.

The goal of the Sheffield Cultural Council is to build community; promote collaboration between community-based businesses, organizations and residents; expose under-served constituencies to the arts, humanities and sciences; inspire substantial community volunteerism; and provide quality arts educational experience in Sheffield and Ashley Falls.

Programs supported by Cultural Council money in 2009.

Richard Clarke, actor (Senior Center program); Flying Cloud Institute (after-school programs), Friends of the Sheffield Senior Center (*Yankee Notions* community concert); Gregory Maichack, pastel artist (Library); *Contemporance*, flute and guitar duo (Sheffield Land Trust); Southern Berkshire Regional School District (entry fees to Colonel Ashley House programs); Shakespeare & Company (school program); Sculpture Now (school programs); Ventfort Hall Lecture Series (community); Berkshire Children's Chorus (scholarship for local child); Richard Hamelin, potter (Senior Center program); and Cantilena Chamber Choir (community concert in Old Parish Church).

Our allocation from the Massachusetts Cultural Council for 2009 was \$4,000. The Council accepted a total of 13 grant applications from 39 applicants. Of our allocation, 50% went to school or children's programs; 25% to community programs; 16% to senior center programs; and 8% to library programs.

The Sheffield Cultural Council is interested in learning what kinds of activities the community and local organizations would like us to support. To that end, a Community Input Meeting will be scheduled in 2010 as well as a grant-writing

workshop. Grant applications are due October 15 of each year. More information on grant applications can be found on the Massachusetts Cultural Council web site: <http://www.massculturalcouncil.org/programs/lccgrants.html>.

All correspondence with the Council should be addressed to: The Sheffield Cultural Council, PO Box 325, Town Hall, 21 Depot Square, Sheffield MA 01257.

Respectfully submitted,

Trudy Weaver Miller, *Chair*

Anne Dunn, *Treasurer*

Sally Chamberlin Cook

Jamie Foster

Stephen Hyer, *Chair Emeritus*

David Reed

Amber Spring

Report of the Board of Health

To the Honorable Selectmen and the Citizens of Sheffield:

The Board of Health met on the second Monday of each month at 7:00 PM at the Town Hall to conduct regular business, review license applications and to deal with any relevant reported violations of the Town By-laws and/or Board of Health regulations.

The Board also spends much time reviewing applications for septic disposal systems (new and repair) and well permits.

We are members of the Massachusetts Association of Health Boards as well as the Berkshire County Board of Health. These organizations allow us to keep current on county health concerns as well as our place in National Homeland Security. This past year, we have heard much about potential threats to our communities and to our personal well being from epidemics to pandemics and Lyme Disease. We appreciate the time which Chief McGarry spends on planning for emergencies and assisting the Board with H1N1 (Swine Flu) planning. In this time of economic stress, we have assisted needy people as to where they can receive heating fuel assistance.

This past year we welcomed Priscilla Cote as our newest member to the Board of Health. She is a welcome asset to the Board due to her background in the field of health.

Respectfully submitted,

Joel Weiss, *Chairman*
Priscilla Cote
Richard Kirchner
David Macy
Scott Smith

Report of the Agricultural Commission

The Agricultural Commission has continued to work on issues that benefit the town and the local agricultural community. Our meetings are held on the second Tuesday of the month at noon with the exception of the months from May until September, which are the busy growing season months for farmers.

We are working together with the Agricultural Commissions of Alford and Egremont on a U.S. Department of Agriculture study grant for the feasibility study of increasing the local slaughtering capacity for marketing local products. We held a meeting in November where local farmers discussed how they could get involved in the project. Billie Best from Alford has worked diligently on this since last summer. We hope to have a series of meetings this coming year as the grant process evolves.

Under a new provision that the State legislature added to the farm excise statute, the voters of a city or town may approve a referendum to have the Assessors stop assessing the excise for subsequent years. As noted in a Department of Revenue publication, this is part of an effort by the Commonwealth to aid the farming industry and improve its economic viability and competitiveness. We are continuing to explore this waiver, including working with the Massachusetts Departments of Agricultural Resources and Revenue to provide information for our Board of Selectmen and Assessors to clarify the effects on the Town and the farms that pay the tax. The measure will have to come before the voters to be approved.

As a Commission we also continue to monitor farmers markets in town and their effects on local businesses to try to make things positive for everyone involved, and to work with other agricultural commissions and the Commonwealth on signage to highlight our right to farm communities.

Respectfully Submitted,

James M. Larkin,
Chair

Report of the Council on Aging and Senior Center

2009 was a very positive one for the COA and Senior Center. Although money amounts remained level funded from FY2009 to FY2010 by both municipal and State sources, professional staff and volunteers continued to keep up programs, diligently stay within budgets, and remain positive in looking toward the future.

Good news came toward the end of 2009 when the Town received money from the federal stimulus program. That money suddenly made the dream of building a new facility a reality after not having been awarded a grant the previous year. That approximately \$800,000 along with Sheffield's commitment of \$450,000 will be used to complete the plan in 2010 on the property donated by the American Legion.

It was a nice end to a very cautious year. Although staffing remained the same, use of the present Dewey Hall space continued to see an influx of seniors and caregivers looking for information and referrals, outreach, and activities. The Meals on Wheels program continued to truck an average of 20 meals each day to shut-ins. 3rd Thursday lunch attendance, depending upon the weather, brought 40-60 people together at least once each month to attend various informational and entertaining programs. Elder Services of Berkshire County, Southern Berkshire Regional Transportation Corporation, Visiting Nurses Association, Healthy Communities Access Program of CHP, S.H.I.N.E., Countryside Nurse, and Elder Affairs at the State level are just a few of the groups partnering with the Council On Aging to offer services in keeping with its mission to facilitate seniors' ability to live independently and enjoy a high quality of life...to provide life-enriching activities, relevant information on issues that affect them, and assistance in obtaining services.

Inter generational activity continued with repeated programming of activities with high school and elementary students including reading programs, town workday programs, and lunch and holiday programs.

Volunteer drivers, callers, and office help have greatly aided the increased need for professional staff to be available for outreach responsibilities, program planning, and connecting with other professionals in the field for the sharing of resources and support.

The monthly *Sheffield Senior Crier*, an important mode of communicating to the close to 850 seniors and funded mainly by the State Formula Grant to COAs, has increased its distribution by about 20% and is also accessible on the Sheffield Town website.

Regional cooperation and sharing among COAs has increased with closer connections with Claire Teague Center in Great Barrington and other COAs in Berkshire County through associations in the Advisory Council at Elder Services and the Massachusetts Councils On Aging.

Certainly the glass continues to fill with great promise on the horizon in 2010 with a new physical plant assured. The COA and staff at the Senior Center is again thankful for the increasing support of the townspeople and is looking forward to excel beyond expectation in 2010.

Respectfully submitted,

John-Arthur Miller

Director

Report of the Bushnell-Sage Library

The effects of the economy were felt this year, with the last Bookmobile visit on December 18. There is a strong possibility that we will also lose the Western Massachusetts Regional Library System headquarters in South Deerfield. Training laboratories, professional expertise, organized programming for children and teens, reference service, and inter-library loan assistance are just a small sampling of the kinds of services they provide. The good financial news is that the Town supports us very well, and for that we are grateful.

