

TOWN OF SHEFFIELD 2010 ANNUAL REPORT



Municipal Profile

Area in Square Miles	48.54
Elevation648' to 2,050'
Elevation at Town Hall675' above sea level

Population:

Federal Census - all residents	3,335
2010 Annual Town Census - all residents	3,407

Registered Voters, December 31, 2010

2,228

Miles of States Highway	17.75
Miles of Town & Country Roads84

Open Space Acreage:

Federal Land	1,036.08
State Land	1,800.67
Town Land283.84
Private Land Conservancy Organization	2,083.94

Legislators:

US Senator	Scott P. Brown
US Senator	John F. Kerry
US Congressman	John W. Olver
State Senator	Benjamin B. Downing
State Representative	William "Smitty" Pignatelli

Community Profile Statement:

The Town of Sheffield is located in the Housatonic River Valley at the southern end of Berkshire County. With two distinct villages, Sheffield and Ashley Falls, the Town's development pattern has been greatly influenced by its physical features: the Housatonic River and its wide floodplain; the Schenob Brook wetland complex; and the steep slopes of the Berkshire Hills on the east and the Taconic Range on the west. The oldest town in Berkshire County, the community has maintained its rich historical character. Noted for its deep agricultural soils, much of Sheffield remains open and in agricultural production. The combination of wide-open river valley, mountain vistas and active farmland, residents feel makes Sheffield one of the most beautiful towns in the Commonwealth.

Cover: Mill Pond, looking east from Bow Wow Road.
Photograph by Fred Harwood, 2010.

ANNUAL REPORT
OF THE
TOWN OF
SHEFFIELD
MASSACHUSETTS



For the Year Ending December 31, 2010

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Town Office Hours / Regular Meetings

HOURS:

Assessors (229-7000 x155)

9:00 am - 1:00 pm, M - F

Police Dept. (229-8522)

9:00 am - 4:00 pm, M - F

Town Administrator (229-7000 x152)

9:00 am - 4:00 pm, M - F

Town Clerk (229-7000 x151)

9:00 am - 4:00 pm, M - F

Treasurer/Tax Collector's Office

(229-7000 x153, x154)

9:00 am - 4:00 pm, M - F

Transfer Station Hours

1:00 pm to 4:00 pm, Tuesday

1:00 pm to 4:00 pm, Friday

8:00 am to 4:00 pm, Saturday

8:30 am to 2:00 pm, Sunday

Bushnell Sage Library (229-7004)

10:00 am - 5:00 pm, Tu, W, Th, Sa

10:00 am - 8:00 pm, Fr

2:00 pm - 5:00 pm, Su

Building Inspector (229-7000 x156)

7:00 am to 12:00 pm, Monday

7:00 am to 12:00 pm, Tuesday

3:00 pm to 6:00 pm, Thursday

7:00 am to 10:00 am, Friday

Senior Center

(229-7037)

9:00 am - 2:30 pm, M - F

REGULAR MONTHLY MEETINGS: (other meetings may be called when necessary, and are posted at least 48 hours prior, unless for an emergency)

Board of Health

2nd Monday, 7:00 pm

Board of Selectmen

1st and 3rd Mondays, 7:00 pm. If such Monday is a State holiday, the Board will meet on Tuesday of that week.

Conservation Commission

2nd and 4th Mondays

7:00 pm

Council on Aging

2nd Monday, 5:00 pm

Finance Committee

As needed

Planning Board

2nd and 4th Thursdays, 7:00 pm

Southern Berkshire Regional School Committee (229-8778)

1st and 3rd Thursdays, 7:00 pm

Zoning Board of Appeals

As needed

Town website - sheffieldma.gov - check calendar for updated meeting schedules

IMPORTANT TELEPHONE NUMBERS

DIAL 911 FOR EMERGENCY:

Police, emergency911	Sheffield Post Office229-8772
Police, non-emergency229-8522	Ashley Falls Post Office229-8048
Fire Dept., non-emergency229-7033	Library229-7004
Fire Dept. (Burning permit)229-7034	Dog OfficerTBD
Ambulance528-3900	Senior Center229-7037
Veterans' Services528-1580	Highway Dept.229-7030
Town Hall Fax229-7010	

Elected Town Officials

OFFICE	NAME	TERM EXPIRES
Moderator	Bruce H. Person2011
Board of Selectmen	Julie M. Hannum, Chairman2011
	Rene C. Wood.2012
	David A. Smith Jr..2013
Board of Library Trustees	Susan Young, Chairman2013
	Betty LeGeyt2012
	Katherine Ness2011
Planning Board	Christopher Tomich, Chairman.2012
	David Smith Sr.2013
	Margaret Martin2013
	Tim Fulco2011
	Peter Cherneff2012

Town Officers

Town Administrator	Joseph A. Kellogg
Asst. Town Administrator	Rhonda LaBombard
Chief of Police	James M. McGarry
Constables	James M. McGarry Bruce H. Person
Fire Chief	Richard A. Boardman
Highway Superintendent	Edward Lord
Town Clerk	Felecie O. Joyce
Asst. Town Clerk	Rhonda LaBombard
Treasurer/Tax Collector	Michael C. Ovitt
Asst. Treasurer/Tax Collector	Barbara A. Roraback
Town Librarian	Nancy Hahn

Town Accountant	James V. McCormack
Town Counsel	Sarah H. Bell
Building Commissioner & Zoning Enforcement Officer	Thomas Carmody
Electrical Inspector	Richard Cappadona
Asst. Electrical Inspector	Carl Van Deusen
Emergency Management Coordinator	Edward G. McCormick
Plumbing & Gas Inspector	Robert Krupski
Asst. Plumbing & Gas Inspector	Robert Gennari
Fire Safety Inspector	Richard A. Boardman
Firefighters	Craig Bachetti Nick Ball Peter Batacchi Robert Beham Anthony Bleau Douglas Blume Jeffrey Briggs Ron Bubak Adam Carlotto Jeremiah Cronin James Foster Michael Funk Brent Getchell Joseph E. Gulotta Kevin Learnard Robert Martin Malcolm McCain Martin Mitsoff Brian Ovitt Michael Ovitt Robert Poulter John Pshenishny Randy Robarge J. Scott Rote David Ullrich

John J. Ullrich
Wayne Wilkinson
Trevor Williamson

Police Officers

Andrew Carlson
Brian D. Fahey
Scott A. Farrell
Graham M. Frank
Jacob Gonska
Daniel T. Hamill
Sheryl Johnson
Ryan Kresiak
Gary Mitchell
Eric Munson
Michael C. Ovitt
Greg Priest
Susan Rathbun
Richard L. Robarge

**Animal Inspector & Animal
Control Officer**

Richard M. Boardman

Principal Assessor

Tammy L. Blackwell

Health Inspector

George Oleen

Parking Clerk

Felecie O. Joyce

Sanitation (Title 5) Inspector

Richard J. Kirchner

Chief Procurement Officer

Rhonda LaBombard

Public Weighers

Patricia Gillespie
James M. McGarry
Michael Pezzee
Clifford Twiss

Recycling Coordinator

David J. Steindler

Senior Center Director

John Arthur Miller

Asst. Senior Center Director

Barbara Fletcher

Veterans' Agent

Laurie Hils

Town Boards, Committees, Commissions

	Term Expires
Agricultural Commission	Louis Aragi Jr. 2011
	Kathy Orlando 2011
	Dominic Palumbo 2011
	Morvin Allen 2011
	Bruce Howden 2013
	James Kelly 2013
	James Larkin 2013
	David Smith Sr., Alternate 2011
Ruth Ziegler, Alternate 2011	
Ashley Falls Historic District Commission	Richard Cherneff 2012
	Peter Rawson 2011
	Richard Swiatek 2011
	Sandra Preston 2013
	Robert Pasqualina 2013
	John James 2013
Board of Assessors	Tammy L. Blackwell, Chairman 2013
	Barbara West 2012
	Robert A. Weitz 2011
Board of Health	Priscilla Cote, Chairman 2012
	Joel Weiss 2011
	Rene C. Wood 2013
	Richard J. Kirchner 2011
	Scott Smith 2012
Board of Registrars	Patricia Sadera 2011
	Elizabeth Smith 2011
	Marjorie E. Consolini 2013
	Felecie O. Joyce, Town Clerk 2012
Commission on Disabilities	Judith Steindler, Chairman 2013
	Laura Grunfeld 2013
	Noah Parsons 2011
	Donald Perry 2012
	David Wells 2011

**Term
Expires**

Conservation Commission	Gaetan Lachance, Chairman	2013
	Donald Ward	2011
	Cheryl Blackburn	2012
	Howard Chezar	2012
	James T. Collingwood Sr.	2012
Council on Aging	Grace Campbell, Chairman	2011
	Natalie Funk	2011
	Anne T. Hyatt	2011
	Gail Ullman	2013
	Carol Sica	2013
	Dawn Massini	2013
	Doris Van Deusen	2012
	Richard Magenis	2012
	Rosemarie Wright	2012
Mary Ellen Deming	2011	
Economic Development Committee	James Kelly	2012
	Kevin Schmitz	2012
	Rene C. Wood, Ex Officio Member	2012
Finance Committee	David J. Steindler, Chairman	2011
	John A. James	2012
	David D. Macy	2013
	Judith Schnurr	2013
	Colin Smith	2012
Five Town Cable Advisory Committee	Paul O'Brien	
	George Oleen	
Historical Commission	Carl Proper	2011
	Richard Esposito	2012
	Kathy Orlando	2013
	David West	2013
Housing Commission	Michael Citrin, Chairman	2011
	Marilyn Wightman	2012
	Christine Ludwiczewski	2011
	John Stookey	2012
	Paul O'Brien	2013

	Kathy Orlando, Alternate	2011
		Term Expires
Cultural Council	Trudy Weaver Miller, Chairman	2013
	Marcia Friedman	2013
	Amber Spring	2011
	Sally Cook	2011
	James Foster	2012
	Anne Dunn	2013
	David Reed	2012
SBRSD Committee	Andy Fetterhoff	2012
	Catherine Miller	2012
	H. Dennis Sears	2012
	Vito Valentini	2012
Park and Recreation Committee	Michael Ovitt	2013
	Grace Campbell	2013
	Joe Wilkinson	2013
	Kevin Joyce	2013
Zoning Board of Appeals	Eric Carlson, Chairman	2013
	David West	2011
	Eric Blackburn	2013
	Bart Elsbach	2011
	Wray Gunn	2012
	Greig Siedor, Associate Member	2011

Town Delegates

Berkshire Country Regional Planning Commission	David Smith, Sr.2011 Rene Wood, Alternate2011
District Dept. of Veterans' Services	Richard J. Kirchner2011

Town Employees

Treasurer/Collector's Office	Seana Fetterhoff
Assessor's Office	Barabara West
Highway Department Staff	Tony Errichetto Michael Kingsbury Mark Anelli
Library Staff	Althea Brown Jacqueline Connell Molly Goodchild Frederic Gordon Brece Honeycutt Melissa Joyce Leslie Moran Deb O'Brien Mary Rembold Jessica Roseman Lisa Scibelli Ken Powers, Custodian
Town Hall/Police Station/ Senior Center Custodian	Nancy Marshall
Transfer Station Attendants	Donald Wilson, Head Attendant Dianne Farnham Janet Hogelin Rose Cronk

Report of the Board of Selectmen

The Board of Selectmen re-organized in May with Julie Hannum as Chair and Rene Wood as Clerk. As a result of the Spring Election, the Board welcomed David Smith, Jr. to the Board. David Macy chose not to seek re-election after 14 years of service. We extend heartfelt thanks to David for his dedicated service and commitment to the Town and are pleased that he accepted the appointment by the Moderator to serve on the Finance Committee.

Despite widespread economic challenges, the Town finances are generally in good shape thanks to the careful budgeting of our Town Administrator and diligent oversight by the Finance Committee. Departments trimmed their budgets and FY10 ended in the black. The Board continually monitors the budget and is committed to seeking out sensible efficiencies and to keeping taxpayer costs as low as possible.

The Board is also very pleased that a new Regional School Agreement was crafted by representatives of the five Towns and School Committee, and ultimately accepted by all member Towns. We recognize that these were challenging negotiations and offer thanks again to Dave Macy for his hard work on the School Agreement Committee. Refer to the Town Administrator's Report for further details on this new pact.

The Board of Selectmen was involved with a number of important projects:

- We (almost!) have a new Senior Center! The Town received federal stimulus funding through the American Recovery and Reinvestment Act and coupled with the funding that Town Meeting had previously set aside, the building project began in the spring with Salco Construction as the general contractor. We also were pleased to welcome Secretary Greg Bialecki from Boston to view progress over the summer as part of his tour of stimulus projects. We wish to thank members of the Building Committee for their time and commitment to the project. We appreciate the fundraising efforts of the Friends of the Sheffield Senior Center in assisting with the furnishings and also to the Sheffield Kiwanis for helping to defray expenses. The unique wall murals designed by Grace French Campbell, painted and installed by numerous volunteers, will give the Center a special "Sheffield touch." Our Seniors have waited a long time and never lost faith that one day they would have a space to call their own. We look forward to the Center's opening early next year.
- We do have a new fire truck! The long awaited 3,000 gallon tanker truck arrived in the fall and training with the new truck is on-going.

Congratulations to the Hose Company on the completion of the fire station addition that houses the vehicles. We are very fortunate to have new firefighters joining the department, learning from our veteran members, attending extensive outside training as well as weekly local training, and making the commitment to extend fire protection to our townspeople and to serve with other communities during mutual aid calls. Regional fire department training is also an area of on-going interest.

- The Highway Garage Committee continued its exploration of a potential site on Berkshire School Road for a new town garage. We are on hold until spring to allow completion of an ACEC (Area of Critical Environmental Concern) study to help determine feasibility of the site. The existing garage is not adequate and its location close to a Sheffield Water Company well head is of concern.
- The Town was fortunate to obtain Housatonic River Restoration Funds allocated to the Housatonic Valley Association for the design and construction of a canoe launch at the Old Covered Bridge. In the works for over two years, the contract was awarded to Webster Ingersoll who installed the launch in the fall guided by our own Tom Ingersoll. Concurrently, plans for developing the Covered Bridge Park, spearheaded by Bill Connell, Kathy Orlando, Neal Chamberlain et al continue. Many thanks to all the volunteers involved with removal of invasive species and for their suggestions in making the Covered Bridge Park and Canoe Launch an invaluable ecotourism asset for the town.
- The Board of Selectmen wholeheartedly supported the Sheffield Water Company in its endeavors to construct a new water tank as required by the Department of Environmental Protection on Water Farm Road. Sheffield Water Company sought a rate increase which was approved, however they also were preliminarily approved for a low interest loan for tank construction pending appropriate approvals. The Board testified at several hearings and is prepared to support the Water Company in Boston in the spring as it seeks final approval.
- The Board carefully monitored the actions of our State House and Senate with regards to Wind Siting legislation that was proposed by the Governor. While supportive of the creation of alternative energy sources, the Board was very disturbed by the legislation that removed local control of any required permits by wind companies. Many thanks to Rene Wood for her scrutiny of the legislation and reports to the Board so that we could take appropriate action with our legislators as necessary. This legislation was ultimately defeated in the 2010 session, however we will remain alert to the issue should legislation be re-introduced in 2011.
- The Town continued its negotiation with Time Warner to bring high-speed internet access to all residents who were interested, and believe that we will be signing an agreement in early 2011. Concurrently, town voters approved

participation in Wired West discussions, with the mission of extending fiber optics throughout all of western Massachusetts, known as “the last mile” of a fiber network. In the spring, we will be exploring the formal steps, including potential financial obligations, required to fully participate in Wired West through formation of a municipal lighting company cooperative.