STATISTICS

	<u>2008</u>	<u>2009</u>
Item count	44,362	44,383
Patron cards	1,169	1,348
Circulation	66,982	65,607

PERSONNEL

We welcomed two new part-time library technicians in early 2009: Brece Honeycutt and Mary Rembold. Our regular volunteer group was augmented by Grace Lanoue, Marilyn Wightman, Rosemary Uffner, and Barbara Carr. The regulars, who are as faithful as any group I've ever experienced, are Inez Flinn, Eleanor Shiels, John Wightman, Catherine Hutchison, Kathleen Dennison, Sherry MacDonald, Don Freedman, Letrice Kushlefsky, Gail Tighe, and Berkshire School students.

PROGRAMS

- Jan. 12 - "*Symposium on Aging with an Accent on Health for Seniors*", organized by Ann Shanks
- Jan. 18 - Annual Martin Luther King Jr. Day program, cooperatively with the Sheffield Historical Society
- Jan. 29 - Half-day program for schoolchildren
- Feb.10 - Half-day program for schoolchildren
- Feb.14 - Book talk by Louisa Gilder: *Age of Entanglement: When Quantum Physics Was Reborn*
- Feb. 28 - Children's program, with Massachusetts Audubon, on animal tracks
- Mar. 21 - Tom Ingersoll: *Structural Pruning in the Landscape*
- Mar. 26 - Half-day program for schoolchildren
- Mar. 27 - Elise Title program about writing, as part of the Berkshire Festival of Women in the Arts
- Apr. 17 - Book talk by Stephen G. Donaldson: *Barns of the Berkshires*
- Apr. 25 - Nora Hayes program: "*How to Raise a Healthy and Happy Dog*"
- May 8 - Half-day program for schoolchildren
- May 16 - Tom Ingersoll: *Structural Pruning in the Landscape*

June 19 - Kindergarten library orientation
 July 6-10 - Summer Reading Program: “*Starship Adventure at Your Library*”
 July 9 - Balloon Man program for children
 July 17 - Book talk by Don & Nina Worth: *Art Deco in Shanghai and Miami Beach*
 Aug. 8 - Children’s Book Sale
 Aug. 11 - Southern Berkshire Childcare introduction to the library
 Sept. 9 - Summer Reading Program awards
 Sept. 10 - Story time
 Oct. 2 - Children’s night at the movies
 Oct.3 - Book talk by Roy Rowan & Brooke Janis: *First Dogs: American Presidents and Their Best Friends*
 Oct. 9 - Friends of WMRLS meeting
 Oct. 23-25 - Annual Book Sale
 Nov. 7 - Local Authors Day celebration
 Nov. 9 - Half-day program for schoolchildren
 Nov. -10 Half-day program for schoolchildren
 Nov. -13 Children’s night at the movies
 Dec. 3 - Story time

In addition, there were several weekly programs: chess for youth on Wednesday afternoons and the Sit and Knit group every Wednesday evening.

The Local Authors Day program was a huge success again. Susan Young and Kathie Ness outdid themselves on the preparations and publicity and were able to increase the number of attendees considerably. We estimate that 400 people attended the celebration, which featured 51 authors and illustrators from the immediate area. Funds were also raised by the Sheffield Volunteer Hose Company No. 1 for the Fire Department’s truck bay addition.

The Book Sale was also our best ever. Under the direction of Ed Surjan, the proceeds were \$3,631.60. Ed ably managed every detail and received compliments from all sides. Hundreds of people attended during the three days.

PROGRAM ROOM USE

The program room continues to be used extensively. Among the organizations meeting there in 2009 were the Nature Conservancy, Massachusetts Audubon, school classes and administrators, Housatonic Valley Art League, conservation groups and land trusts, the Sheffield Association, Cub Scouts, Sheffield Plastics, Egremont Garden Club, craft groups, SHINE, Census job interviewing, WMRLS Library Trustee training, class reunion for Mount Everett Regional High School class of ’59, fiction writing workshop, Berkshire Property Owners, CATA, Friends of WMRLS, Planning and Zoning Board training, and deVries Building Trade Seminars.

BUILDING AND LAND IMPROVEMENTS

An overall landscape plan for the property was completed. As a part of that plan, the program room patio will be paved and planted this spring.

Volunteer professional gardeners maintained Millie's Garden, in front of the Library. Tom Ingersoll pruned almost all our trees during his pruning programs.

COLLECTION

Collection development this year focused on building our selection of knitting and crafts, international literature, and gardening books.

COMMUNITY SUPPORT

The Sheffield Grange #224 generously donated \$2,000 to be used for children's projects and programs.

The Friends of the Bushnell-Sage Library donated both time and money. They supported all our programs and were of invaluable help with both the Book Sale and the Local Authors Day celebration. They also purchased books for the library. A hearty thank-you to them.

We are indebted to the Library Trustees Betty LeGeyt, Susan Young, and Kathie Ness for their continued support, encouragement, and good cheer.

Respectfully submitted,

Nancy Hahn
Library Director

Report of the Animal Control Officer

Rabies are still here. The coyotes are getting more aggressive as well as other wild animals. There are approximately 723 dogs in Town. I spent a lot of time contacting dog owners with regards to getting their dogs licensed. There are still many dogs without licenses. As I mentioned before, we need to have a leash law put in place, also an increase in late fee charges. A reminder to all cat owners, the State requires cats to be vaccinated for rabies. Please note - you are responsible for your dog regardless if they are in your home or out running. I answered over 75 calls this past year, plus many hours on the phone. The following is a list of some of the calls:

- 13 dogs running loose
- 3 lost dogs
- 7 nuisance dog complaints
- 4 dog bites
- 15 miscellaneous calls
- 5 wild animals
- 6 trips to veterinarian

A reminder - It is very important to put the license tag on your dog. If the dog is lost it is helpful in finding the owner and saves extra expense in getting the dog back.

Respectfully submitted,

Richard M. Boardman,
Animal Control Officer

Report of the Animal Inspector

We had a busy year with rabies in Sheffield and Ashley Falls. We have had many bobcats, skunks and raccoons all infected. A word of warning to all homeowners-please be sure not to leave any food or garbage out in the open where they can come to eat. The following is a list of some of the calls I made this year:

- 77 barn inspections
- 4 calls for quarantine release
- 4 calls for quarantine of animals (dogs/cats/cattle)
- 3 animal health permits
- 13 calls for animals running loose
- 4 calls for dead animals
- Total calls — 105**

The following is the number of animals in Sheffield in 2009:

- 2,695 - cattle 95 - horses and ponies
- 5 - donkey/mules 41 - goats
- 69 - sheep 25 - swine
- 9 - llamas 26 - alpacas
- 2 - rabbits

Poultry

- 511 – chickens 16 – turkeys
- 32 – waterfowl 25 – game birds

To the best of my knowledge, all animals in Sheffield appear to be free from all contagious diseases.

Respectfully submitted,

Richard M. Boardman,
Animal Inspector

Report of the Planning Board

Elected Town Officials, Planning Board

Christopher Tomich, Chairman	2012
David Smith, Sr., Vice Chairman	2010
Margaret Z. Martin, Secretary	2010
Tim Fulco, Treasurer	2011
Peter Chernoff	2012
Anthony Gulotta, Alternate	2010

Delegates to Berkshire Regional Planning Commission:

David Smith, Sr.	2010
Rene C. Wood, Alternate:	2010

The Planning Board for the year of 2009 continued its work on Special Permits, Form A's and Zoning By-laws.