- Three projects under the Board’s purview connected to energy conservation: 1) After lengthy discussion with our Building Inspector, the Board decided to NOT seek Green Community designation with the State with our primary concern being building costs associated with implementation of the building “stretch code”; 2) The Town received a stimulus funded EECBG Grant to provide insulation at Town Hall; and 3) we also received a grant from the MRF (Materials Recycling Facility) Advisory Committee so that we can hire a seasonal, part-time “Recycling Educator” to work at the Transfer Station next summer.
- The Town received the designation of “Tree City USA” through collaboration with the Sheffield Tree Project. Many thanks to Tom Ingersoll for filing the application on our behalf, and to all the volunteers who are committed to beautifying the town through regular tree plantings.
- The Board agreed to join with the Berkshire Bike Path to designate a bike route to be included in a new south county touring brochure being developed with the support of the Upper Housatonic Valley National Heritage Area. Our leg of the initial route continues from East Sheffield Road in Great Barrington to Boardman Street, Maple Avenue, Hewins Street, East Main Street, to Ashley Falls Road (Route 7A) south into Canaan, CT. A second loop includes Maple Avenue, Miller Avenue, Bears Den Road to Berkshire School Road to Route 7, returning to Maple Avenue.
- We offer congratulations to our new Commission on Disabilities for two initiatives held during the year: 1) an informational awareness seminar held during the spring, and 2) a Resources Fair that they conceptualized and implemented in cooperation with the Southern Berkshire Regional School District in the fall. These were wonderful events providing vital information to Sheffield residents.
- Organizationally, the Board held its first retreat in July. With two new board members in the past two years, it seemed fitting for the Board, Town Administrator and Assistant Administrator to take the opportunity to get together for a day in order to discuss our vision for the Town and share and discuss priorities.
- The Board of Selectmen convened an “All Boards” meeting for our land-use boards, namely the Planning Board, Zoning Board of Appeals, and Conservation Committee to discuss common concerns with the Building Inspector and Board of Selectmen. It is our intent that these groups would meet semi-annually to try to address permitting or zoning issues in order to make us more “user” friendly to both our businesses and residents.

In closing, the Board of Selectmen would like to thank Town Administrator, Joe Kellogg, for his invaluable guidance and leadership throughout the year, particularly with managing our budget in these challenging economic times, and also as Project Manager for construction of our new Senior Center. We offer kudos and thanks to our Assistant Administrator, Rhonda LaBombard who goes above and beyond to assist our Board and keep the office running smoothly.

Additionally, we thank ALL of our Town employees for the fine job they do in their various roles. Truly we have one of the best running small Towns in the state, all due to the conscientious and professional manner of our employees. We have a fabulous team working for the Town.

We also want to thank the numerous “volunteer employees” who share their time and talents serving on all our boards and committees. We are fortunate to have such a talented cadre of volunteers providing service.

Finally, we thank YOU, the residents of Sheffield for extending your confidence in us as we strive to do our work keeping the best interest of the town in mind at all times. Please feel free to contact any member of the Board if you have concerns.

Respectfully submitted,

Julie M. Hannum, *Chair*

Rene C. Wood, *Clerk*

David A. Smith, Jr.

Report of the Finance Committee

Fiscal Year 2010, (July 1, 2009 – June 30, 2010), was an unusual and a good one for Sheffield. For the first time in recent memory, no transfers were required from the Reserve Fund to supplement the budget. There were no unforeseen circumstances that were not provided for in the Town Meeting approved spending plan. This was due to three factors:

- good planning by the Town administration
- good financial management by Town department heads
- good luck with the weather and other uncontrollable factors

As a result, the entire \$70,000 Reserve Fund was closed out to the General Fund as of June 30, 2010.

Respectfully submitted:

David J. Steindler, *Chairman*

John A. James

Judith G. Schnurr

Colin Smith

David D. Macy

Report of the Town Clerk

The Town Clerk's office is the official record keeper for the Town of Sheffield. Some of the services provided by this department are vital statistics; births, marriages, deaths, posting of meeting notices for all municipal boards and committees, voter registration, the town political calendar, Annual Street List (Census), residency certification, Town Meeting warrants and minutes, business certificates (d/b/a), notarization of documents, payment of non-criminal violations and hunting/fishing and dog licensing.

This past year, I continued to attend conferences and classes offered by the Massachusetts Town Clerk's Association. In addition to Mass Clerks, I completed a three year certification program with the New England Municipal Clerk's Association, graduating in July. These conferences and class offerings have become a vital part of this position as laws and regulations are changing at a rapid pace. I appreciate the Town supporting my continued education.

At last year's Annual Town Meeting, the voters approved an article to maintain our Town's historical and vital records. Volume 1, which contains the original Town Declaration, has been preserved. The second volume has been sent out. It is a time consuming process, but one that is truly beneficial to preserving our past into the future. I invite you to stop in and inspect the valuable information that we have in our Town and gain insight as to where we began.

The following report is based on the primary areas of activity during the 2010 calendar year.

VITAL REPORTS

BIRTHS – 21
MARRIAGE INTENTIONS FILED – 29
MARRIAGES THAT TOOK PLACE- 29*
DEATHS – 28

*A marriage intention was filed in 2009; the marriage took place in 2010. One other intention was filed, but the marriage never took place.

DOG LICENSING

Dog licensing is required annually each spring. Licenses expire March 31st and dog owners have from March 1st to May 1st to renew. If you have a dog six months of age or older, or you reside in Sheffield at least 30 days of the year,

licensing is required. If you do not renew by May 1st, there will be a \$25 late fee (per dog) implemented in addition to your licensing fee.

Licensing by mail is acceptable with proof of current rabies, a self-addressed stamped envelope and a check made payable to the Town of Sheffield. Mail to: Town Clerk, PO Box 175, Sheffield, MA 01257. The amount payable should be \$5 for a neutered/spayed dog and \$10 for an intact dog. If you no longer have your dog, please contact my office so that I can adjust my records.

Dog license fees totaled \$4,085.00. This amount includes fees for private kennels, as well as individual dog licenses and late fees assessed.

DIVISION OF FISHERIES AND WILDLIFE

The Town Clerk's office is a vendor of Hunting/Sporting and Fishing/Trapping licenses, as well as, Primitive Arms, Waterfowl and Archery stamps. Hunters should be aware that annual written permission is required to hunt on private or Town owned property. If you are obtaining a Hunting/Sporting license, a prior year's license or a copy of your Hunter Safety Certificate is required. Licenses will not be issued on F.I.D. cards alone.

The office processed \$12,402.80 in sales for 2010 for the Commonwealth of Massachusetts Division of Fisheries and Wildlife.

Respectfully submitted,

Felecie O. Joyce,
Town Clerk

Report of Elections and Registrations

Voter registration is available year round during regular business hours. Applications are available in any town within the Commonwealth, or on line through the Secretary of State's website. Registration numbers fluctuate during the year. We continue to process registrations throughout the year, and the following breakdown reflects the final numbers at years end:

As of December 31, 2010, the breakdown of registered voters was: 640 Democrats, 344 Republicans, 1,230 Unenrolled (no specific party), 6 Libertarian, 5 Green-Rainbow, and 3 Interdependent-Third party. This was a total of 2,228 registered voters.

The Help America Vote Act (HAVA) continues to change the way that we vote. A few years ago the Commonwealth of Massachusetts, via a Federal mandate, implemented the use of the AutoMark voting system. The AutoMark has been put into place to assist vision-impaired voters, but may be used by anyone wishing to vote by this method. It does not tabulate votes. It allows the user to mark their ballot either by using a touch screen or an audio prompt. There is also a keypad with brail instructions to assist blind voters. The AutoMark is used in addition to our paper ballot voting system, and is available for absentee voting in addition to election-day voting. For inquiries or demonstrations, please stop by or call the Clerk's office. We will be happy to assist you.

For those of you who are voters in town, you may have noticed that we have updated our voting booths. The old wooden boxes served us well, but as the election rules change we make gradual changes and upgrades. We are required by State regulation to accommodate each voter and we strive to maintain those requirements. We appreciate the positive feedback and support of these changes.

In addition to election related activity, the Board of Registrars also updates the Annual Street List (Census). The Commonwealth of Massachusetts requires that we produce an annual Street List. It is important that you respond to the Street List as it provides vital information for funding of schools, seniors, and veterans benefits to name a few. Planning began some time ago and filling out and returning that form is very important to maintaining services and political representation to our area.

In Memoriam:

We would like to close this report by recognizing Lovina Gulotta, who passed away on December 28, 2010, following a brief illness. Lovina was one of our poll workers for many years. Most of you will remember her as the "cranky" lady, manning our ballot box which required the special touch that she had to keep it in good working order. We remember her laugh, brazen sense of humor, her infectious smile, and mostly her dedication and love for the town she spent her entire life in.

Respectfully submitted,

Patricia M. Sadera, *Chairperson*
Marjorie E. Consolini
Elizabeth R. Smith
Felecie O. Joyce, *Town Clerk*

Annual Town Meeting

Results of Annual Town Meeting Held Monday, May 3, 2010

The Annual Town Meeting was called to order at 7:00 p.m. in the Southern Berkshire Regional School District Auditorium by Town Moderator Bruce H. Person.

ARTICLE 1: On a motion made by Julie M. Hannum, seconded by Rene C. Wood, voted unanimously to raise and appropriate the following sums of money necessary to defray the expenses of the Town for Fiscal Year 2011.

Moderator	\$204	Streelights	\$11,750
Selectmen's Office	\$159,539	Board of Health	\$14,570
Board of Assessors	\$92,280	Visiting Nurse Association.....	\$3,096
Treasurer/Collector.....	\$147,572	Council on Aging	\$48,894
Town Clerk	\$55,192	Veterans Benefits	\$17,000
Elections & Registration.....	\$20,550	Library	\$154,937
Conservation Commission	\$7,020	Historical Commission	\$100
Planning Board	\$11,140	Memorial Day	\$750
Economic Development Comm.....	\$100	American Legion	\$500
Zoning Board of Appeals	\$2,014	Care of Soldier's Graves	\$1,400
Town Buildings & Grounds.....	\$108,400	Ashley Falls Historic Dist. Comm. ..	\$100
Town Report & Communications	\$6,000	Agricultural Commission	\$250
Legal Services.....	\$11,500	Interest on Loans.....	\$1
Dispatch Services	\$7,830	Berkshire County Retirement ..	\$174,534
Police Department	\$429,605	Worker's Compensation	\$18,500
Fire Department	\$42,325	Unemployment Comp. Fund	\$1
Inspectional Services	\$76,800	Group Health (32B) Insurance	\$320,000
Fire Hydrants.....	\$13,000	Employer Medicare	\$19,500
Animal Control.....	\$8,600	Financial Audit	\$12,000
Highway Department	\$557,896	Insurance & Bonding	\$69,000

ARTICLE 2: On a motion made by David J. Steindler, seconded by John James, voted unanimously to fix the compensation of the following elected officers of the Town for Fiscal Year 2011, as required by Chapter 41, Section 108 of the General Laws: Moderator - \$204; Selectmen, Chairman - \$2,245; Selectmen, two members at \$1,940 each.

ARTICLE 3: On a motion made by David D. Macy, seconded by Julie M. Hannum, voted by paper ballot: 139-yes; 11-no to amend the existing Regional Agreement Establishing the Southern Berkshire Regional School District to read

in its entirety as set forth in the document titled “Restatement of Regional Agreement Establishing the Southern Berkshire Regional School District” and submitted by the School Committee for the Southern Berkshire Regional School District, which document is posted in the Town Clerk’s office and is available for review in the Town Clerk’s and Selectmen’s offices.

ARTICLE 4: On a motion made by David D. Macy, seconded by Julie M. Hannum, voted unanimously to approve the Southern Berkshire Regional School District Operating and Transportation Budget for Fiscal Year 2011 and to raise and appropriate \$5,578,783 to pay the Town’s assessed share of that budget under the compromise alternate apportionment formula.

ARTICLE 5: On a motion made by Julie M. Hannum, seconded by David D. Macy, voted unanimously to approve the Southern Berkshire Regional School District Capital Budget for Fiscal Year 2011 and to raise and appropriate \$100,080 to pay the Town’s assessed share of that budget.

ARTICLE 6: On a motion made by Rene C. Wood, seconded by Julie M. Hannum, voted unanimously to raise and appropriate \$55,000 to pay for vocational education tuition in Fiscal Year 2011.

ARTICLE 7: On a motion made by Rene C. Wood, seconded by David D. Macy, voted unanimously to expend \$150,000 under the direction of the Board of Selectmen, for the disposal and management of solid waste and to raise \$150,000 from Solid Waste Enterprise Fund Revenues.

ARTICLE 8: On a motion made by Julie M. Hannum, seconded by David D. Macy, voted unanimously to accept funds being provided by the Commonwealth of Massachusetts under the provisions of Chapter 90 of the General Laws, to pay for such costs as allowed by appropriate legislation in connection with the maintenance, repair, and construction of Town ways and bridges.

ARTICLE 9: On a motion made by David D. Macy, seconded by Julie M. Hannum, voted unanimously to authorize the appointment of members of the Board of Selectmen to the Board of Health or Highway Garage Design Study Committee at no additional compensation in accordance with the provisions of Chapter 268A, Section 21A of the General Laws.

ARTICLE 10: On a motion made by Rene C. Wood, seconded by Julie M. Hannum, voted unanimously to authorize the Board of Health to employ any of its members, including members who also serve on the Board of Selectmen, as Title 5 Witnesses for Septic Systems Evaluation Tests and Inspections at a rate of \$40.00 per inspection, and/or Sanitation (Title 5) Inspector at an annual salary of \$510 for Fiscal Year 2011.

ARTICLE 11: On a motion made by David A. Smith Jr., seconded by David J. Steindler, voted unanimously to transfer \$16,500 from Overlay Surplus and \$54,500 from Free Cash to provide for extraordinary or unforeseen expenditures under the provisions of Chapter 40, Section 6 of the General Laws, known as the Reserve Fund.

ARTICLE 12: On a motion made by Julie M. Hannum, seconded by David D. Macy, voted unanimously to authorize the Treasurer/Collector to sell, with the approval of the Board of Selectmen, any parcel or parcels of real estate which have been or may be acquired through the foreclosure of tax title.

ARTICLE 13: On a motion made by David D. Macy, seconded by Julie M. Hannum, voted unanimously to transfer \$28,053 from Free Cash to pay principal and interest on the bonded indebtedness authorized by Town Meeting vote of January 30, 1995.

ARTICLE 14: On a motion made by Rene C. Wood, seconded by Julie M. Hannum, voted unanimously to transfer \$750 from Free Cash to the Emergency Response Fund.

ARTICLE 15: On a motion made by Julie M. Hannum, seconded by David D. Macy, voted unanimously to transfer \$12,000 from Free Cash to purchase new turnout gear and boots for the Fire Department.

ARTICLE 16: On a motion made by David D. Macy, seconded by Julie M. Hannum, voted unanimously to transfer \$5,500 from Free Cash to purchase new hose, fittings, and nozzles for the Fire Department.

ARTICLE 17: On a motion made by Rene C. Wood, seconded by Julie M. Hannum, voted unanimously to transfer \$19,600 from Free Cash to compensate firefighters for training.

ARTICLE 18: On a motion made by Julie M. Hannum, seconded by Rene C. Wood, voted by a substantial majority to transfer \$95,000 from Free Cash to purchase and equip a new backhoe for the Highway Department.

ARTICLE 19: On a motion made by David D. Macy, seconded by Julie M. Hannum, voted by a substantial majority to transfer \$150,000 from Proceeds From Sale of Land to pay for bid documents for a new highway garage.

ARTICLE 20: On a motion made by Rene C. Wood, seconded by Julie M. Hannum, voted unanimously to transfer \$15,000 from Proceeds From Sale of

Land to pay for Town building repairs and improvements to include the Town Hall, Library, and Police Station.

ARTICLE 21: On a motion made by Julie M. Hannum, seconded by David D. Macy, voted unanimously to transfer \$7,500 from Free Cash to purchase up to date information technology hardware, software, and services.

ARTICLE 22: On a motion made by David D. Macy, seconded by Rene C. Wood, voted unanimously to transfer \$4,500 from Free Cash to pay for the preservation of Town historical documents in the Town Clerk's office.

ARTICLE 23: On a motion made by Julie M. Hannum, seconded by Rene C. Wood, voted unanimously to (a) approve the Tax Increment Financing (TIF) Agreement between Bayer Material Science, LLC and the Town of Sheffield, substantially in the form as is on file with the Town Clerk (the "TIF Agreement"), pursuant to Chapter 40, Section 59 of the General Laws, and to confirm the Board of Selectmen's designation of the property at 113 Silver Street and 119 Salisbury Road (Assessors Map 20, Block 2, Lot 22 and 23.6 and Assessors Map 19, Block 2, Lots 20, 21, 26-K, and 27)as an Economic Opportunity Area ("Silver/Salisbury EOA"), and TIF Plan, including designation of a TIF Zone as described in the TIF Plan; (b) authorize the Board of Selectmen to execute the TIF Agreement, and any documents relating thereto, and to take such other actions as are necessary or appropriate to implement those documents; and (c) to authorize the Board of Selectmen to submit an Economic Opportunity Area Application, Tax Increment Financing Plan, and Certified Project Application, and any associated documents to the Massachusetts Economic Assistance Coordinating Council, all relating to the project as described in the TIF Agreement to be located in the Silver/Salisbury EOA, TIF Zone, TIF Plan and Certified Project.

ARTICLE 24: A motion was made by Rene C. Wood , seconded by Julie M. Hannum, to accept Chapter 64G, Section 3A of the General Laws which will authorize the collection of a local excise tax upon the transfer of occupancy of any room or rooms in a bed and breakfast establishment, hotel, lodging house or motel by any operator at a rate of four per cent (4%) of the total amount of rent for each such occupancy. Discussion ensued. On a motion by Dennis Sears, seconded by Rene C. Wood, voted by a show of hands, 91-yes; 68-no, to table the Article.

ARTICLE 25: On a motion made by David A. Smith Sr., seconded by Rene C. Wood, voted unanimously to amend the Zoning By-laws by deleting the following language from Section 5.5 Abandonment or Non-Use after the words...Section 5: "provided that, if the owner of the property on which such nonconforming uses is located files with the Town Clerk, annually, a notice of

intent to re-establish such nonconforming uses, such protected status may continue for up to five years after such abandonment or the discontinuance of the nonconforming use”.

ARTICLE 26: On a motion made by David A. Smith Sr., seconded by Julie M. Hannum, voted unanimously to amend the Zoning By-laws by deleting Section 8.2 Flood Hazard Zone in its entirety and replacing therewith the following new Section 8.2 Flood Plain Overlay District:

8.2 Flood Plain Overlay District

8.2.1 Purpose. The Flood Plain Overlay District (FPOD) has been established to provide that lands in the town subject to seasonal or periodic flooding shall not be used for residential or other purposes in such a manner as to endanger the health or safety of the occupants thereof, or of the public, and to assure the continuation of the natural flow pattern of the watercourses within the town in order to provide adequate and safe floodwater storage capacity to protect persons and property against the hazards of flood inundation. It is further intended to protect, preserve and maintain the water table and water recharge areas within the town so as to preserve present and potential water supplies for the public health and safety of the residents of the town.

8.2.2 Location. The general boundaries of the FPOD are shown on the Sheffield Flood Insurance Rate Map (FIRM), dated September 16, 1981, as Zones A and A_1_30 to indicate the one hundred_year floodplain. The exact boundaries of the district are defined by the flood profiles contained in the Flood Insurance Study, dated September 16, 1981. The floodway boundaries are delineated on the Sheffield Flood Boundary and Floodway Maps (FBFM), dated September 16, 1981, and further defined by the floodway data tables contained in the Flood Insurance Study. These two maps, as well as the accompanying study, are incorporated in this Bylaw by reference and are on file with the Town Clerk, Planning Board, Building Inspector and Board of Health.

8.2.3 Special Permit. Any person desiring to establish any permitted use in a FPOD involving or requiring the erection of new structures and/or alteration or moving of existing structures or dumping, filling, transfer, relocation or excavation of earth materials or storage of materials or equipment shall submit an application for a special permit to the Planning Board, who shall serve as the SPGA for this section, in accordance with the provisions of Section 9.4. Such application shall describe in detail the proposed use of the property and the work to be performed and shall be accompanied by plans as specified therein. In addition to the information required thereby, such plans shall also include boundaries and dimensions of the lot, existing and proposed drainage easements, all existing and

proposed fill, existing and proposed sewage disposal facilities, means of access and mean sea level elevation, with contour separation of two feet or less, of the existing and proposed land surface, cellar floor and first floor.

8.2.4 Submittals. The SPGA shall ensure that the applicant provides sufficient information to determine:

1. That the floor level of areas to be occupied by human beings as living or working space shall be at a safe elevation;
2. That furnaces and utilities are protected from the effects of flooding and that the structure will withstand the effects of flooding in accordance with the State Building Code;
3. That the proposed construction, use or change of grade will not obstruct or divert the flood flow, reduce natural water storage or increase stormwater runoff so that water levels on other land are substantially raised or danger from flooding increased;
4. That safe vehicular and pedestrian movement to, over and from the premises is provided in the event of flooding; and
5. That the proposed methods of drainage and sewage disposal are approved by the Board of Health and will not cause pollution or otherwise endanger health in the event of flooding.

8.2.5 Decision. The SPGA may issue a special permit in compliance with all applicable provisions of this Bylaw, for establishment or alteration of a permitted use in a FPOD, provided that the SPGA determines the following. Such findings shall be in addition to the findings required by Section 9.4.

1. The use would otherwise be permitted if such land were not, by operation of this section, in the FPOD; and
2. The use of such land for the proposed purpose will not interfere with the general purpose for which such FPODs have been established.

8.2.6 Conditions. Special permits issued under this section may be subject to such conditions as the SPGA deems necessary in the interests of the public health, safety and welfare. The burden of proving that the proposed use will not endanger the health and safety of the occupants or the public shall rest upon the applicant, who shall provide such engineering, ecological and hydrological data as may be required by the SPGA or any state or federal agency.

8.2.7 Requirements to be Additional to Those in Effect. It shall be understood that all provisions of existing regulations shall remain in force in the FPOD and that the requirements of this section are in addition to those now in force.

8.2.8 Effect. Granting of a special permit under this section by the SPGA does not in any way indicate compliance with the provisions of the Wetlands Protection Act, G.L. c. 131, s. 40, which provides, among other things, that no person shall remove, fill, dredge or alter any swamp, creek, river, stream, pond or lake or any land subject to flooding, except with a written permit from the Conservation Commission.

ARTICLE 27: A motion was made by David D. Macy, seconded by Rene C. Wood to amend Chapter 63 of the Compilation of By-Laws and Legislation as printed in the Warrant. Discussion ensued. On a motion by Barbara Demolino, seconded by David D. Macy, voted by a substantial majority to amend the main motion by adding the following language to Section 63-1: “ E. The owner or keeper of a dog shall be responsible for cleaning up the dog’s feces in any place other than their own property.” On the main motion, as amended, voted by a substantial majority to delete Section 63-1. Restraint Authorized. and Section 63-2. Enforcement; violations and penalties. in their entirety and to replace therewith the following new Section 63-1. Dogs Required to be Leashed. and Section 63-2 . Enforcement; violations and penalties:

Section 63 1. Dogs Required to be Leashed.

- A. No owner or keeper of a dog shall permit such dog, whether licensed or unlicensed, to run_at_large within the town. No person shall permit such dog beyond the confines of the property of the owner or keeper unless such dog is on a leash and under physical control of said owner or keeper.
- B. This bylaw shall not apply to private property for which the owner or keeper of a dog has permission to have such dog off_leash, provided the dog is under the direct supervision of a person who has the ability to properly control the dog’s actions.
- C. A dog that is working, hunting or at such events as field trials or training is exempt from this bylaw for the period of time the dog is engaged in the work, hunting or event, provided the dog is under the direct supervision of a person who has the ability to properly control the dog’s actions.
- D. This bylaw shall not apply to property owned and/or controlled by the Commonwealth of Massachusetts where a separate set of rules and regulations apply.
- E. The owner or keeper of a dog shall be responsible for cleaning up the dog’s feces in any place other than their own property.

Section 63 2. Enforcement; violations and penalties.

The Animal Control Officer shall enforce the provisions of this bylaw. Violators of the bylaw shall be fined Fifteen Dollars (\$15) for the first offense and Twenty_Five dollars (\$25) for the second and each subsequent offense.

ARTICLE 28: On a motion made by Rene C. Wood, seconded by David D. Macy, voted by a substantial majority to enter into immediate discussions with other Western Massachusetts municipalities with the intent of entering an inter-municipal agreement, by and through the Board of Selectmen, pursuant to Chapter 40, Section 4A of the General Laws, for the purpose of establishing a universal, open access, financially self-sustaining communication system for the provision of broadband service, including high-speed internet access, telephone and cable television to the residents, businesses and institutions of these municipalities.

The meeting adjourned at 8:50 p.m.

Respectfully submitted,

Felecie O. Joyce
Town Clerk

Report of the District Department of Veterans' Services

Thank you for allowing me to service the member towns, their veterans, and widows. This past year we have seen an increase in all areas of operation and currently have 26 active Chapter 115 claims. We have made great strides in reaching out to our veterans in our local area, letting them know the various services available to them from Elderly Services, Community Actions and also the local senior centers. Over the last year we have completed the following:

Applications for VA Health Care	29
ALS/Disability/A&A/Appeals/Life Insurance	49
Other Request (DD 214s/Markers/Medals)	61
Flags to funerals homes for veterans	62
Assisted with Dr. appointments	22
Home and Office Visits	345
Veterans Services Phone Calls	1459

Fiscal year 2012 District budget has been considerably reduced by the reserve resulting in a smaller assessment for the member towns. During these trying financial times, all veterans and widows are encouraged to contact this office or the US Department of Veterans Affairs and review current entitlements as many changes have taken place.

Respectfully submitted,

Laurie J. Hils
District Director

Report of the Town Administrator

I herewith submit my fourth annual report as Town Administrator. While it was hoped the recession would be a distant memory by now, recovery has been sluggish with few bright lights over the past year. I am happy to note however, that the Town remains in excellent financial condition as all departments pulled together to tighten their belts and end FY2010 in the black. This result is due in no small part to our employee's willingness and dedication to doing more with less.

Our primary focus this past year has been on the construction of the new Senior Center, partially funded with a \$799,700 grant from the Massachusetts Department of Housing and Community Development (DHCD) utilizing monies they received from the Federal American Recovery and Reinvestment Act (ARRA), also known as the Stimulus Bill. Design was finalized in February, bid out in late March with proposals opened in April. With the state of the economy, we were pleased to receive interest from six contractors at very competitive prices. The Board of Selectmen awarded a contract in May to the lowest bidder, Salco Construction, Inc. of Pittsfield for the sum of \$1,020,429. and construction started in June. Although work was not quite finished by the end of the year, we anticipate that the building will be open and in service by March.

The early part of the year was also spent on negotiations with our partner communities in the Southern Berkshire Regional School District regarding a new Regional School Agreement. These negotiations were conducted by a committee involving representatives from each of the five Boards of Selectmen and the Regional School Committee. This committee reached agreement on a proposal in early spring which was transmitted for consideration by Town Meeting in each of the member communities. Although this process did not conclude until November, all five Towns approved the new agreement which was eventually endorsed and accepted by the Massachusetts Department of Secondary and Elementary Education. Highlights of the agreement include both operating and capital assessments being determined by the Commonwealth's Statutory Formula as well as a change in the process for closing a school should the Regional School Committee find that to be necessary. Reaching consensus on the new pact involved give and take on everyone's part and appears to be a fair resolution to years of disagreement.

We continued to meet throughout the year with Time Warner over the renewal of their cable television license. The main point of contention has been the agreement of the original cable provider, Century Berkshire, in 1994, to bring cable to every household in town by April of 2009. That has obviously not happened and the Board of Selectmen has been firm in their conviction that we should come as close to that goal as possible without having to litigate the matter. Towards that

end, several surveys were conducted, both by the Town and Time Warner, of those households currently without cable availability to determine the demand for such services. By the end of the year, we had reached a tentative agreement that could result in cable being extended to all those households that participated in the survey and indicated an intention to connect to the system. This extension work would take place over the next two years and be completed by spring of 2013. The agreement also calls for our license to be joined with that of the other four towns in the Five Town Cable Advisory Committee, namely Great Barrington, Lee, Lenox, and Stockbridge at the end of the license term in 2013. From that point on, all negotiations on future renewals will be carried out on a joint basis with those towns and Time Warner.