Special Permits granted in 2009:

- City Moves, LLC, Kevin Moran - re-applying for the Special Permit which was granted by the Board in 2006. The Special Permit reached the two year limit to be acted upon. The renewed Special Permit was granted under the same business plan in the General Business District in the Sheffield Industrial Park.
- Jared Smith Fine Carpentry – Special Permit unanimously granted for Light Manufacturing in the Commercial District
- M. T. Cavanaugh, James Cavanaugh – Special Permit unanimously granted for signs in the Commercial District
- Sheffield Grange, LLC – Special Permit unanimously granted for two signs larger than permitted by right

Note: Rock Solid Marble submitted an application for a second location for their marble and granite counter top business in December. The application was for light manufacturing in the Commercial District. The public hearing was held December 10th and closed the same night. Deliberations were set for January 2010.

Form A's Granted in 2009:

- Dominic Lydon of Lydon Developments LLC for a change in lines between lots from previously approved plan west side of Route 7 north of Lime Kiln Road
- Susan and Allison Austin to divide two lots into three lots located in the Village Center District on the north side of Root Lane
- Edward A. Delmolino III for the division of unrestricted acreage surrounding a house from 89 acres designated APR, Book 496, Page 11
- Sheffield Fire Station for transfer of land from a non-conforming lot to the

Fire Station lot to facilitate the addition to the Fire House
Audrey R. Cruikshank for division of one lot to two on the easterly side of
525 Hewins Street

In 2009 the Planning Board prepared a number of warrant articles for the Special Town Meeting scheduled for January, 2010. The articles for consideration were more uses in the General Business District allowed by the Special Permit process. There was a need to create a more inclusive small business climate for the Town.

The Sign By-law Committee continued its work and will have a new by-law article ready for the May, 2010 Town Meeting.

In 2009, a citizen group came to the Planning Board inquiring about how the public could be notified of major changes by right to abutting properties. The Board gave the following answer: Changes to the properties for uses considered by right can be found in the public building permit file through the Building Inspector's office. Any changes or application for uses not by right will go through the Planning Board and the Special Permit process. Abutters will be notified and a public hearing will be held for the Town to review before approval of the use.

During 2009, the Board sponsored four training classes given by Don Dubendorf, Esq. from the Berkshire Regional Planning Commission. Many of the Town board members and Town officials attended the classes. The Classes offered continued education for interpreting our Zoning By-law issues, enforcement and processing. Don was captivating in his presentations.

Thank you to out going member Tony Gulotta for his 3 years of service and for his generous offer to stay on as Alternate member.

We offer a special welcome to Peter Cherneff as the new active member to the Board.

Thanks to Nadia Milleron our secretary for being at our meetings and keeping our minutes. She is also the recorder for the Sign By-law Committee. Thanks also to Rhonda LaBombard for noticing Planning Board meetings and making our Special Permit process run smoothly. Most of all, thanks to our Board members for unselfishly giving up their time to serve the wonderful Town of Sheffield.

Citizens that are interested in Planning Board activities can visit the Town website at www.sheffieldma.gov.

Respectfully submitted:

Christopher Tomich

David Smith, Sr.

Margaret Z. Martin

Tim Fulco

Peter Cherneff

Report of the Conservation Commission

The Conservation Commission heard seventeen cases in 2009. Thirteen were Requests for Determination of Applicability and four were Notices of Intent. The special legislation regarding appointment of alternate commissioners remains before the State Legislature. One member resigned and one new member was appointed during the course of the year. Our meetings are scheduled for the second and fourth Monday of the month from April through October and for the second Monday, only, from November through March, although special meetings can be requested by contacting the Commission. Meetings are open to the public and commence at 7:00 p.m. in the Carlton French Meeting Room, which is located on the first floor of the Town Hall.

Respectfully submitted,

Gaetan Lachance, *Chairman*

James Collingwood, Sr.

Don Ward

Howard Chezar

Cheryl Blackburn

Report of the Zoning Board of Appeals

The Zoning Board of Appeals heard and acted on the following seven applications in 2009:

1. Rene Wood et al – Administrative Appeal- The hearing began in 2008 and deliberations finished in 2009 – 1st basis – Denied – uphold the Building Inspector’s decision that Century Acquisitions has not unlawfully expanded its non-conforming use in relation to increased operating hours 2nd basis – Granted – overturn the Building Inspector’s decision that Century Acquisitions has not unlawfully expanded its non-conforming use in relation to obtaining a Special Permit 3rd basis – Granted – overturn Building Inspector’s decision that Century Acquisitions has not unlawfully expanded its non-conforming use in relation to stockpiling asphalt shingles
2. 1375 North Main Street LLC, 1375 North Main Street – Administrative Appeal Granted – Issuance of Building Permit for an alteration of a non conforming building for a non-conforming use
3. Andy and Seana Fetterhoff, 1589 Hewins Street – Variance – relief of frontage requirements – withdrawn by applicant
4. Jared Smith, 690 North Main Street – Variance Granted – Allow parking within front and side set backs
5. Clarence and Shirley Martin, Berkshire School Road – Variance Denied - to allow a dwelling unit in a flood hazard zone
6. Sheffield Plastics, 119 Salisbury Road – Special Permit Granted – Extension of non-conforming structure
7. Great Barrington Marketplace, 18 Elm Court – Variance Granted – Signs

Peter Rowntree decided not to seek reappointment and Jack Pollitt was appointed to the Board. Unfortunately Jack resigned due to health issues. We would like to thank both Jack and Peter for their service on the Board.

The Board welcomed Wray Gunn who was appointed as the alternate member.

We would like to thank Michele Brooks, our recording secretary, and Rhonda LaBombard for their assistance during the year.

Respectfully submitted:

Eric Carlson, *Chairman*
David West, *Vice-Chairman*
Eric Blackburn
Bart Elsbach
Wray Gunn, *Alternate*

Report of the Recycling Coordinator

2009 was an interesting year for Sheffield's recycling efforts. The world-wide recession has had a number of effects on recycling at the Springfield Materials Recycling Facility (MRF). Overall tonnage at the MRF has decreased 5%. This is due to several factors. The first is the economy and decreased generation by residential customers. Secondly, newspapers and magazines have decreased in size due to fewer advertising and content pages. Thirdly, there has been a significant reduction in steel and plastic packaging as part of manufacturer's efforts to be more cost efficient in terms of materials and transportation. Despite these factors, Sheffield's tonnage has remained constant, showing an increased effort on the part of Transfer Station users.

Our revenues in 2009 showed a marked decrease. After the 2008 Olympics there was a large drop in demand for recyclables in China, one of the MRF's major markets. Our contract with the MRF provides for a minimum payment of \$15.67 per ton for recyclables plus a profit sharing component. Before the Olympics we were receiving close to \$40 per ton. In the autumn of 2008 our revenue dropped to the minimum of \$15.67 per ton. The recession kept revenue low, but it has slowly climbed to a level of about \$20-\$25 per ton. Recycling still is a huge cost saver for Sheffield since we save our disposal cost of \$85 per ton for trash, when we recycle.

As in prior years, our friendly staff at the Transfer Station have helped residents with their recycling efforts.

Respectfully submitted:

David J. Steindler
Recycling Coordinator

Report of the Berkshire Visiting Nurses Association

As part of the Berkshire Health System network, Berkshire Visiting Nurse Association provides comprehensive, multidisciplinary healthcare to individuals and families in the community. Community public health services are **Disease Surveillance and Investigation, Active TB Disease Management, Disease Screening and Immunizations, Disease Prevention, Health Promotion and Pandemic Planning**. A description of services follows:

Disease surveillance and investigation of reportable and communicable diseases involves the receipt and processing of reports for specific diseases and implementation of appropriate follow-up measures. This is accomplished with the use of MAVEN. The Massachusetts Virtual Epidemiologic Network known as MAVEN is part of the Electronic Disease Surveillance System. There were 159 diseases investigated. The diseases were campylobacteriosis, group A strep, group B strep, hepatitis B, hepatitis C, human granulocytic anaplasmosis, influenza, Lyme disease and varicella.