Following last year's active discussions regarding solid waste disposal and recycling operations, a Solid Waste Task Force was created in late 2009 and charged with exploring alternative methods of funding trash disposal and transfer station operations and to make recommendations as to whether the current system is appropriate or whether some new system should be implemented. While the Task Force worked for several months in numerous meetings, they could not reach a consensus on any final recommendation other than their unanimous agreement that the Transfer Station should remain open and not be closed by the Town. Three separate reports with differing opinions were prepared by members of the Task Force and submitted to the Selectmen in late January for their consideration. Following review of the three reports and a meeting with the Task Force, the Board determined that: the Transfer Station would remain open as a service to our residents; the Enterprise Fund would continue as the vehicle for funding the Transfer Station; a pay-as-you-throw (PAYT) system would not be implemented at this time; and efforts to educate users on the importance of recycling should be increased.

On a related note, our three year contact with Eco Waste to haul and dispose of solid waste and recyclables from the Transfer Station expired in 2010 and new proposals were solicited in May. We received two bids in response and the Board of Selectmen awarded a new three year contract to JTC & Sons, Inc. of Sheffield to haul/dispose of solid waste and a new one year contract to haul recyclables to the Springfield MRF. While prices did go up, the increases were modest, resulting in our being able to slightly decrease the Transfer Station sticker fee for FY11.

With the deteriorating state of the economy and the subsequent impact on our ability to raise revenue for Town services, we have recognized a need for the Town to step up its economic development efforts. Over the past few years, we have been working with Sheffield Plastics, and their parent, Bayer Corporation, in an attempt to keep them here and not relocate operations to Ohio. I am happy

to report that we have been successful in this effort as evidenced by the announcement of plans in the spring for Sheffield Plastics to not only remain in Sheffield, but to expand operations. Working with the Massachusetts Office of Business Development, a tax increment financing agreement with the Town was developed and approved by voters at the Annual Town Meeting which calls for any new taxes resulting from the expansion to be phased in over ten years. The direct financial impact of this agreement on Town revenues is minimal and is a smart investment to assure that this important contributor to the local economy remains in our community for the foreseeable future.

Following a fierce rainstorm in the spring, we discovered that two of the six memorial Norway maple trees in Barnard Park had been severely damaged with a closer examination showing that all six were at risk of dying in the near future. These trees were planted in 1945 in honor of the six Sheffield servicemen who gave their lives in World War II defending our country: Richard L. Fairchild, Robert A. Goeway, Jr., Paul C. Hogan, Milton C. McGarry, William H. Moesley, and Herbert W. Small. Without much ado, and incredible organization, several individuals, groups, and local businesses came together in a volunteer effort with the American Legion to remove the diseased trees and plant six new maples of a hardier species in a reconfigured design, all in time for Memorial Day Ceremonies and rededication. In addition, the damaged flag pole was replaced and with the help of the Highway Department, the World War I monument located on the Village Green was moved to a more prominent location here. The coordinated process was amazing to witness and I thank all those who participated and gave of their time, generosity, and skills to make this happen.

The Town's personnel remained stable during the year with only one resignation, by Highway Department Truck Driver/Equipment Operator Robert O'Brien who left for the private sector. His vacancy was filled by Mark Anelli in July. Other personnel activity involved home rule legislation being approved by the Massachusetts Legislature in July to allow our veteran Police Chief, James McGarry to continue serving beyond age 65. Following this approval, the Board of Selectmen approved a new contract with Jim which will keep him with us until at least 2013. Also in the police department, Reserve Intermittent Officer Graham Frank graduated from the Police Academy in August, providing us with the flexibility of having another fully trained officer. In addition, Justin Biasin and David Monyahan were appointed as new Reserve Intermittent Officers.

Procurements during the year involved the repaving of streets as outlined in the Highway Superintendent's report, purchase of a new backhoe for the Highway Department and additional turnout gear for the Fire Department. Continuing with our practice of past years, we issued an Invitation for Bids jointly with the Town of Great Barrington to purchase winter sand to meet our ice and snow con-

trol needs. Due to the tough economy, we were successful in receiving four proposals with very competitive prices, resulting in an actual drop in the cost per ton of sand from the previous year.

The FY2011 operating budget was up \$84,700 over the prior fiscal year with all departments being essentially level funded with the exception of fuel and power costs and a small increase in salaries to provide for a 1% increase in the cost of living and a potential of an additional 1% based on merit. Capital expenditures were \$89,500 more, with the largest single item being the approval of taking \$150,000 from the Proceeds of Property Sales account to pay for the preparation of design documents for a new Highway Garage. Our SBRSD operating assessment for FY2011 increased by \$127,188, the lowest in several years, due in part to the transition taking place to a full statutory formula assessment method. The capital assessment decreased by \$90,110 primarily due to 2010 being the last year of bond payments approved twenty years ago to expand and improve the Mount Everett campus.

I have appreciated the support of the Board of Selectmen over the past few years and offer my thanks to the Town Hall staff, Department heads and employees for their willingness to work hard and deal with what is becoming a very difficult job in these trying times. I especially acknowledge my gratitude to David Macy, who retired from the Board of Selectmen in May. Dave provided wonderful support and guidance, while at the same giving me plenty of room to act independently. And, as always, Rhonda LaBombard, Assistant Town Administrator, continues to show unparalleled dedication and just plain hard work in making sure the job gets done. She does all this with no bluster and does what it takes from behind the scenes.

I encourage all who have an issue with the Town, either positive or negative to contact me by calling 229-7000, Ext. 152, email (jkellogg@sheffieldma.gov); coming to the Town Hall to discuss your concerns, complaints, requests, and praises. You may also visit the Town website at sheffieldma.gov for information on Town programs and activities. We can only get better if we receive feedback from you on how we're doing.

Respectfully submitted,

Joseph A. Kellogg
Town Administrator

Report of the The Highway Department & Tree Warden

In 2010, the Highway Department mowed all Town owned properties and road-sides and performed brush trimming, culvert repairs, waterway repairs and routine road maintenance.

Maple Avenue was repaved with bituminous concrete and road edges were cleaned to allow runoff of water. Depot Square was also paved with bituminous concrete. Polikoff Road was top coated with oil and stone. On Valley View Road, the edges were cut back and the road was reclaimed and then paved with oil and stone. We also crack sealed Cooper Hill and Hewins Street.

With the help of many volunteers we removed the damaged trees and replanted new trees in Barnard Park.

Respectfully submitted:

Edward Lord
Highway Superintendent

Report of the Police Department

Members of our Department responded to 2,135 calls for service during the calendar year of 2010. Officers investigated 309 criminal cases, of which 83 were felonies (crimes, that if found guilty could result in a sentence to the State Prison). Investigations resulted in 28 show-cause hearings (facts presented to a magistrate to determine if probable cause exists to move forward), 49 summons (order to appear before a judge), and 48 arrests (arrested and either held or released by the magistrate). The Department works closely with the Office of the District Attorney which represents the Commonwealth in either District or Superior Court.

The Department conducted 73 motor vehicle crash investigations. Traffic enforcement resulted in the issuance of 660 traffic citations, of which 215 were civil infractions (non-criminal), 44 complaints (requiring court appearance), 21 arrests and 385 written warnings.

The Town received \$18,492.50 from the Mass Dept of Transportation for non-criminal motor vehicle fines, \$1,160.00 from the Southern Berkshire District Court for court fines, \$2,452.60 for surcharges assessed for paid traffic details, \$3,550.00 for burglar/fire alarm permits, \$2,125.00 for false alarm fines, \$1,100.00 for Firearms licenses and \$60.00 for tag sale permits. All funds are deposited into the Town's General Fund.

The FY 2012 budget was increased by \$855.00. This may change based upon negotiations with the Sheffield Police Officer's Association. An article will ask for the purchase of a new four wheel drive cruiser rather than a sedan. This is at the request of the officers of the Department based upon the seasonal limitations of the sedan. This will require an adjustment to our replacement policy of purchasing a cruiser every two years as it is the intention to keep the four wheel vehicle in service for an extended period of time.

During the past year Officer Fahey and Officer Munson became certified Field Training Officers. They are responsible for policy and procedure guidelines for new officers, as well as providing their experience and expertise to the new officers. They also assist in providing additional training to all officers including changes within the criminal justice system.

Officers have attended seminars by the Berkshire County District Attorney's office. Some of the topics were the enforcement of the laws in regards to "bullying and harassment" as well as cyber crime. Officer Kresiak completed a course in criminal investigation and as a result provides the Department with assistance in criminal investigations. Officer Kresiak represents the Department at the Berkshire Investigators monthly meetings. Officer Rathbun represents the Department at the

monthly school, probation and police department meetings (held throughout South Berkshire); this collaboration addresses current and potential problems involving students within the South Berkshires. Officer Rathbun and Officer Munson represent the Department in the District Attorney’s sexual assault investigative group that focuses on sexual assault of children. Officer Fahey is responsible for the on-line in-service training of Department members.

The Kops and Kids day program was again very successful. We are very appreciative of the community support of this program. This year began a transition to new leadership as Officer Johnson steps aside (ready to assist) and Officer Munson assumed the role directing the program. We and every child that has attended the program over the past ten years is grateful to Officer “Sherri” for her dedication to the program and the kids. Officer Johnson was tireless in keeping this program at the high rate of success that it enjoyed. Thank-you.

The Police Department is just a spoke in the wheel that we know as our community. We are part of a team consisting of other departments and boards, with the Board of Selectman serving as the hub, and the wheel being the Town of Sheffield. In order for our community to continue to enjoy the great quality of life we must all work together so that the wheel continues to roll smoothly. The officers and I thank the rest of the “wheel” for their continued assistance and support that we continue to enjoy.

Police Department Call Breakdown:

911 Hang ups	62
Burglar Alarms	133
Animal control	54
Assist Citizens.....	47
Assist other Agencies	101
Domestic Disturbance.....	27
Assist Fire Department	52
Motor Vehicle Accidents.....	93
Motor Vehicle Complaints	45
Crimes against Persons	76
Suspicious Activity	83
Public Service	24
Service Summons	49
Patrol Checks	211
Other	1,078
Total.....	2,135

Respectfully submitted,

James M. McGarry
Police Chief

Report of the Fire Department

The Fire Department responded to 97 calls in 2010.

EMS responded to 59 calls. The following is a breakdown of alarms.

Structure	1
False Alarm	31
Brush/Grass.....	5
Mutual Aid	7
Chimney	4
Auto Accident	10
Burned Food	4
Lost/Injured Hikers	6
Wires/Tree Down	10
Car/Truck Fire.....	2
Lifting Assistance	5
Misc.....	7
Carbon Monoxide	5
EMS	59

EMS calls topped this years list of calls, false alarms were second and auto accidents were third.

I would like to say a big thank you to our EMS personnel for the extra hours they put into responding to medical calls along with fire calls. You are a huge asset to the Town of Sheffield, thanks again.

The new tanker arrived in October, this tanker will serve the Fire Department for many years to come. The Fire Department continues to train every Wednesday evening.

We had 3 firefighters graduate from the Firefighter I / II class offered by the Massachusetts Fire Academy. This class was 5 months long and totaled 240 hours. Congratulations to Firefighters T. Bleau, R. Bubak and K. Learnard for this achievement. We now have 7 firefighters trained as Firefighter I/II, this is a huge commitment that these men take to do this training, thank you again.

I would like to thank Chief James McGarry and his department for all their help this past year. I would also like to thank the Highway Department for their assistance.

A huge thank you goes out to our Emergency Management Staff for the hot food and drinks made for us at fires, and helping with the fundraising throughout the year.

I would like to thank the members of the Fire Department for their dedicated service to the community which they protect. I would like to thank the members' families, for their support and understanding of the time the firefighters take away from their families, to serve and protect.

Officers	Years In Department	Years In Position
Chief Rick Boardman	28 years	8 years
Dep. Chief John Ullrich	30 years	8 years
Dep. Chief Bob Beham	28 years	8 years
Captain Pete Batacchi	27 years	5 years
1st Lieut. Randy Robarge	19 years	9 years
2nd Lieut. Brent Getchel	16 years	8 years
Engineer Adam Carlotto	9 years	5 years

Members	Years in Department
Craig Bachetti	25 years
Nick Ball	9 years
Tony Bleau	3 years
Doug Blume	23 years
Jeff Briggs	3 years
Ron Bubak	1 year
Jeremiah Cronin	3 years
Jamie Foster	3 years
Mike Funk	13 years
Joe Gulotta	5 years
Kevin Learnard	2 years
Rob Martin	5 years
Malcolm McCain	1 year
Martin Mitsoff	3 years
Brian Ovitt	46 years
Mike Ovitt	12 years
Bob Poulter	9 years
John Pshenishny	37 years
Scott Rote	26 years

David Ullrich
Wayne Wilkinson
Trevor Williamson
Total members 29

10 years
10 years
6 months
Average years of service 13.5

Respectfully submitted,

Rick Boardman,
Chief

Report of the Inspectors

Report of the Building Commissioner

For the period January 1 through December 31, 2010 a total of 228 permits were granted by the Building Department. The number of Building Permits granted during calendar year 2010 has increased by 1% from the previous year.

The scope of permits includes 8 single family dwellings; 19 residential additions; 3 commercial additions; 80 renovations and alterations of residences; 5 new commercial structures; 3 commercial additions; 13 commercial renovation; 13 garages and barns; 6 accessory structures; 2 swimming pools, 1 demolition of structure; 5 new signs; 3 photovoltaic solar systems; 1 solar domestic hot water system; 1 pedestrian bridge; and 65 other permits that include roof replacements, residential decks, solid fuel burning appliances and temporary tents. Fees for building permits and building department inspections totaled \$30,650.16 with an estimated construction value of \$10.5 million.

The office hours of the Building Department are Monday and Tuesday 7:00 am to 12:00 noon, Thursday 3:00 pm to 6:00 pm and Friday 7:00 am to 10:00 am.

If you have any questions please do not hesitate to contact us by telephone at 413-229-7000 ext.156, Fax 413-229-7010 or e-mail to tcarmody@sheffieldma.gov.

Respectfully submitted,

Thomas M. Carmody, CBO
Building Commissioner

Report of the Gas Inspector

During the year January 1, 2010 through December 31, 2010 this department issued 47 gas permits, collected \$2,385.00 in fees and made 35 on site gas inspections.

Sincerely,

Bob Krupski,
Gas Inspector

Report of the Plumbing Inspector

During the year January 1, 2010 through December 31, 2010 this department issued 34 plumbing permits, collected \$3,255.00 in fees and made 59 on site plumbing inspections.

Sincerely,

Bob Krupski,
Plumbing Inspector

Report of the Inspector of Wires

In the year 2010 there were 88 permits filed. These permits entailed approximately 264 visits.

The permits for 2010 were close to the previous year.

There were a few problems which were resolved with the help of the Building Inspector. There is one problem which is not yet resolved to date. I would like to thank Thomas Carmody again for his cooperation.

Respectfully submitted,

Richard Cappadona
Inspector of Wires

Report of the Cultural Council

Mission Statement: Helping to fund culture, history, environmental awareness, arts, and the humanities for our community.

The Cultural Council is part of the Local Cultural Council (LCC) Program of the Massachusetts Cultural Council. The LCC Program is the largest grassroots cultural funding network in the United States.

The LCC Program brings art and culture to every community in Massachusetts

In FY 2010, the LCC Program granted more than \$2 million to support concerts, performances, exhibition, festivals, and other cultural activities in all of Massachusetts' 351 cities and towns.

The Cultural Council's Goal

The goal of the Cultural Council is to build community; promote collaboration between community-based businesses, organizations and residents; expose under-served constituencies to the arts, humanities and sciences; inspire substantial community volunteerism; and provide quality arts educational experiences in Sheffield and Ashley Falls.

Programs supported by the Cultural Council in 2010

Applause Youth Theatre Company (children's summer theatre program), Ashley Falls Village Improvement Society (Memorial Day Parade), Davis Bates, musician (children's concert at Library), Bazaar Productions (theatrical readings), Berkshire Children's Chorus (scholarship for a local child), Flying Cloud Institute (science and arts programs for local children), IS183 Art School of the Berkshires (scholarships for local children), New Marlborough Village Association ("Peter & the Wolf" performances involving local children), Richard Clark, actor (Senior Center performance), Sculpture Now (sculpture programs for local children), Sheffield Historical Society (exhibit of the Little Family letters), The Eagles Band ("Big Band" dance concert fundraiser for the Friends of the Sheffield Senior Center), Richard Hamelin, potter, (Library program), Undermountain Elementary School (visit to Colonel Ashley House) and Ventford Hall Association (lectures attended by local residents).

Our allocation from the Massachusetts Cultural Council for 2010 was \$4,000. The Council accepted a total of 17 grant applications from a pool of 31 applications. Of our allocation, 38% went to community programs, 33% went to school or children's programs, 15% to Senior Center programs and 14% to Library programs.

Additional Accomplishments in 2010

The Council established its Mission Statement, Local Priorities & Guidelines policy, circulated a Community Input Survey (required by the State every three years) and held a grant-writing workshop.

Contact Information

All correspondence with the Council should be addressed to: The Sheffield Cultural Council, PO Box 325, Town Hall, 21 Depot Square, Sheffield, MA 10257.

More information may be found at <http://www.mass-culture.org/Sheffield> and on the Town web site at http://www.sheffieldma.gov/Pages/SheffieldMA_Cultural/index.

Respectfully Submitted,

Trudy Weaver Miller, *Chair*
Marcia Friedman, *Treasurer*
Anne Dunn
Sally Chamberlin Cook
Jamie Foster
David Reed
Amber Spring

Report of the Board of Health

The Board of Health is required by state and local laws to perform many duties related to the protection of public health. While flu clinics, septic systems, well permits and restaurant inspections may be the responsibilities most of us think of, the Board's responsibilities also include disease surveillance; promotion of sanitary conditions in housing, recreational facilities, and food establishments; licensing various establishments and much more.

Over the past year, the Board has taken several steps to better serve the residents and businesses of Sheffield. Members have attended courses to increase their knowledge of public health issues and established stronger working relationships with state and local public health officials. In addition, the Board has initiated new outreach programs, including developing an education packet on outdoor hydronic heaters and mailings to food establishments on new Food Allergy Awareness state regulations.

The Board has been reviewing how better to meet its mission, including addressing complaints and inquiries, permit and inspections requests and licensing under its jurisdiction.

We have been fortunate that the flu season has been manageable so far.

The Board belongs to the Massachusetts Association of Health Boards and the Berkshire County Board of Health Association. These organizations provide timely information, networking and assistance that would be hard to find on our own.

There were several personnel changes on the Board in the past year. We welcomed Selectman Rene Wood as a new member and Seana Fetterhoff as our new Clerk.

The Board wishes to extend our sincere thanks to David Macy and Barbara West; each has given numerous hours and years of service to our Board of Health. We also thank Chief McGarry for his ongoing assistance.

We look forward to serving the Town in 2011. We meet monthly on the second Monday of the month at 6 pm and as needed. All meetings are posted and open to the public.

Respectfully submitted,

Priscilla B. Cote, *Chairman*

Scott Smith, *Vice-Chairman*

Richard Kirchner

Joel Weiss

Rene Wood

Report of the Agricultural Commission

The Agricultural Commission works to promote agriculture in Sheffield and advise the Board of Selectmen and other Town boards, commissions and departments on agricultural issues. Our meetings are typically held on the second Tuesday of the month at noon, with the exception of the months from May until September - which are the busy growing season, when meetings are held on an as-needed basis.

As many communities across the Commonwealth who have adopted right-to-farm bylaws have done, we have had signs made to express that Sheffield is an agricultural community. They should be going up in the spring of 2011 on most major roads near the town boundaries.

Many of our members have attended meetings with other town Agricultural Commissions and with the MA Department of Agricultural Resources throughout the year to help enhance our work, to learn what other towns have been doing to support agriculture and what resources are available to implement these activities.

This includes the work we began last year with the Alford and Egremont Agricultural Commissions toward increasing local meat processing capacity for marketing local products that continues and has become a topic of state-wide interest. We are also continuing to explore the excise waiver which many other communities have adopted, and our work with the Sheffield Farmers' Market to develop a plan for a stronger market. Learning how other Agricultural Commissions have created links between their farmers' markets and downtown businesses and helped to improve visibility has been valuable toward the goal of completing major steps before the 2011 season starts.

Anyone interested in getting involved in any of these projects or the general work of the Agricultural Commission is welcome!

Respectfully submitted,

James M. Larkin, *Chair*
Louis Aragi Jr.
Kathy Orlando
Dominic Palumbo
Morvin Allen
Bruce Howden
James Kelly
David Smith, Sr., *Alternate*
Ruth Ziegler, *Alternate*

Report of the Housing Commission

One focus of the Town's Master Plan was to evaluate the housing needs of Sheffield residents. The ultimate conclusion of the Master Plan was that more affordable housing options were required in Sheffield including in the areas of workforce housing and "life cycle" housing. To help facilitate these goals, the Housing Commission was created to advise the Selectmen on these issues. The Housing Commission has been in existence for a little over a year. Its first initiative was to bring to the Selectmen and Planning Board an accessory apartment bylaw. The Commission has had the benefit of technical assistance from Berkshire Regional Planning Commission in this effort. Accessory apartments will expand housing opportunities in Sheffield. Accessory apartments also have the potential of allowing older homeowners to remain in the residences longer and allowing current home owners to receive additional income. At the same time, the proposed bylaw is designed to protect the character and beauty of our neighborhoods.

Respectfully Submitted,

Michael Citrin, *Chairman*

Christine Ludwiszewski

Paul O'Brien

John Stookey

Marilyn Wightman

Kathy Orlando, *Alternate*

Glenn Devoti, *Alternate*

Report of the Council on Aging and Senior Center

A virtually level funded budget was approved by the voters in both FY09 and FY10 at around \$48,500, with an additional \$4,900 help from the State Formula Grant through the Executive Office of Elder Affairs. Professional staff included 1 part-time Director and 1 part-time Assistant Director for a total of 35.5 hours per week.

In 2010 the Senior Center saw increased use of the rented space at Dewey Hall and the beginning of construction on a new facility due to open in February 2011 at 25 Cook Road.

227 days open – M-F 9-2:30 (April-Nov); M-T 9-2:30 (Dec-Mar) – 5% increase last 1/2 yr

Daily contact average – Jan-Jun – 21(111 days); Jul-Dec – 23(116 days)

Number and type of contacts:

Phone, email in - outreach, information, referral – 722; Other in – 954; Total in – 1676 – 17% increase last 1/2 yr

Phone, email out - outreach, information, referral-545; Other out – 735; Total out - 1280 – 4% increase last 1/2 yr

Office visits for outreach, information, and referral – 584; Other 1,308; Total – 1892 – 30% increase last 1/2 yr

Home, hospital visits for outreach, information, and referral –88 – 66% increase last 1/2 yr

Total figures are perhaps overrated when it come to fulfilling the purpose and mission of the Senior Center and the Council on Aging: *to facilitate seniors' ability to live independently and enjoy a high quality of life...to provide life-enriching activities, relevant information on issues that affect them, and assistance in obtaining services.*

The quality of the experience and the help given to any number means a whole bunch. But, increased numbers provide justification to many. And in 2011 they will undoubtedly increase again with the new building drawing interest and the growing number of senior citizens in the community.

The following program numbers are in addition to the above figures:

Health Clinics served close to 300 as follows:

Monthly Blood Pressure Clinics – 145.

Foot Care clinics available every other month - 45.

Flu Clinic and shots given at subsequent Blood Pressure Clinics - 100

Hearing clinics, not regularly scheduled but available on demand saw about a half dozen appointments.

S.H.I.N.E. (Serving Health Information Needs of Elders) - 80 clients – 190-200 hrs.

Exercise Classes – 576 (average of 11 per week) participating in about 90 1-hr classes held Tue and Thur.

10 Monthly lunches with varied programs – 513

Out to Lunch Bunch – 6-12 participants monthly

Meals on Wheels delivery – serving 18-24 per day – a 45 mile 2 1/2 hour route.

2 Bus day trips – 69

Thur. weekly movies – 2-8 attending each

Volunteer recognition lunch – 45

Outdoor Café – Fridays during summer – 5-25 attending each

Other collaborative programs included:

Knitting groups, bingo tournaments, Wii bowling tournaments, area picnic, Berkshire Alzheimer Partnership meeting, Gracious Living Day with Berkshire School students, tag sales with Friends, Martin Luther King celebration, Elementary School reading program.

Some thoughts for 2011 - With increased cooperation with the Great Barrington Senior Center, many of these offerings are being scheduled at either place making appointment times more flexible and combining program opportunities that are inclusive and save money and planning time through the use of mutual resources. With the addition of separate meeting spaces in the new building, activities scheduled concurrently is also a real possibility. Town ownership of the building will eliminate closures on Fridays in the winter with possible increased hours depending on staffing. Although tracking and accuracy of figures has been crude and minimal, a software system is being researched for possible acquisition for the new building by the Friends of the Senior Center. This system would not only improve tracking but would also be an invaluable activity and program-planning tool as well as being a confidential depository for outreach, information and referral history and a tool for more accurate and easier completion of municipal and state required reports.

Respectfully submitted,

Grace French Campbell, *Chairman*

Natalie Funk

Anne T. Hyatt

Gail Ullman

Carol Sica

Dawn Massini

Doris Van Deusen

Richard Magenis

Rosemarie Wright

Mary Ellen Deming

John-Arthur Miller, *Senior Center Director*

Report of the Bushnell-Sage Library

This has been another banner year for the Bushnell-Sage Library. Library services have continued to attract new patrons. More than one third of Sheffield residents have and use library cards. The availability of Wi-Fi has brought a new group of patrons to the library. The three public access computers continue to be used constantly. I can happily report also that the reading of books is still very popular, and our statistics have remained consistent. One of our outreach projects this year was to develop a comfortable corner for young people to enjoy their own section of materials. And, thanks to our Friends group, we added another sofa to our reading area near the magazines and newspapers. On some days all these comfortable seats are completely filled.

STATISTICS

Item count	44,228
Patron cards	1,265
Circulation	65,842

PERSONNEL

There were no staffing changes this year. With an ever-increasing workload, the staff managed to keep up with technological advances and still give friendly, efficient service. The team of volunteers remained constant too, and took on new challenges and tasks with enthusiasm. Our weekly shelvees come faithfully, other volunteers undertook special projects, and volunteers did all the processing of new and donated materials. Sadly, we lost one of our most loyal volunteers, who had worked with us for years. Inez Flinn was an inspiration to all of us with her incredible work ethic and great sense of humor. We truly miss her.

PROGRAMS

- Jan. 7 – Bruce Person: *Antarctica Travels Illustrated*, slide lecture
- Jan. 16 – Amy Bass book talk: *Those about him remained silent: the battle over W.E.B. Du Bois*, annual Martin Luther King Jr. program, cooperatively with the Sheffield Historical Society.
- Jan. 25 – Half-day program for schoolchildren
- Feb. 16-18 – Children’s vacation program
- Mar. 6 – Dr. Seuss birthday program for children
- Mar. 20 – *National Quilt Day* program by Berkshire Quilter’s Guild
- Apr. 8 & 9 – Half-day program for schoolchildren
- Apr. 22 – Luncheon for volunteers
- May 22 – Tom Ingersoll: *Structural Pruning in the Landscape*
- June 16 – Kindergarten library orientation
- June 26 – Children’s book sale
- July 12-16 – Summer Reading Program Camp

July 22 – Southern Berkshire Child Care program
July 28 – *Magical Potter's Wheel* program with Rick Hamelin
Aug. 10 – Southern Berkshire Child Care program
Sept. 10 – Pizza party for children's reading program
Sept. 28 – Massachusetts Library System Open House
Oct. 22–24 – Book sale
Oct. 29 – Half-day program for schoolchildren
Nov. 18 – Local librarian/trustee potluck evening
Dec. 3- Simon Winchester book talk: *Atlantic; Great Sea Battles, Heroic Discoveries, Titanic Storms, and a Vast Ocean of a Million Stories*
Dec. 11 – Children's holiday program

The number of weekly programs has increased. A yoga class takes place on Tuesday evenings, the youth chess group and the Tiger Cubs meet on Wednesday afternoons, the Sit and Knit group meets on Wednesday evenings, the preschool story program takes place on Thursday mornings, and the Cub Scouts meet on Thursday afternoons.

Ed Surjan again managed a fabulous book sale. The proceeds were \$5,136.50.

PROGRAM ROOM USE

Many community organizations used the program room during the course of the year. Among those groups were The Nature Conservancy, Housatonic Valley Art League, Toastmasters, depositions, Red Hat ladies, conservation groups and land trusts, the Sheffield Association, Cub Scouts, Sheffield Plastics, Egremont Garden Club, craft groups, SHINE, CATA, Berkshire Property Owners, WMRLS/MLS training sessions, DeVries Building Trade Seminars, Home Composting workshops, class reunions, Trustees of Reservations, Berkshire Lake Association, Berkshire Taconic Community Foundation, Housatonic Heritage, and numerous individual tutors.

BUILDING AND LAND IMPROVEMENTS

The patio outside the program room was completed, thanks to the efforts of John James, Mike Johnston, and Joe Wilkinson. Plants were selected and planted by Kathie Ness and Sherry MacDonald on the hottest days of the entire summer. The Friends were again very generous in supporting this project. A bench in Inez Flinn's memory will be dedicated in the spring.

The gardens around the building were beautifully maintained all spring, summer, and fall by volunteers Sherry MacDonald and Barbara Carr. The house plants were watered, pruned, fertilized, and repotted all year by Sherry.

COLLECTION

Weeding was the highest priority for collection development this year. Worn

materials and outdated books were culled from the collection, and new books and audiovisual items were added. The CD book collection has increased, as has the DVD collection, for both adults and children.