Active TB disease management is following all cases of active disease in accordance with MDPH requirements and MA regulations. This includes contact investigation, skin testing, multiple months of case management and direct observation therapy. There were no active cases of TB.

Disease screening and immunizations for individual and community disease prevention are provided as necessary. An established distribution station is maintained in accordance with MDPH requirements for the management of state supplied vaccine. A town clinic for seasonal influenza and pneumococcal vaccine is offered to persons meeting the criteria. Opportunity for those who are unable to come to the town clinic is made available at subsequent health promotion clinics. 1 pneumococcal shot and 95 seasonal influenza and were administered.

Health promotion provides accessible monitoring of health risks to the community. Also provided are health education, health promotion and screening in accordance with acceptable standards of care. A health promotion clinic is held regularly at Dewey Hall. There were 76 visits made to this clinic. Blood sugar testing is offered regularly to those with diabetes and annually for all clinic participants.

H1N1 Pandemic planning - Berkshire Visiting Nurse Association and Berkshire Medical Center collaborated with Berkshire County Boards of Health for regional H1N1 pandemic planning.

The Board of Health Coordinator, Cindy Croce, RN, collaborates with the Council on Aging to provide coordination of services for residents. As a member of the community health care continuum of Berkshire Health Systems, collaboration with and referrals to other health care professionals are readily made.

Berkshire Visiting Nurse Association wishes to thank the Select Board and the Board of Health for the opportunity to serve your residents. Please feel free to call BVNA for information at 800- 788- 2862. We look forward to our continued relationship in maintaining and promoting good health in Sheffield.

Respectfully submitted,

Cindy Croce, RN
Board of Health Coordinator
Berkshire Visiting Nurse Association

Report of the Town Park & Recreation Committee

There have been many changes and improvements made at the Sheffield Town Park this past year. The Sheffield Kiwanis little league and minor league program combined with the Great Barrington program, resulting in games and practices on our two fields nearly every night of the week. Kiwanis provides a variety of foods and beverages for all to enjoy. The highlight this year has to be the reconstruction of the fenced in little league field. After many years of fighting crab grass, bare patches of powdered sand, mounds in the outfield and a crop of herbs in right field, it was time to act. We applaud the volunteer labor and substantial donations of equipment and materials used to rehab the entire field. We thank the following volunteers for their efforts: Robert Gingras and Joe Wilkinson for use of their specialized excavation machinery and seeding equipment; Jim Collingwood for trucking of organic material from Laurel Brook Farm/Jacquiers and top soil from Wilkinsons; Randy Robarge, David Consolini, Jim Kern, Eric Smith, Tony Bleau, Mike Ovitt and others involved from planning to watering the field with a water reel sprinkler pump borrowed from Berkshire School. Thanks also goes out to Grace Campbell for her attention to keeping things running smoothly, occasionally assisted by John Cambell and Jack French.

Many functions were held at the pavilion and park grounds this past year. The Kiwanis baseball program is given priority throughout the season, but many individuals reserved the use of the pavilion by calling Michael Ovitt at Town Hall 229-7000 ext 154. Gatherings ranged from kids birthday parties, anniversaries, weddings and receptions, school graduation gatherings as well as Sheffield Plastics Company Picnic, the annual Police Department Kops n Kids Camp, the Fall Pumpkin Party, Sheffield in Celebration and the return of the Kiwanis and Sheffield Volunteer Hose Company's Steak Fry.

Donations are accepted and help fund various special expenditures not funded by the Town, and any volunteers are welcome.

Respectfully Submitted,

Michael Ovitt, *Chairman*
Grace Campbell
Kevin Joyce
Joseph Wilkinson
Vito Valentini

Report of the Board of Assessors

Greetings to the townspeople of Sheffield:

The Board of Assessors office's primary function is to fairly value real estate for the purpose of taxation. In an effort to maintain data quality, and as required by the Massachusetts Department of Revenue, Bureau of Local Assessment, we continue the cyclical property re-inspection program – where the department visits and re-inspects a percentage of residential and commercial properties each year, building permit inspections, personal property listing and review, commercial income and expense review and sales property review. These procedures for data collection and appraising property are to ensure that all properties within a municipality are valued uniformly and equitably.

Fiscal Year 2009 Commitment & Abatement Summary (Calendar Year 2009)

Commitments to the Collector:

Supplemental Tax (new construction)	\$ 6,333.94
Motor Vehicle Excise	\$381,285.39
ProForma Tax (Exempt Property to Taxable)	\$ 3,804.95
Total	\$391,424.28

Abatements & Exemptions

Statutory Exemptions for Fiscal Year 2009 were:

Exemption Type	Count	Total Tax Amount
Clause 22 – Veterans	12	\$ 4,800.00
Clause 37 – Blind	1	\$ 437.50
Clause 41C – Elderly	27	\$20,250.00
Total Exemptions	40	\$25,487.50

Real Estate Abatements	\$8,940.91
Personal Property Abatements	\$1,000.30
Total Abatements taken against 2009 overlay	\$9,941.21

Abatements taken against their respective overlay:

1996 Personal Property	\$ 836.88
1997 Personal Property	\$ 428.36
1998 Personal Property	\$1,390.08
1999 Personal Property	\$ 765.19
2000 Personal Property	\$1,154.59
2001 Personal Property	\$1,147.28
2002 Personal Property	\$1,157.57
2003 Personal Property	\$4,044.12
2004 Personal Property	\$1,925.60

2005 Personal Property	\$1,321.79
2006 Personal Property	\$ 933.09
2008 Personal Property	\$ 960.00
Total Exemptions and Abatements taken against overlays	\$51,493.26

Motor Vehicle Excise Abatements	
Levy of 2006	\$ 35.00
Levy of 2007	\$ 149.04
Levy of 2008	\$2,638.49
Levy of 2008	\$8,411.89
Total MVE Abatements	\$11,234.42

Fiscal Year 2010 Tax Rate Summary

The Town of Sheffield, as mandated by the Department of Revenue, Bureau of Local Assessment, completed its triennial recertification of property values for Fiscal Year 2010. As of December 31, 2009, Sheffield had not received certification from the Department of Revenue, Bureau of Local Assessment. This delay prompted the Town to issue a third preliminary tax bill in December.

Fiscal Year 2010 Commitment & Abatement Summary (calendar year 2009)

Commitments to the Collector:

Preliminary Tax	\$5,643,569.10
Motor Vehicle Excise	\$ 45,251.22
Farm Animal Excise	\$ 14,314.98
Total	\$5,703,135.30

Abatements & Exemptions

Motor Vehicle Excise Abatements	
Levy of 2008	\$ 376.12
Levy of 2009	\$4,880.43
Total	\$5,256.55

Respectfully submitted,

Tammy L. Blackwell, *MAA, Chairman*
Barbara West

Report of the Treasurer/Collector

The total levy of Real Estate and Personal Property Tax for Fiscal Year 2009 was \$7,171,199.27 of which \$6,883,739.45 was collected, \$34,342.77 was abated, \$14,890.16 was overpaid and refunded, \$4,894.86 taken into tax title, leaving a balance of \$261,112.35 at the end of June 2009, thus collecting approximately 96.4 % of the Levy. By June 30, 2009 we were able to collect \$135,195.16 of last year's balance of Real Estate and Personal Property taxes, bringing collections to 98.6% after one year. Motor Vehicle Excise collections totaled \$468,704.28. From all delinquent taxes came \$73,555.28 in interest penalties and fees. Although again earning historically low interest rates, the Town was able to safely earn \$35,717.23 on its investments with no risk of principal.