COMMUNITY SUPPORT

The library received a bequest of \$5,000 from the late Beala Schiffman.

An enthusiastic member of the knitting group donated \$1,000.

James W. Rayhill donated more than 2,000 books from his extraordinary collection.

As always, the Friends of the Bushnell-Sage Library supported the library in special ways. Thanks to their generosity, the patio was successfully completed, thousands of dollars' worth of books were purchased, an electronic newsletter was initiated, and a 55-inch flat-screen TV was installed in the program room. They manned the book sale like pros, and also showed their creative ability and skill by producing "theme refreshments" (New England clam chowder and fish crackers) for the huge Simon Winchester program. It was the talk of the town! I don't think any other library in the area has the sense of community that we do in Sheffield.

Respectfully submitted,

Nancy Hahn
Library Director

Report of the Economic Development Committee

The Economic Development Committee's charter is to work to implement the Town's Economic Development Plan adopted by the Board of Selectmen in 2009. One of the Town's newest committees, it held its first meeting in January 2010 with three appointed members, James W. Kelly, Kevin E. Schmitz and Rene C. Wood. Mr. Schmitz and Ms. Wood were members of the Economic Development Task Force, which developed the new Economic Development Plan.

During 2010 the Committee:

- Reviewed current business/Town procedures
- Sponsored a business to business and business to consumer event at Sheffield in Celebration
- Outreached to the Sheffield Business Association to identify common interests
- Welcomed Joan DeVries as a representative from the Sheffield Business Association
- Focused on "How to do Business in Sheffield"
- Worked to increase its membership

While the Committee showed progress this past year, more members are needed if it is to actively pursue its charter. Meetings are monthly and posted on the Town's electronic calendar and Meeting Notice Board. If you are interested in this committee, please contact the Town Administrator's office or any of the Committee's members. The public is invited and always welcome at its meetings.

Respectively submitted:

James W. Kelly
Kevin E. Schmitz
Rene C. Wood, *ex-Officio*

Report of the Commission of Disabilities

2010 was the first year for the Commission on Disabilities (COD) and it was a very active one. The COD studied a number of issues of accessibility at the Town Hall and made recommendations to the Selectmen for remedy.

Members of the COD met with representatives of Mass Highway, Chief McGarry and Highway Superintendent, Ed Lord, to request a reconfiguration of the crosswalks in the center of Town. At present, crossing Route 7 at the Green is dangerous and difficult for everyone. We hope to see it made more pedestrian friendly. Changes will likely not occur until 2013 when the State plans to repave Route 7.

In March, the Commission arranged an Americans with Disabilities Act (ADA) training seminar at the Town Hall. Speakers were Mary Makuc, a disability rights advocate from Monterey and Jeffrey L. Dougan, Assistant Director for Community Services of the Massachusetts Office on Disability in Boston. While in Town Hall Mr. Dougan did an ADA survey of the building. His assessment was mostly positive, although he found three minor issues, which have been addressed.

The seminar was well attended by Town employees and inspectors who are responsible for enforcing ADA requirements. The program was broadcast on CTSB and a DVD of it is available at the Library.

In September, in cooperation with the Library Director, Nancy Hahn, we assisted in an exhibit of books from the library collection dealing with living with disabilities. The exhibit was set up for the month and featured children's books, memoirs, books on gardening with disabilities in addition to a guide to making your home accessible.

The Commission submitted South County information on services for people with disabilities to Elder Services of Berkshire County for their 2011 RSVP Senior Calendar. The calendar includes a reference section with much helpful information. They are distributed free at the Senior Center.

In November, the COD undertook its largest project to date. After months of information gathering on products and services available in Berkshire County for people with disabilities, the Commission, with help from the Southern Berkshire Regional School District, presented a Disabilities Resources Fair. Held in the gym and cafeteria at Mt. Everett Regional School, the Fair brought 57 exhibitors to Sheffield. Bow hunting and skiing for people with disabilities were features, as well as financial services, medical and social services, a demonstration of sign

language and much, much more. Attendees found it informative and fun. The Sheffield Police Department had a table to distribute 911 house number signs and to sign up residents with disabilities who may require assistance in an emergency. We thank everyone at Mt. Everett for their help and enthusiasm for the Fair, especially Supt. Mike Singleton for his support.

Respectfully submitted:

Judith T. Steindler, *Chairman*
Noah Parsons, *Vice Chairman*
David Wells, *Clerk* (with Nan Wells)
Laura Grunfeld
Donald Perry

Report of the Animal Control Officer

Rabies are still here. The coyotes are getting more aggressive as well as other wild animals. There are approximately 755 dogs in Town. I spent a lot of time contacting dog owners with regards to getting their dogs licensed. There are still approximately 180 dogs without licenses. With the new leash law in Town, dog owners seem to be more aware of knowing where their dogs are. A reminder to all cat owners, the State requires cats to be vaccinated for rabies. Please note - you are responsible for your dog regardless if they are in your home or out running. I answered over 55 calls this past year, plus many hours on the phone. The following is a list of some of the calls:

- 12 dogs running loose
- 3 lost dogs
- 7 nuisance dog complaints
- 15 miscellaneous calls
- 5 wild animals
- 6 trips to veterinarian
- 2 kennel checks

A reminder - It is very important to put the license tag on your dog. If the dog is lost it is helpful in finding the owner and saves extra expense in getting the dog back.

Respectfully submitted,

Richard M. Boardman,
Animal Control Officer

Report of the Animal Inspector

We had another busy year with rabies in Sheffield and Ashley Falls. We have had bobcats, skunks and raccoons all infected. A word of warning to all homeowners-please be sure not to leave any food or garbage out in the open where they can come to eat. The following is a list of some of the calls I made this year:

79 barn inspections
1 call for quarantine of animals (dogs/cats/cattle)
1 call for quarantine release
15 calls for animals running loose
2 animal health permits
5 calls for dead animals
Total calls — 103

The following is the number of animals in Sheffield in 2010:

2,604 - cattle	106 - horses and ponies
8 - donkey/mules	48 - goats
76 - sheep	53 - swine
16 - llamas	26 - alpacas
7 - rabbits	

Poultry

583 – chickens	13 – turkeys
79 – waterfowl	31 – game birds

To the best of my knowledge, all animals in Sheffield appear to be free from all contagious diseases.

Respectfully submitted,

Richard M. Boardman,
Animal Inspector

Report of the Planning Board

Elected Officials:

Christopher Tomich, Chairman	2012
David Smith, Sr., Vice Chairman	2013
Margaret Z. Martin, Secretary	2013
Tim Fulco, Treasurer	2011
Peter Cherneff	2012
Anthony Gulotta, Alternate	2011

Delegates to Berkshire Regional Planning Commission:

David Smith, Sr.
Rene C. Wood, Alternate

The Planning Board for the year of 2010 continued its work on Special Permits, Form A's and Zoning By-laws.

Special Permits granted in 2010:

- Lydon Deveopments, LLC, Dominic Lydon - Special Permit unanimously granted to establish a motor vehicle general repair business and two signs – North Main Street
- Four Corners, LLC/Borestone, LLC – Special Permit unanimously granted for Light Manufacturing and machining of wood, plastic and metal products – Sheffield Business Park, Lot #4, East Stahl Road, Ashley Falls
- Sheffield Water Company – Special Permit unanimously granted to install a 250,000 gallon water storage tank – Water Farm Road
- Magic Fluke, Phylis and Dale Webb – Special Permit unanimously granted to operate a musical instrument making business – 292 South Main Street

The Planning Board granted 19 Form A's in 2010.

In 2010, the Planning Board held two public hearings regarding changes to the Zoning Bylaws. The first hearing held in January amended the bylaws to allow uses currently prohibited in the General Business Zoning District with a Special Permit from the Planning Board. The second hearing held in April amended the language in Section 5.5 Abandonment or Non use and removed Section 8.2 Flood Hazard Zone and replaced it with a new Section 8.2 Flood Plain Overlay District.

The Board discussed the Wind Power Siting Reform Act considered by the State Legislature and its potential application to Sheffield.

The Board would like to thank Nadia Milleron for attending all the meetings and hearings as recording clerk and also thank Rhonda LaBombard for help making our Special Permit process run smoothly. Most of all, thanks to our Board members for unselfishly giving up their time to serve the Town of Sheffield.

Citizens that are interested in Planning Board activities can visit the Town website at www.sheffieldma.gov.

Respectfully submitted:

Christopher Tomich, *Chairman*

David Smith, Sr.

Margaret Z. Martin

Tim Fulco

Peter Cherneff

Report of the Conservation Commission

The purpose of the Conservation Commission is to administer the provisions of the Wetlands Protection Act (WPA) MGL Ch 131, S40, and to educate and communicate with the residents and businesses of Sheffield on issues concerning the protection of our wetlands. The regulations of the WPA were written to protect public and private water supplies, ground water supply, flood control, storm damage protection, prevention of pollution, protection of land containing shellfish, protection of fisheries, and the protection of wildlife habitat. The Act prohibits the filling, excavation or other alteration of the land surface, water levels or vegetation in or near wetlands without a ruling from the local Conservation Commission. Our jurisdiction covers any work to be done within 100' of a lake, pond, vegetated wetland or intermittent stream, and within 200' of any perennial stream and any work within a floodplain.

If there is any question on applicability of the WPA to your project, you can contact the Conservation Commission at 229-7000 ext. 114. We can advise you if a project will come under our jurisdiction and if the work requires the filing of a Request for Determination (RDA) or a Notice of Intent (NOI).

In 2010, the Conservation Commission reviewed 11 Requests for Determination and 11 Notices of Intent.

The Commission meets in public session every 2nd and 4th Monday of the month between April through October and on the 2nd Monday of the month only in November through March. Meetings are at 7:00 PM and anyone may attend.

Respectfully submitted,

Gaetan Lachance
Jim Collingwood
Don Ward III
Howard Chezar
Cheryl Blackburn

Report of the Zoning Board of Appeals

The Zoning Board of Appeals heard and acted on the following 7 applications in 2010:

1. Century Acquisitions, Clayton Road – Special Permit – Granted – Update Mixer Washout Area
2. Century Acquisitions, Clayton Road – Special Permit – Granted – Update Existing Mason Sand Structure
3. Robert Pasqualina, 1485 Ashley Falls Road – Variance – Denied – Addition to Existing Barn
4. Salisbury Bank and Trust, 640 North Main Street – Variance – Granted – Signs
5. Sheffield Plastics, 119 Salisbury Road and 113 Silver Street – Variance – Granted – Installation of a Storage Silo at each location
6. Sheffield Water Company, Water Farm Road – Special Permit – Granted – Installation of Water Storage Tank
7. Sheffield Water Company, Water Farm Road– Variance – Granted – Installation of Water Storage Tank

The Board welcomed Wray Gunn who was appointed as a member of the Board and Greig Siedor who was appointed as an alternate member.

We would like to thank Michele Brooks, our recording secretary, and Rhonda LaBombard for their assistance during the year.

Respectfully submitted:

Eric Carlson, *Chairman*
David West, *Vice-Chairman*
Eric Blackburn
Bart Elsbach
Wray Gunn
Greig Siedor, *Alternate Member*

Report of the Recycling Coordinator

In FY'10 (July 1, 2009 – June 30, 2010), residents of the Town using our Transfer Station sent 237.16 tons of recyclables to the Springfield Materials Recycling Facility (MRF). We were compensated a total of \$7,228.24 for this material. Considering the economic climate, this was a good showing for the Town.

One new feature for recycling in FY'11 is the inclusion of plastic screw caps on plastic bottles and jars. In order to reduce the hauling costs to the MRF, please flatten plastic bottles as much as possible, and then screw on the caps. Flattening bottles and cans allows more material to fit in the roll off container, thereby reducing the number of hauls to the MRF.

Respectfully submitted:

David J. Steindler
Recycling Coordinator

Report of the Berkshire Visiting Nurses Association

As part of the Berkshire Health System network, Berkshire Visiting Nurse Association provides comprehensive, multidisciplinary healthcare to individuals and families in the community. Community public health services are **Disease Surveillance and Investigation, Active TB Disease Management, Disease Screening and Immunizations, and Health Promotion**. A description of services follows:

Disease surveillance and investigation of reportable and communicable diseases involves the receipt and processing of reports for specific diseases and implementation of appropriate follow-up measures. This is accomplished with the use of MAVEN. The Massachusetts Virtual Epidemiologic Network known as MAVEN is part of the Electronic Disease Surveillance System. There were 113 diseases investigated. The diseases were campylobacteriosis, cryptosporidiosis, ehrlichiosis, group A strep, hepatitis C, human granulocytic anaplasmosis, Lyme disease, meningitis, pertussis, and salmonellosis.

Active TB disease management is following all cases of active disease in accordance with MDPH requirements and MA regulations. This includes contact investigation, skin testing, multiple months of case management and direct observation therapy. There were no active cases of TB.

Disease screening and immunizations for individual and community disease prevention are provided as necessary. An established distribution station is maintained in accordance with MDPH requirements for the management of state supplied vaccine. A town clinic for seasonal influenza and pneumococcal vaccine is offered to persons meeting the criteria. Opportunity for those who are unable to come to the town clinic is made available at subsequent health promotion clinics. 2 pneumococcal shots and 87 seasonal influenza and were administered.

Health promotion provides accessible monitoring of health risks to the community. Also provided are health education, health promotion and screening in accordance with acceptable standards of care. A health promotion clinic is held regularly at Dewey Hall. There were 94 visits made to this clinic. Blood sugar testing is offered regularly to those with diabetes and annually for all clinic participants. Clinic participants were given educational material on heat illnesses and dehydration. Time was allotted for questions and answers.

The Board of Health Coordinator, Cindy Croce, RN, collaborates with the Council on Aging to provide coordination of services for residents. As a member of the community health care continuum of Berkshire Health Systems, collaboration with and referrals to other health care professionals are readily made.

Berkshire Visiting Nurse Association wishes to thank the Select Board and the Board of Health for the opportunity to serve your residents. Please feel free to call BVNA for information at 800- 788- 2862. We look forward to our continued relationship in maintaining and promoting good health in Sheffield.

Respectfully submitted,

Cindy Croce, RN

Board of Health Coordinator

Berkshire Visiting Nurse Association

Report of the Town Park & Recreation Committee

There were many compliments all summer on the great results in re-doing the Little League Field. Now we have grass! Thank you to all the volunteers.

Joe Wilkinson installed the drinking fountain between the pavilion and the bathrooms. The Sheffield Water Company donated this and one on the Green in the center of Town in memory of Dana Bartholomew. Thank you.

Again we were host to the Kops and Kids Camp and the Sheffield in Celebration Day.

The members of the Town Park Committee met at the park in September. Issues we are working on include:

- A new sign on Miller Avenue
- Repairing and covering the barbeque
- Replacing the Little League fencing and repairing the backstop
- Handicap accessibility between the pavilion and the baths
- Skate boarding and BMX bikes in the center of Town
- List of rules in the pavilion

Many various groups used the Town Park for their events last summer. To reserve the pavilion for your event this summer, call Michael Ovitt at the Town Hall at 413-229-7000 x 154.