Real Estate and Personal Property bills are generally payable 4 times per year. The Preliminary Bills are the August 1st and November 1st installments each representing 25 % of the prior fiscal year net tax. The Actual Bills are February 1st and May 1st installments which reflect any change in valuation along with the change in tax rate. I encourage taxpayers to understand the basis of their bills and welcome any taxpayer to review the collection process.

The majority of Motor Vehicle Excise Taxes are issued in February of each year for those registered as of the 1st of the year and approximately every two months following. You may be eligible for a refund or adjustment if you transfer plates from another vehicle or cancel plates mid year; you will be directed to the Assessors office for this adjustment. For a second year there will be no Transfer Station bills mailed to each household. Stickers will be sold to only those who use the transfer station. This will likely result in higher sticker costs in the future. Most bills are issued on a Fiscal Year period that covers July 1st through June 30th.

Thanks to Barbara Roraback and Seana Fetterhoff for their dedicated service to the Town.

Any questions or concerns can be directed to the Treasurer/Collectors' Office at 229-7000 ext. 153 or 154.

Respectfully submitted,

Michael C. Ovitt
Treasurer / Collector

REPORT OF THE TOWN TREASURER

Report of Receipts - Fiscal Year 2009 - July 1, 2008 through June 30, 2009

FROM TAX COLLECTOR:

REAL ESTATE TAXES	\$6,869,905.16
PERSONAL PROPERTY TAXES	\$214,072.45
MOTOR VEHICLE EXCISE TAXES	\$468,704.28
TRANSFER STATION FEES FY09 Sticker Revenue	\$107,478.00
TRANSFER STATION FEES FY08 & prior	\$1,926.68
FARM ANIMAL EXCISE TAXES	\$16,004.41
PRO FORMA TAX	\$3,804.95
FOREST PRODUCTS TAX	\$7,169.80
INTEREST ON TAXES	\$56,041.28
COLLECTOR FEES	\$8,045.00
DEPUTY COLLECTOR FEES	\$6,909.00
CERTIFICATES OF MUNICIPAL LIENS	\$3,875.00
US TREASURY IN LIEU OF TAXES	\$2,972.00
REGISTRY NON RENEWAL FEES	\$2,560.00

FROM STATE TREASURER:

CHAPTER 70	\$14,760.00
LOCAL AID/ADDITIONAL ASSISTANCE	\$10,775.00
LOTTERY DISTRIBUTION	\$262,889.00
LESS: NET STATE ASSESSMENTS	(\$31,655.00)
PAYMENT IN LIEU OF TAXES ON STATE OWNED LAND	\$38,785.00

AID TO PUBLIC LIBRARIES:

LIG /MEG /INRC GRANTS	\$5,384.95
COUNCIL ON AGING (Formula Grant)	\$4,550.00
CULTURAL COUNCIL/ARTS LOTTERY	\$4,300.00
ELDERLY EXEMPTIONS	\$7,550.00
MASS REHAB COMMISSION - Records Fee	\$25.00
CH-90 HIGHWAY FUNDS	\$347,998.23
COMMUNITY POLICING GRANT 2009	\$8,609.84
D.C.R. VOL FIRE ASSISTANCE GRANT 50%	\$1,312.90
EXTENDED POLLING HOURS	\$394.00
EXEMPTIONS: BLIND, SURVIVING SPOUSE, VETS 2 years	\$2,788.00
GOV. HWY. SAFETY GRANT: POLICE EQPT.	\$2,956.00
FIRE SAFETY GRANT: FIRE EQPT.	\$3,897.00
FEMA - DEC. 08 ICE STORM REIMBURSEMENT	\$6,777.80

FROM BOARD OF SELECTMEN:

LICENSES & PERMITS	\$13,914.75
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FROM BOARD OF HEALTH:

LICENSES & PERMITS	\$2,498.00
MISC. FEES (Perc, Septic, Well, Title IV)	\$2,881.00

FROM TOWN CLERK:

DOG LICENSES	\$3,829.00
SPORTING LICENSES	\$11,701.65
LICENSE FEES	\$450.70
MISC. FEES	\$2,588.22
DOG VIOLATIONS	\$750.00

FROM LIBRARY:

LIBRARY FINES & COPIES	\$868.64
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FROM CONSERVATION COMMISSION:

REQUEST FOR DETERMINATION FEES	\$2,175.00
NOTICE OF INTENT FEES	\$1,565.50

FROM POLICE DEPARTMENT:

COURT FINES	\$17,252.00
PAID DETAILS	\$57,101.55
SURCHARGE ON PAID DETAILS	\$1,979.894
TAG SALE PERMITS	\$186.00
ALARM PERMITS & FINES	\$5,625.00
FIREARMS PERMITS TO STATE	\$3,075.00
FIREARMS PERMITS TOWN SHARE	\$1,025.00

FROM INSPECTORS:

BUILDING	\$36,901.77
ELECTRICAL	\$7,725.00
PLUMBING	\$2,958.00
SANITATION	\$791.00
FIRE SAFETY	\$3,545.00
GAS & PIPING	\$3,451.00

FROM PAYROLL DEDUCTIONS:

FEDERAL WITHHOLDING TAX	\$107,974.46
STATE WITHHOLDING TAX	\$55,112.12
COUNTY RETIREMENT	\$86,175.21
GROUP INSURANCE	\$65,340.48
MEDICARE DEDUCTION	\$14,906.84
UNION DUES	\$1,113.04
VOLUNTARY LIFE & DISABILITY	\$631.76
DEFERRED COMP. DEDUCTION	\$40,439.44
STUDENT LOAN REPAYMENT ORDER	\$104.64

FROM TREASURER:

INVESTMENT INCOME	\$35,717.23
RET. CHECK FEES/REFUNDS/OVERPAYMENTS	\$179.84
CULTURAL COUNCIL INTEREST	\$57.62
TAX TITLE ACCOUNT	\$1,801.17
ADDITIONAL INTEREST ON T.T. ACCOUNTS	\$198.83

FROM:

APPEALS BOARD - Filing Fees	\$675.00
ASSESSORS - Copy & Fax Fees	\$157.00
BERKSHIRE HOUSING: Dewey Court	\$2,545.44
BERKSHIRE SCHOOL - Annual Gift to Town	\$52,500.00
CABLE FRANCHISE FEE	\$470.00
ENTERPRISE Rent-a-car: Lease Surcharge	\$949.20
KOPS & KIDS - Police: Community Outreach Programs	\$1,680.00
LAW ENFORCEMENT TRUST	\$5,974.80
MIIA: Insurance Proceeds - Fire Truck Door	\$1,831.25
MIIA: Insurance Proceeds - Hwy F150 Truck	\$638.59
MIIA: Insurance Proceeds - Cruiser Damage	\$2,578.00
PARKING AREA FUND	\$1,900.00
PLANNING BOARD-Filing Fees	\$2,150.00
RECYCLED MATERIALS REVENUE	\$13,126.39
TOWN PARK GIFT - Donations	\$630.00

TOTAL:	\$9,143,961.75
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**REPORT OF THE TAX COLLECTOR
FISCAL YEAR 2009
JULY 1, 2008 THROUGH JUNE 30, 2009**

Tax Year & Type	Beginning Balance	New Levy	Overpayments & Refunds	Coll. & Paid Treasurer	Abatement	Tax Title	Ending Balance	Fees & Interest
*MV Paid After Abated		\$93.54	\$10.75	\$104.29			\$0.00	\$489.48
1990-2003 Real Estate	\$9,664.41			\$0.00			\$9,664.41	
1996-2003 Personal Prop.	\$11,731.04			\$60.05	\$10,924.07		\$746.92	\$42.74
1998-2003 Motor Vehicle	\$16,766.18			\$1,048.50	\$15,717.68		\$0.00	\$1,527.56
2004: Real Estate	\$7,656.03			\$2,179.44	\$1,925.60		\$5,476.59	\$2,310.06
Personal Prop.	\$2,309.00			\$0.00			\$383.40	
Transfer Station	\$17.00			\$0.00			\$17.00	
Motor Vehicle	\$1,793.97			\$88.75	\$1,705.22		\$0.00	\$242.12
2005: Real Estate	\$19,049.34			\$4,394.98			\$14,654.36	\$2,712.28
Personal Prop.	\$1,492.19			\$0.00	\$1,321.79		\$170.40	
Transfer Station	\$90.00			\$75.00			\$15.00	\$43.32
Motor Vehicle	\$2,175.03			\$309.09			\$1,865.94	\$568.34
2006: Real Estate	\$29,240.08			\$10,960.56	\$933.09		\$18,279.52	\$5,006.28
Personal Prop.	\$1,093.22			\$0.00			\$160.13	
Transfer Station	\$240.00			\$150.00			\$90.00	\$71.09
Motor Vehicle	\$3,457.50		\$150.00	\$524.70	\$150.00		\$2,932.80	\$1046.19
2007: Real Estate	\$85,117.91		\$26.77	\$47,148.09			\$37,996.59	\$13,801.38
Personal Prop.	\$1,134.55			\$299.88			\$834.67	\$111.20
Transfer Station	\$778.68			\$341.68			\$437.00	\$112.63
Farm Animal	\$349.26			\$176.71			\$172.55	\$29.74
Forest Products		\$7,169.80		\$7,169.80			\$0.00	
Pro Forma		\$3,804.95		\$3,804.95			\$0.00	
2008: Motor Vehicle	\$7,722.71		\$455.70	\$3,804.95	\$1,532.19		\$2,947.03	\$3,113.76
Real Estate	\$225,553.08		\$380.85	\$9,411.09			\$91,924.34	\$16,378.32
Personal Prop.	\$2,317.57		\$960.00	\$134,009.59			\$1,132.00	\$188.71
Transfer Station	\$5,172.00			\$1,185.57	\$960.00		\$2857.00	\$235.71
Motor Vehicle	\$31,190.83	\$80,436.04	\$3,841.90	\$103,267.79	\$7,020.36		\$5,180.62	\$8,780.06
2009: Real Estate	\$6,954,838.70		\$13,937.62	\$6,671,212.50	\$33,342.47	\$4,894.86	\$259,346.49	\$12,778.87
Personal Prop.	\$216,360.57		\$932.54	\$212,526.95	\$1,000.30		\$259,346.49	\$369.83
Motor Vehicle	\$374,208.57		\$2,620.44	\$353,950.07	\$8,411.89		\$376,866.66	\$3,527.82
Farm Animal	\$15,827.70			\$15,827.70			\$0.00	\$67.79
TOTALS:	\$466,111.58	\$7,658,358.23	\$23,325.82	\$7,581,483.44	\$85,899.66	\$4,894.86	\$475,517.67	\$73,555.28

*Subsequently Paid After Abatement

Report of the Town Accountant

To the Honorable Board of Selectmen, and residents of the Town of Sheffield:

I hereby submit the following reports of the Town Accountant: Combined Balance Sheet-All Fund Types, Report of Payments, Appropriation Report, Special Revenue Funds, Trust Funds, Agency Funds.

Respectfully submitted,

James V McCormack,
Town Accountant

**TOWN OF SHEFFIELD
COMBINED BALANCE SHEET - ALL FUND TYPES
JUNE 30, 2009**

	Governmental Fund Types						Totals (Memo Only)
	Unrestricted General	Special Revenue	Enterprise	Agency	Trust	Long Term Debt	
ASSETS							
Cash & Cash Equivalents	1,704,427.63	519,295.43	11,006.42	4,156.54	1,193,774.19		3,432,660.21
Receivables							0.00
Property Taxes	444,535.68						444,535.68
Excises	27,565.99						27,565.99
Tax Liens	57,430.52						57,430.52
Departmental (other)			3,416.00				3,416.00
Due From Other Funds	325,000.00						325,000.00
Due From State Government							0.00
Amount for Retirement of Debt.						168,420.96	168,420.96
TOTAL ASSETS	2,558,959.82	519,295.43	14,422.42	4,156.54	1,193,774.19	168,420.96	4,459,029.36
LIABILITIES							
Warrants Payable	71,434.87						71,434.87
Withholdings Payable	2,148.20						2,148.20
Due to Other Funds					325,000.00		325,000.00
Due to Others				4,156.54			4,156.54
Deferred Revenues:							0.00
Property Taxes	235,121.81						235,121.81
Excise Taxes	27,565.99						27,565.99
Tax Liens	57,430.52						57,430.52
Departmental (other)			3,416.00				3,416.00
Allowance for Abatements	172,881.75						172,881.75
Overlay Deficit Prior Years							0.00
Surplus Reserve for Abatements							0.00
General Obligation Tri-Building						168,420.96	168,420.96
TOTAL LIABILITIES	566,583.14	0.00	3,416.00	4,156.54	325,000.00	168,420.96	1,067,576.64
FUND EQUITY							
Reserved for Encumbrances	1,213,471.48						1,213,471.48
Reserved for Deficits Snow Ice							
Reserved for Expenditures		519,295.43					
Unreserved Fund Balance	778,905.20		11,006.42		868,774.19		1,658,658.81
TOTAL FUND EQUITY	1,992,376.68	519,295.43	11,006.42	0.00	868,774.19	0.00	3,391,452.72
TOTAL LIABILITIES & FUND EQUITY	2,558,959.82	519,295.43	14,422.42	4,156.54	1,193,774.19	168,420.96	4,459,029.36

REPORT OF PAYMENTS

July 1, 2008 - June 30, 2009

Appropriation Accounts	8,026,823.92
Special Revenue Funds	421,989.73
Agency Funds	80,531.37
Trust Funds	5,672.18
Transfer Station	141,933.00

Refunds:

Real Estate & Personal Property Tax	16,286.10
Motor Vehicle & Personal Property Tax	7,068.04

Commonwealth of Massachusetts:

Registry of Motor Vehicle Surcharge	3,300.00
Mosquito Control	27,362.00
Air Pollution	994.00

Berkshire County Charges:

Berkshire Regional Planning Commission	2,145.57
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Payroll Deductions:

Federal Withholding Tax	107,974.46
Medicare	14,906.84
State Withholding Tax	55,112.12
County Retirement System	86,175.00
Deferred Compensation	40,439.44
Employee Health Insurance	64,037.07
Union Dues	1,076.79