Respectfully submitted

Grace French Campbell, *Secretary*
Michael C. Ovitt
Kevin Joyce
Joe Wilkinson

Report of the Board of Assessors

Greetings to the townspeople of Sheffield:

Fiscal Year 2010 Tax Rate Summary

Fiscal Year 2010 was a revaluation year for the Town of Sheffield. As mandated by the Department of Revenue, Bureau of Local Assessment, Sheffield completed its triennial recertification of property values based on market sales data for the period of January 1, 2007 to December 31, 2008. As of December 31, 2009, Sheffield had not received certification from the Department of Revenue, Bureau of Local Assessment. This delay prompted the Town to issue a third preliminary tax bill in December.

Fiscal Year 2010 Commitment & Abatement Summary (Calendar Year 2010)

Commitments to the Collector:

Real & Personal Property	\$ 7,587,858.82
Motor Vehicle Excise	384,280.10
Total	\$ 7,972,138.92

Abatements & Exemptions

Real Estate Abatements	\$ 35,107.82
Personal Property Abatements	\$ 1,395.27
Statutory Exemptions:	

<u>Exemption Type</u>	<u>Count</u>	<u>Total Tax Amount</u>
Clause 22 – Veterans	13	\$ 5,200.00
Clause 22E – Veterans	1	1,000.00
Clause 37 – Blind	1	437.50
Clause 41C – Elderly	25	18,750.00
Total Exemptions	40	\$ 25,012.50
Total Abatements & Exemptions taken against 2010 overlay		\$ 61,515.59

Motor Vehicle Excise Abatements

Levy of 2007	\$ 88.42
Levy of 2008	155.61
Levy of 2009	971.25
Levy of 2010	<u>7,762.98</u>
Total MVE Abatements	\$ 8,978.26

Fiscal Year 2011 Commitment & Abatement Summary (Calendar Year 2010)

Commitments to the Collector:

Preliminary Tax	\$ 3,855,725.36
Real & Personal Property – Actual	7,743,136.76
Motor Vehicle Excise	45,252.80

Roll Back Tax	492.55
Farm Animal Excise	16,414.19
Total	\$11,661,021.66

Abatements & Exemptions

Real Estate Abatements	\$	0.00
Personal Property Abatements	\$	0.00
Statutory Exemptions:		

Exemption Type	Count	Total Tax Amount
Clause 22 – Veterans	12	\$ 4,800.00
Clause 22d – Veterans	1	400.00
Clause 22E – Veterans	2	2,000.00
Clause 41C – Elderly	13	9,375.00
Total Exemptions	28	\$ 16,575.00
Total Abatements & Exemptions taken against 2011 overlay		\$ 16,575.00

Abatements taken against their respective overlay:

2008 Real Property	\$21.13
2009 Real Property	\$23.03

Motor Vehicle Excise Abatements

Levy of 2008	\$ 29.78
Levy of 2009	125.96
Levy of 2010	3,714.08
Total	\$3,869.82

In compliance with the requirement of the Massachusetts Department of Revenue, the Town of Sheffield continues the cyclical inspection program. This program requires an inspection of the interior as well as a measurement and inspection of the exterior of all property. The inspection process takes only a few minutes and is necessary in order to create equitable assessments throughout the town. We appreciate the taxpayers continuing cooperation with this effort.

Respectfully submitted,

Tammy L. Blackwell, *MAA, Chairman*
 Robert A. Weitz
 Barbara West

Report of the Treasurer/Collector

The total levy of Real Estate and Personal Property Tax for Fiscal Year 2010 was \$7,587,858.82 of which \$7,272,128.17 was collected, \$44,713.91 was abated, \$32,511.61 was overpaid and refunded, \$44,923.99 taken into tax title, leaving a balance of \$258,604.36 at the end of June, 2010, thus collecting approximately 96.6 % of the Levy. By June 30, 2010 we were able to collect \$133,050.04 of last year's balance of Real Estate and Personal Property taxes, bringing collections to 98.7% after one year. Motor Vehicle Excise collections totaled \$415,325.90. From all delinquent taxes came \$82,181.13 in interest penalties and fees. With continued historically low interest rates, the Town was able to safely earn \$17,958.56 on its investments with no risk of principal.

Real Estate and Personal Property bills are generally payable 4 times per year. The Preliminary Bills are the August 1st and November 1st installments, each representing 25% of the prior fiscal year net tax. The Actual Bills are the February 1st and May 1st installments which reflect any change in valuation along with the change in tax rate. I encourage taxpayers to understand the basis of their bills and welcome any taxpayer to review the collection process.

The majority of Motor Vehicle Excise Taxes are issued in February of each year for those registered as of the 1st of the year and approximately every two months following. You may be eligible for a refund or adjustment if you transfer plates from another vehicle or cancel plates mid year; you will be directed to the Assessors office for this adjustment. The Board of Selectmen will mail a notice regarding the requirement to purchase a new Transfer Station sticker which will be available for purchase at the Tax Office. Most bills are issued on a Fiscal Year period that covers July 1st through June 30th.

Thanks to Barbara Roraback and Seana Fetterhoff for their committed service to the town.

Any questions or concerns can be directed to the Treasurer/Collectors' Office at 229-7000 ext. 153 or 154.

Respectfully submitted,

Michael C. Ovitt
Treasurer / Collector

REPORT OF THE TOWN TREASURER

Report of Receipts - Fiscal Year 2010 - July 1, 2009 through June 30, 2010

FROM TAX COLLECTOR:

REAL ESTATE TAXES	\$7,259,919.63
PERSONAL PROPERTY TAXES	\$225,168.88
MOTOR VEHICLE EXCISE TAXES	\$415,325.90
TRANSFER STATION FY10 Sticker Revenue	\$160,984.60
TRANSFER STATION FEES FY08 & prior	\$104.00
FARM ANIMAL EXCISE TAXES	\$13,992.63
INTEREST ON TAXES	\$62,028.13
COLLECTOR FEES	\$9,664.00
DEPUTY COLLECTOR FEES	\$7,989.00
CERTIFICATES OF MUNICIPAL LIENS	\$3,125.00
REGISTRY NON RENEWAL FEES	\$2,500.00

FROM STATE TREASURER:

CHAPTER 70	\$14,465.00
UNRESTRICTED GENERAL GOVT. AID	\$214,648.00
LESS: NET STATE ASSESSMENTS	(\$30,070.00)
PAYMENT IN LIEU OF TAXES ON STATE OWNED LAND	\$34,940.00

AID TO PUBLIC LIBRARIES: LIG /MEG/NRC GRANTS	\$6,615.70
COUNCIL ON AGING (Formula Grant)	\$4,900.00
CULTURAL COUNCIL/ARTS LOTTERY	\$4,000.00
ELDERLY EXEMPTIONS	\$7,554.00

CH-90 HIGHWAY FUNDS	\$254,506.54
EXTENDED POLLING HOURS	\$2,466.00
MASS DOR / FEMA - DEC. 08 ICE STORM REIMBURSEMENT	\$1,077.00
M.E.M.A. E-C.E.M.P. GRANT	\$2,500.00
SENIOR CENTER CONTRUCTION GRANT	\$35,000.00
VETERANS BENEFITS REIMBURSEMENT	\$3,332.00

FROM BOARD OF SELECTMEN:

LICENSES & PERMITS	\$15,607.61
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FROM BOARD OF HEALTH:

LICENSES & PERMITS	\$3,037.00
MISC. FEES (Perc, Septic, Well, Title IV)	\$2,075.00

FROM TOWN CLERK:

DOG LICENSES	\$3,875.00
SPORTING LICENSES	\$13,122.00
LICENSE FEES	\$486.80
MISC. FEES	\$3,741.60
DOG VIOLATIONS	\$400.00

FROM LIBRARY:

LIBRARY FINES & COPIES	\$1,050.09
GIFT TO LIBRARY: (Sheffield Grange)	\$2,000.00

FROM CONSERVATION COMMISSION:

REQUEST FOR DETERMINATION FEES	\$1,100.00
NOTICE OF INTENT FEES	\$1,508.75

FROM POLICE DEPARTMENT:

COURT FINES	\$19,317.50
PAID DETAILS	\$68,712.86
SURCHARGE ON PAID DETAILS	\$3,647.70
CRUISER USE	\$49.60
TAG SALE PERMITS	\$138.00
ALARM PERMITS & FINES	\$6,485.00
FIREARMS PERMITS TO STATE	\$2,100.00
FIREARMS PERMITS TOWN SHARE	\$700.00

FROM INSPECTORS:

BUILDING	\$27,004.98
ELECTRICAL	\$7,755.00
PLUMBING	\$3,178.00
SANITATION	\$950.00
FIRE SAFETY	\$2,706.00
GAS & PIPING	\$1,825.00

FROM PAYROLL DEDUCTIONS:

FEDERAL WITHHOLDING TAX	\$98,581.30
STATE WITHHOLDING TAX	\$55,695.65
COUNTY RETIREMENT	\$86,730.64
GROUP INSURANCE	\$69,524.93
MEDICARE DEDUCTION	\$15,783.38
UNION DUES	\$1,229.44
VOLUNTARY LIFE & DISABILITY	\$619.84
DEFERRED COMP. DEDUCTION	\$39,271.83
CHILD SUPPORT	\$1,062.50

FROM TREASURER:

INVESTMENT INCOME	\$17,958.56
RET CHECK FEES/REFUNDS/OVERPAYMENTS	\$3,223.75
CULTURAL COUNCIL INTEREST	\$47.82
TAX TITLE ACCOUNT	\$527.88
ADDITIONAL INTEREST ON T.T.ACCOUNTS	\$972.12

FROM:

APPEALS BOARD - Filing Fees	\$540.00
ASSESSORS - Copy & Fax Fees	\$63.50
BERKSHIRE HOUSING: Dewey Court	\$2,546.64
BERKSHIRE SCHOOL - Annual Gift to Town	\$42,500.00
BERKSHIRE TACONIC FOUNDATION: In Lieu of Taxes	\$1,000.00
CABLE FRANCHISE FEE	\$471.50
COMPOST BINS	\$570.00
DEPT OF JUSTICE: Police Ballistic Vest Program	\$2,782.50
ENTERPRISE Rent-a-car: Lease Surcharge	\$837.00
KOPS & KIDS - Police: Community Outreach Programs	\$19,021.00
LAW ENFORCEMENT TRUST	\$6,265.00
MASS RENEWABLE ENERGY TRUST: Senior Center Solar	\$20,694.54
PARKING AREA FUND	\$2,033.32
PLANNING BOARD-Filing Fees	\$2,150.00
RECYCLED MATERIALS REVENUE	\$6,340.93
SALE OF SURPLUS POLICE CRUISER	\$1,400.00
SALE OF SURPLUS HIGHWAY TRUCK	\$2,000.00
TOWN PARK GIFT - Donations	\$695.00

TOTAL:	\$9,412,450.07
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REPORT OF THE TAX COLLECTOR
FISCAL YEAR 2010
JULY 1, 2009 THROUGH JUNE 30, 2010

Tax Year & Type	Beginning Balance	New Levy	Overpayments & Refunds	Coll. & Paid Treasurer	Abatement	Tax Title	Ending Balance	Fees & Interest
*MV Paid After Abated		\$1,088.76		\$868.12	\$220.64		\$0.00	\$1,376.67
1990 - 2004 Real Estate	\$15,141.00			\$0.00		\$4,138.13	\$11,002.87	
1996-2004 Personal Prop.	\$1,130.32			\$1,071.65			\$58.67	\$1,105.44
2004-2008 Transfer Station	\$3,416.00			\$104.00			\$3,312.00	\$35.99
2005: Real Estate	\$14,654.36			\$4,438.02		\$7,408.31	\$2,808.03	\$2,691.99
Personal Prop.	\$170.40			\$170.40			\$0.00	\$119.98
Motor Vehicle	\$1,865.94			\$15.63			\$1,850.31	\$71.92
2006: Real Estate	\$18,279.52			\$6,471.70		\$8,668.56	\$3,139.26	\$3,513.50
Personal Prop.	\$160.13			\$160.13			\$0.00	\$110.31
Motor Vehicle	\$2,932.80			\$285.51			\$2,647.29	\$326.52
2007: Real Estate	\$37,996.59			\$17,634.41		\$16,470.94	\$3,891.24	\$6,874.43
Personal Prop.	\$834.67			\$637.72			\$196.95	\$297.85
Farm Animal	\$172.55			\$0.00			\$172.55	
Motor Vehicle	\$2,947.03	\$353.65		\$1,247.69	\$88.42		\$1,964.57	\$1,249.57
2008: Real Estate	\$91,924.34			\$48,740.08		\$30,122.39	\$13,061.87	\$13,934.69
Personal Prop.	\$1,132.00			\$586.19			\$545.81	\$156.12
Motor Vehicle	\$5,180.62	\$228.75	\$496.73	\$2,782.72	\$531.73		\$2,591.65	\$3,553.73
2009: Real Estate	\$259,346.49			\$130,993.89		\$35,141.94	\$93,210.66	\$19,187.06
Personal Prop.	\$3,765.86			\$2,056.15			\$1,709.71	\$256.98
Motor Vehicle	\$14,467.05	\$50,591.25	\$4,428.12	\$58,601.16	\$5,851.68		\$5,033.58	\$10,560.52
2010: Real Estate	\$7,365,881.04	\$7,365,881.04	\$29,819.45	\$7,051,641.53	\$43,952.05	\$44,923.99	\$255,182.92	\$12,202.04
Personal Prop.	\$221,977.78		\$2,692.16	\$220,486.64	\$761.86		\$3,421.44	\$544.73
Motor Vehicle	\$378,357.67		\$2,728.08	\$351,525.07	\$7,762.98		\$21,797.70	\$3,867.40
Farm Animal	\$14,314.98			\$13,992.63			\$322.35	\$143.69
TOTALS:	\$475,517.67	\$8,032,793.88	\$40,164.54	\$7,914,511.04	\$59,169.36	\$146,874.26	\$427,921.43	\$82,181.13

* Subsequently Paid After Abatement

Report of the Town Accountant

To the Honorable Board of Selectmen, and residents of the Town of Sheffield.

I hereby submit the following reports of the Town Accountant: Combined Balance Sheet-All Fund Types, Report of Payments, Appropriation Report, Special Revenue Funds, Trust Funds, Agency Funds.