Encumbrances:

Treasurer	1,225.90
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Totals	9,105,053.53
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APPROPRIATION REPORT FY 2009

Name of Appropriation	Reserve			TOTAL		TOTAL	Encumbered	Balance
	Appropriation	Transfers	Other	Transfers	Appropriation			
Moderator	200.00				200.00	200.00		0.00
Selectmen's Office	156,754.00	3,200.00			159,954.00	156,574.40		3,379.60
Board of Assessors	91,007.00				91,007.00	82,305.36		8,701.64
Treasurer/Collector	145,124.00				145,124.00	143,260.73		1,863.27
Town Clerk	54,046.00				54,046.00	43,162.27		10,883.73
Election & Registration	20,570.00				20,570.00	20,363.35		206.65
Conservation Commission	9,430.00				9,430.00	7,411.95	66.00	1,952.05
Planning Board	11,000.00				11,000.00	6,326.44	82.50	4,591.06
Board of Appeals	2,000.00				2,000.00	1,999.24		0.76
Industrial Development Commission	100.00				100.00			100.00
Town Buildings and Properties	92,510.00	17,500.00			110,010.00	107,936.40	66.75	2,006.85
Town Report & Communications	5,500.00				5,500.00	5,500.00		0.00
Legal Services	15,000.00	5,000.00			20,000.00	18,688.40		1,311.60
Dispatch Services	7,380.00				7,380.00	7,379.84		0.16
Police Department	416,669.00	5,000.00			421,669.00	418,037.10		3,631.90
Fire Department	39,955.00				39,955.00	39,925.15		29.85
Fire Hydrants	7,942.00				7,942.00	7,942.00		0.00
Inspection Services	75,000.00				75,000.00	68,897.60		6,102.40
Animal Control Officer	8,500.00				8,500.00	7,614.55		885.45
Highway Department	544,400.00				544,400.00	526,012.74		18,387.26
Streetlights	10,500.00				10,500.00	9,478.80		1,021.20
Board of Health	14,334.00				14,334.00	8,167.47		6,166.53
Visiting Nurse Association	3,096.00				3,096.00	3,065.04		30.96
Council on Aging	48,810.00				48,810.00	45,733.77		3,076.23

APPROPRIATION REPORT FY 2009

Name of Appropriation	TOTAL			TOTAL Expended	Encumbered	Balance
	Appropriation	Reserve Transfers	Other Transfers			
Veterans' Benefits	1,000.00	7,321.91		8,321.91		0.00
Library	152,664.00			152,664.00	1,674.62	0.00
Historical Commission	100.00			100.00		100.00
Memorial Day	750.00			750.00		90.00
American Legion	1,200.00			1,200.00		548.55
Care of Soldiers' Graves	1,400.00			1,400.00	1,076.00	0.00
Ashley Falls Historic Dist. Commission	100.00			100.00		100.00
Agriculture Commission	500.00			500.00		500.00
Interest on Loans	1.00			1.00		1.00
SBRSD Operating	5,083,088.00			5,083,088.00		0.00
SBRSD Capital	202,731.00			202,731.00		0.00
SBRSD Committee	800.00			800.00		0.00
Vocational Tuition	51,000.00	2,001.00		53,001.00		0.00
Berkshire County Retirement	159,931.00			159,931.00		0.00
Worker's Compensation	18,500.00			18,500.00		6,596.67
Unemployment Compensation	1.00			1.00		0.00
Group Health (Ch. 32B) Insurance	265,000.00			265,000.00		24,445.47
Employer Medicare	16,000.00			16,000.00		1,093.16
Financial Audit	12,000.00			12,000.00		1,000.00
Insurance & Bonding	67,000.00			67,000.00		391.36
Library Books, Equipment, Furnishings	6,145.00			6,145.00		6,145.00
Agriculture Preservation	2,000.00			2,000.00		2,000.00
Bridge Repair - Iron Works Brook	3,715.70			3,715.70		3,715.70
CTV Emergency Alert	400.00			400.00		400.00

APPROPRIATION REPORT FY 2009

Name of Appropriation	Appropriation	Reserve Transfers	Other Transfers	TOTAL Appropriation	TOTAL Expended	Encumbered	Balance
Police Station Exterior Trim	2,910.00			2,910.00	900.00		2,010.00
Digital Archiving	14,527.50			14,527.50			14,527.50
Landfill Compliance	7,443.58			7,443.58	444.00		6,999.58
Tax Title & Possession/Legal	2,000.00			2,000.00			2,000.00
Local Cable TV Broadcasting	251.77			251.77			251.77
Emergency Management Fund 03	5,250.00		750.00	6,000.00			6,000.00
Fire Dept Purchase/Repair Equipment 04	550.01			550.01			550.01
Fire Dept Purchase/Repair Equipment 05	2,458.98			2,458.98			2,458.98
Railroad Barn 07	1,041.58			1,041.58			1,041.58
Triennial Property Recertification 07	5,000.00			5,000.00			5,000.00
Cascade System-Fire	32,000.00			32,000.00	32,000.00		0.00
Pickup Truck Highway 08	725.11			725.11			725.11
Senior Center 08	450,000.00			450,000.00			450,000.00
Reserve Fund 09	55,000.00	-40,022.91		14,977.09			14,977.09
Principal & Interest Debt 09	30,053.00			30,053.00	30,052.62		0.38
Turnout Gear Fire Dept 09	18,000.00			18,000.00	18,000.00		0.00
New Fire Truck 09	350,000.00		40,000.00	390,000.00			390,000.00
Information Technology Hardware 09	7,500.00			7,500.00	6,591.53		908.47
Mower & Trailer Highway 09	11,500.00			11,500.00	11,500.00		0.00
Plow Truck Highway 09	145,000.00			145,000.00	145,000.00		0.00
Parking Lot Town Hall 09	9,500.00			9,500.00	9,004.09		495.91
Process Tax Delinquent Accounts 09	8,500.00			8,500.00			8,500.00
Commercial /Personal Tax Appraisal 09	5,000.00			5,000.00	4,250.00		750.00

APPROPRIATION REPORT FY 2009

Name of Appropriation	Appropriation	Reserve Transfers	Other Transfers	TOTAL Appropriation	TOTAL Expended	Encumbered	Balance
Vocational Tuition 10	55,000.00			55,000.00			55,000.00
Reserve Fund 10	70,000.00			70,000.00			70,000.00
Principal & Interest Debt 10	29,053.00			29,053.00			29,053.00
Fire Department Gear 10	18,000.00			18,000.00			18,000.00
Compensate Firemen 10	19,600.00			19,600.00			19,600.00
Brush Chipper & Snow Plows 10	30,000.00			30,000.00			30,000.00
Highway Garage Design 10	50,000.00			50,000.00			50,000.00
Police Cruiser 10	32,000.00			32,000.00	27,627.00		4,373.00
Property Tax Appraisal 10	5,000.00			5,000.00			5,000.00
Town Buildings Repair/Improve 10	15,000.00			15,000.00			15,000.00
Information Technology Hardware 10	10,000.00			10,000.00			10,000.00
TOTALS GENERAL FUND	9,323,718.23	0.00	40,750.00	9,364,468.23	8,026,823.92	2,965.87	1,334,678.44

SPECIAL REVENUE
June 30, 2009

Funds	Beginning Balance	Receipts	Transfers In	Expenses	Transfers Out	Ending Balance
Conservation Commission	5,576.60	1,565.00		2,631.80		4,509.80
Cemetery Perpetual Care	118.50					118.50
Arts Lottery Council	3,879.63	4,357.62		3,150.00		5,087.25
Berkshire School Gift 06	9,052.47					9,052.47
Berkshire School Gift 07	11,000.00					11,000.00
Berkshire School Gift Fund	75,000.00					75,000.00
Berkshire School Gift 09	0.00	52,500.00				52,500.00
Library Gift 04	10,601.02					10,601.02
Music Related Program	325.86					325.86
Friends of Library Gift 04	424.88					424.88
Extended Polling Hours	0.00	394.00				394.00
State Census Grants	85.70					85.70
Lg/Meg	11,384.14	5,384.95		27.77		16,741.32
COA Formula Grant	0.00	4,550.00		4,550.00		0.00
COA Networking Grant	124.94					124.94
Fruits of Our Labor Grant	3,647.00					3,647.00
Kops & Kids	19,785.11	1,680.00				21,465.11
Community Policing 2008	614.65					614.65
Community Policing 2009	0.00	8,609.84		7,943.05		666.79
Law Enforcement Trust	833.97	5,974.80		6,058.96		749.81
Police GHSB Grant	0.00	2,956.00		2,956.00		0.00

SPECIAL REVENUE
June 30, 2009

Funds	Beginning Balance	Receipts	Transfers		Expenses	Transfers Out	Ending Balance
			In				
Hazmit Weather Grant	33.00						33.00
Fire Equipment Grant 09	0.00	3,897.00			3,897.00		0.00
Fire Equipment Grant Dem	0.00	1312.90			1312.90		0.00
MEME-Certification Grant	288.72						288.72
Mrf Mini Grant	178.00						178.00
Mema Flood Reimbursement	3,896.08						3,896.08
Dec 08 Ice Storm FEMA	0.00	6,777.80					6,770.80
CH 90	-500.30	347,998.23	0.30		347,498.23		0.00
CDBG Program Income	4,049.24				4,048.63		0.61
Housing Rehab Grant	1,184.54						1,184.54
Ready Resource Grant	1,781.25						1,781.25
Town Park	790.71	630.00					1,420.71
Insurance Proceeds	0.00	5,047.84			5,047.84		0.00
Cell Tower Fees	2,145.07						2,145.07
CTSB Franchise Fee	452.50	470.00					922.50
Juvenile Court Restitution	2,752.90						2,752.90
Sale of Land	359,992.00					65,000.00	294,992.00
Senior Center Building Fund	2,940.00						2,940.00
Parking Area Fund	17,840.70	1,900.00			16,561.86		3,178.84
FY08 Foundation Grant	32,000.00					32,000.00	0.00
Totals	582,278.88	456,005.98	0.30		421,989.73	97,000.00	519,295.43

TRUST FUNDS
June 30, 2009

	Beginning Balance	Receipts	Interest	Transfers In	Expenses	Transfers Out	Ending Balance
Conservation	18,003.66		308.80				18,312.46
Building Insurance	22,646.28		459.97		825.78		22,280.47
Stabilization	706,595.92		14,464.82				721,060.74
Unemployment	37,432.83		730.34	1.00	4,761.00		33,403.17
Cemetery Perpetual Care	1,748.76		35.79				1,784.55
Mercin Library	30,417.63		622.67				31,040.30
Milani Library	24,888.41		398.52				25,286.93
Churchill Cemetery	5,512.46		88.27				5,600.73
Cook School	772.98		12.36				785.34
Pine Knoll Reservation	1,519.49		24.35				1,543.84
Town Clock	84.80		0.60		85.40		0.00
Firetruck	327,209.28		5,466.38				332,675.66
Totals	1,176,832.50	0.00	22,612.87	1.00	5,672.18	0.00	1,193,774.19

AGENCY FUNDS
June 30, 2009

	Beginning Balance	Receipts	Transfers In	Expenses	Transfers Out	Ending Balance
Police Details	3,197.21	57,101.55		58,286.87		2,011.89
Sport Licenses	-1,543.50	11,701.65		11,885.50		-1,727.35
Deputy Collector Fees	793.00	6,909.00		6,909.00		793.00
Firearms	3,454.00	3,075.00		3,450.00		3,079.00
Totals	5,900.71	78,787.20	0.00	80,531.37	0.00	4,156.56

Wages Paid in Calendar Year 2009

**WAGES ARE NOT AVAILABLE IN THE ONLINE VERSION.
PLEASE CONTACT TOWN HALL FOR MORE INFORMATION.**

Wages Paid in Calendar Year 2009

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Wages Paid in Calendar Year 2009

**WAGES ARE NOT AVAILABLE IN THE ONLINE VERSION.
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Household Hazardous Waste Collections

All Sheffield residents may participate.

Here are the confirmed dates for the HHW season:

MINI SITE COLLECTIONS (Oil Paint/Used Motor Oil)

- Saturday, May 8th, 9 a.m. – 11:30 a.m. – Great Barrington Recycling Center, across from Monument Mountain High School
- Saturday, June 5th, 9 a.m. – 11 a.m. – Lenox Dept of Public Works, 275 Main Street
- Wednesday, June 23rd, 4 p.m. – 6:30 p.m. – Great Barrington Recycling Center, across from Monument Mountain High School

Please check CET's website for additional collections - cetonline.org

RECYCLING IS REQUIRED IN SHEFFIELD

Recyclables are sorted in three categories

MIXED PAPER

Flatten all paper and cardboard - Clean and dry paper only

- *Newspaper (with inserts)* (preferably bundled in paper bags)
- *White or Colored Paper*
- *Magazines / Catalogues / Greeting cards*
- *Computer Paper / Shredded Paper*
- *Corrugated Cardboard* (flattened with shipping tape removed)
- *Phone Books / Paperback Books* (covers ok)
- *Boxboard* (cereal, shoe, etc.)
- *Junk Mail* (no plastic)
- *Brown Paper Bags*
- *Envelopes* (no plastic), windows okay

No waxed cardboard.

No Foils or Metallics.

BOTTLES, CANS, JUICE BOXES & PLASTICS

- *Plastic Bottles* - All bottles regardless of resin number. No motor oil or lubricant containers. Rinse and flatten if possible. Remove caps and lids.
- *Plastic Jars / Tubs* - All rigid containers regardless of resin number - except no Styrofoam containers. Examples include containers for peanut butter, coffee, mayonnaise, margarine, yogurt, baby wipes, ice cream. Rinse. Remove caps and lids.
- *Plastic Microwave Trays* - Rinse.
- *Glass Bottles / Jars* - Unbroken food and beverage containers. All colors. Rinse. Labels, lids and neck rings okay. Maximum size - two gallons.
- *Tin /Steel Cans* - Clean food and beverage containers. Labels and metal lids okay. Rinse. May crush. No scrap metal such as hangers, pots, small appliances. No paint or aerosol cans.
- *Aluminum Cans* - Food and beverage cans. Rinsed. Labels are okay.
- *Juice / Milk Cartons* - Rinse and flatten
- *Aluminum Foil / Trays* - Clean and folded flat. Includes foil wrap and take-out or frozen dinner trays.
- *Drink Boxes* - Rinse. Remove straws and flatten

**No broken glass - No plastic cups - No aerosols - No Styrofoam
No plastic bags, wraps, blister packs, ceramic, or flower garden plastic.**

METAL

- *Iron, Steel, Aluminum, Copper, Brass, Tin, Bronze, White Goods* -
Remove non-metal components