Respectfully submitted,

James V McCormack,
Town Accountant

**TOWN OF SHEFFIELD
COMBINED BALANCE SHEET - ALL FUND TYPES
JUNE 30, 2010**

	Governmental Fund Types						Totals (Memo Only)
	Unrestricted General	Special Revenue	Enterprise	Agency	Trust	Long Term Debt	
ASSETS							
Cash & Cash Equivalents	2,076,334.69	405,046.08	49,797.52	4,589.29	1,196,084.16		3,731,851.74
Receivables							0.00
Property Taxes	388,229.43						388,229.43
Excises	36,380.00						36,380.00
Tax Liens	245,592.27						245,592.27
Departmental (other)			3,312.00				3,312.00
Due From Other Funds	325,000.00						325,000.00
Due From State Government							0.00
Amount for Retirement of Debt						147,368.32	147,368.32
TOTAL ASSETS	3,071,536.39	405,046.08	53,109.52	4,589.29	1,196,084.16	147,368.32	4,877,733.76
LIABILITIES							
Warrants Payable	104,652.39						104,652.39
Withholdings Payable	1,229.75						1,229.75
Due to Other Funds					325,000.00		325,000.00
Due to Others				4,589.29			4,589.29
Deferred Revenues:							0.00
Property Taxes	178,601.71						178,601.71
Excise Taxes	36,380.00						36,380.00
Tax Liens	245,592.27						245,592.27
Departmental (other)			3,312.00				3,312.00
Allowance for Abatements	174,969.87						174,969.87
Overlay Deficit Prior Years							0.00
Surplus Reserve for Abatements							0.00
General Obligation Tri-Building						147,368.32	147,368.32
TOTAL LIABILITIES	741,425.99	0.00	3,312.00	4,589.29	325,000.00	147,368.32	1,221,695.60
FUND EQUITY							
Reserved for Encumbrances	1,372,483.71		6,696.35				1,379,180.06
Reserved for Deficits Snow Ice							0.00
Reserved for Expenditures		405,046.08					405,046.08
Unreserved Fund Balance	957,626.69		43,101.17		871,084.16		1,871,812.02
TOTAL FUND EQUITY	2,330,110.40	405,046.08	49,797.52	0.00	871,084.16	0.00	3,656,038.16
TOTAL LIABILITIES & FUND EQUITY	3,071,536.39	405,046.08	53,109.52	4,589.29	1,196,084.16	147,368.32	4,877,733.76

REPORT OF PAYMENTS

July 1, 2009 - June 30, 2010

Appropriation Accounts	8,159,153.80
Special Revenue Funds	360,271.29
Agency Funds	91,491.11
Trust Funds	3,124.62
Transfer Station	108,139.42

Refunds:

Real Estate & Personal Property Tax	33,606.04
Motor Vehicle Excise Tax	7,652.93

Commonwealth of Massachusetts:

Registry of Motor Vehicle Surcharge	2,620.00
Mosquito Control	26,418.00
Air Pollution	1,032.00

Berkshire County Charges:

Berkshire Regional Planning Commission	2,120.57
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Payroll Deductions:

Federal Withholding Tax	98,581.30
Medicare	15,783.38
State Withholding Tax	55,695.65
County Retirement System	86,733.40
Deferred Compensation	39,271.83
Employee Health Insurance	70,443.10
Union Dues	1,846.80

Encumbrances:

Buildings and Grounds	66.75
Planning Board	82.50
Conservation Commission	66.00
Soldiers Graves	900.00
Library	1,674.62

Total	9,166,775.11
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APPROPRIATION REPORT FY 2010

Name of Appropriation	Appropriation	Reserve Transfers	Other Transfers	TOTAL Appropriation	TOTAL Expended	Encumbered	Balance
Moderator	200.00			200.00	200.00		0.00
Selectmen's Office	156,704.00			156,704.00	154,776.69	150.00	1,777.31
Board of Assessors	91,007.00			91,007.00	80,664.58		10,342.42
Treasurer/Collector	145,124.00			145,124.00	143,991.61		1,132.39
Town Clerk	54,046.00			54,046.00	43,464.69		10,581.31
Election & Registration	19,890.00			19,890.00	16,477.27		3,412.73
Conservation Commission	6,930.00			6,930.00	4,283.10	175.00	2,471.90
Planning Board	11,000.00			11,000.00	4,475.61		6,524.39
Board of Appeals	2,000.00			2,000.00	731.50		1,268.50
Industrial Development Commission	100.00			100.00	100.00		0.00
Town Buildings and Properties	104,100.00			104,100.00	98,863.05	830.00	4,406.95
Town Report & Communications	5,500.00			5,500.00	5,500.00		0.00
Legal Services	15,000.00			15,000.00	6,127.02		8,872.98
Dispatch Services	7,602.00			7,602.00	7,601.24		0.76
Police Department	418,669.00			418,669.00	418,521.83	34.23	112.94
Fire Department	40,445.00			40,445.00	40,445.00		0.00
Fire Hydrants	7,942.00			7,942.00	7,942.00		0.00
Inspection Services	75,800.00			75,800.00	67,260.04		8,539.96
Animal Control Officer	8,500.00			8,500.00	7,186.50		1,313.50
Highway Department	551,050.00			551,050.00	500,562.30		50,487.70
Streetslights	11,500.00			11,500.00	8,331.12		3,168.88
Board of Health	14,334.00			14,334.00	8,277.15		6,056.85
Visiting Nurse Association	3,096.00			3,096.00	3,096.00		0.00

APPROPRIATION REPORT FY 2010

Name of Appropriation	Reserve			TOTAL			TOTAL	Encumbered	Balance
	Appropriation	Transfers	Other	Transfers	Appropriation	Expended			
Council on Aging	48,460.00				48,460.00	47,149.04			1,310.96
Veterans' Benefits	18,000.00				18,000.00	9,916.94			8,083.06
Library	152,664.00				152,664.00	148,221.18	2,971.56		1,471.26
Historical Commission	100.00				100.00	0.00			100.00
Memorial Day	750.00				750.00	560.00			190.00
American Legion	500.00				500.00	500.00			0.00
Care of Soldiers' Graves	1,400.00				1,400.00	1,224.00			176.00
Ashley Falls Historic Dist Commission	100.00				100.00	0.00		499.50	100.00
Agriculture Commission	500.00				500.00	0.00			0.50
Interest on Loans	1.00				1.00	0.00			1.00
SBRSD Operating	5,451,605.00				5,451,605.00	5,451,605.00			0.00
SBRSD Capital	190,190.00				190,190.00	190,189.03			0.97
SBRSD Committee	0.00				0.00	0.00			0.00
Berkshire County Retirement	170,306.00				170,306.00	170,306.00			0.00
Worker's Compensation	18,500.00				18,500.00	5,883.45			12,616.55
Unemployment Compensation	1.00				1.00	1.00			0.00
Group Health (Ch. 32B) Insurance	280,000.00				280,000.00	276,559.18			3,440.82
Employer Medicare	19,000.00				19,000.00	15,783.38			3,216.62
Financial Audit	12,000.00				12,000.00	11,000.00			1,000.00
Insurance & Bonding	67,000.00				67,000.00	58,808.49			8,191.51
Library Books,Equipment,Furnishings	6,145.00				6,145.00	0.00			6,145.00
Agriculture Preservation	2,000.00				2,000.00	0.00			2,000.00
Bridge Repair-Iron Works Brook	3,715.70				3,715.70	0.00			3,715.70

APPROPRIATION REPORT FY 2010

Name of Appropriation	Appropriation	Reserve Transfers	Other Transfers	TOTAL Appropriation	TOTAL Expended	Encumbered	Balance
CTV Emergency Alert	400.00			400.00	0.00		400.00
Police Station Exterior Trim	2,010.00			2,010.00	0.00		2,010.00
Digital Archiving	14,527.50			14,527.50	0.00		14,527.50
Landfill Compliance	6,999.58			6,999.58	0.00		6,999.58
Tax Title & Possession/Legal	2,000.00			2,000.00	0.00		2,000.00
Local Cable TV Broadcasting	251.77			251.77	0.00		251.77
Emergency Management Fund 03	6,000.00		750.00	6,750.00	0.00		6,750.00
Fire Dept Purchase/Repair Equipment 04	550.01			550.01	40.04		509.97
Fire Dept Purchase/Repair Equipment 05	2,458.98			2,458.98	0.00		2,458.98
Railroad Barn 07	1,041.58			1,041.58	882.97		158.61
Triennial Property Recertification 07	5,000.00			5,000.00	0.00		5,000.00
Pickup Truck Highway 08	725.11			725.11	0.00		725.11
Senior Center 08	450,000.00			450,000.00	33,670.80		416,329.20
New Fire Truck 09	390,000.00			390,000.00	0.00		390,000.00
Information Technology Hardware 09	908.47			908.47	908.47		0.00
Parking Lot Town Hall 09	495.91			495.91	495.91		0.00
Process Tax Delinquent Accounts 09	8,500.00			8,500.00	0.00		8,500.00
Commercial /Personal Tax Appraisal 09	750.00			750.00	0.00		750.00
Vocational Tuition 10	55,000.00			55,000.00	15,984.00		39,016.00
Reserve Fund 10	70,000.00			70,000.00	0.00		70,000.00
Principal & Interest Debt 10	29,053.00			29,053.00	29,052.62		0.38
Fire Department Gear 10	18,000.00			18,000.00	17,935.00		65.00

APPROPRIATION REPORT FY 2010

Name of Appropriation	Appropriation	Reserve Transfers	Other Transfers	TOTAL Appropriation	TOTAL Expended	Encumbered	Balance
Compensate Firemen 10	19,600.00			19,600.00	18,510.00		1,090.00
Brush Chipper & Snow Plows 10	30,000.00			30,000.00	0.00		30,000.00
Highway Garage Design 10	50,000.00			50,000.00	50.00		49,950.00
Police Cruiser 10	4,373.00			4,373.00	4,373.00		0.00
Property Tax Appraisal 10	5,000.00			5,000.00	5,000.00		0.00
Town Buildings Repair/Improve 10	15,000.00			15,000.00	5,666.00		9,334.00
Information Technology Hardware 10	10,000.00			10,000.00	10,000.00		0.00
Reserve Fund 11	71,000.00			71,000.00	0.00		71,000.00
Principal & Interest Debt 11	28,053.00			28,053.00	0.00		28,053.00
Turnout Gear Boots Fire Dept 11	12,000.00			12,000.00	0.00		12,000.00
New Hose, Fittings, Nozzles Fire Dept 11	5,500.00			5,500.00	0.00		5,500.00
Compensate Firemen 11	19,600.00			19,600.00	0.00		19,600.00
New Backhoe 11	95,000.00			95,000.00	0.00		95,000.00
Bid Documents New Hwy Garage 11	150,000.00			150,000.00	0.00		150,000.00
Town Repairs/Bldg Improvements 11	15,000.00			15,000.00	0.00		15,000.00
Information Technology 11	7,500.00			7,500.00	0.00		7,500.00
Preserve Town Historical Documents 11	4,500.00			4,500.00	0.00		4,500.00
TOTALS GENERAL FUND	9,800,274.61	0.00	750.00	9,801,024.61	8,159,153.80	4,660.29	1,637,210.52

SPECIAL REVENUE
June 30, 2010

Funds	Beginning Balance	Receipts	Transfers		Expenses	Transfers Out	Ending Balance
			In	Out			
Conservation Commission	4,509.80	1,508.75					6,018.55
Cemetery Perpetual Care	118.50						118.50
Arts Lottery Council	5,087.25	4,047.82			4,112.00		5,023.07
Berkshire School Gift 06	9,052.47				8,415.01		637.46
Berkshire School Gift 07	11,000.00						11,000.00
Berkshire School Gift Fund	75,000.00				5,300.00		69,700.00
Berkshire School Gift 09	52,500.00						52,500.00
Berkshire School Gift 10	0.00	42,500.00					42,500.00
Library Gift 04	10,601.02						10,601.02
Music Related Program	325.86						325.86
Friends of Library Gift 04	424.88						424.88
Extended Polling Hours	394.00	2,466.00			1,964.33	895.67	0.00
State Census Grants	85.70					85.70	0.00
Lig/Meg	16,741.32	6,615.70			5,459.52		17,897.50
COA Formula Grant	0.00	4,900.00			4,900.00		0.00
COA Networking Grant	124.94						124.94
Fruits of Our Labor Grant	816.57						816.57
Kops & Kids	8,604.50	19,221.00			22,282.23		5,543.27
Community Policing 2009	666.79				444.00		222.79
Law Enforcement Trust	749.81	6,265.00			7,014.81		0.00
Police Ballistic Vests	0.00	2,782.50			2,782.50		0.00
Hazmit Weather Grant	33.00					33.00	0.00

SPECIAL REVENUE
June 30, 2010

Funds	Beginning Balance	Receipts	Transfers In	Expenses	Transfers Out	Ending Balance
Fire Equipment Grant 09	0.00					0.00
Fire Equipment Grant DEM	0.00					0.00
MEME-Certification Grant	288.72					288.72
Mrf Mini Grant	178.00			178.00		0.00
Mema Comp Grant	0.00	2,500.00		2,500.00		0.00
Mema Flood Reimbursement	3,896.08					3,896.08
Dec 08 Ice Storm FEMA	6,777.80	1,077.00				7,854.80
CH 90	0.00	257,730.29		257,730.29		0.00
CDBG Program Income	0.61				0.61	0.00
Housing Rehab Grant	1,184.54					1,184.54
Ready Resource Grant	1,781.25					1,781.25
Town Park	1,420.71	695.00				2,115.71
Insurance Proceeds	0.00					0.00
Cell Tower Fees	2,145.07					2,145.07
CTSB Franchise Fee	922.50					922.50
Juvenile Court Restitution	2,752.90					2,752.90
Sale of Land	294,992.00				165,000.00	129,992.00
Senior Center CDBG Grant	0.00	35,000.00		35,000.00		0.00
Senior Center Building Fund	2,940.00					2,940.00
Parking Area Fund	3,178.84	2,033.32		1,468.91		3,743.25
Sheffield Grange Library Gift	0.00	2,000.00		719.69		1,280.31
Clean Energy Choice	0.00	20,694.54				20,694.54
Totals	519,295.43	412,036.92	0.00	360,271.29	166,014.98	405,046.08

TRUST FUNDS
June 30, 2010

	Beginning Balance	Receipts	Interest	Transfers In	Expenses	Transfers Out	Ending Balance
Conservation	18,312.46		207.00				18,519.46
Building Insurance	22,280.47		94.85		977.43		21,397.89
Stabilization	721,060.74		3,186.92				724,247.66
Unemployment	33,403.17		141.82	1.00	2,147.19		31,398.80
Cemetery Perpetual Care	1,784.55		7.83				1,792.38
Mercin Library	31,040.30		136.23				31,176.53
Milani Library	25,286.93		103.11				25,390.04
Churchill Cemetery	5,600.73		22.85				5,623.58
Cook School	785.34		3.22				788.56
Pine Knoll Reservation	1,543.84		6.31				1,550.15
Firetruck	332,675.66		1,523.45				334,199.11
Totals	1,193,774.19	0.00	5,433.59	1.00	3,124.62	0.00	1,196,084.16

AGENCY FUNDS
June 30, 2010

	Beginning Balance	Receipts	Transfers In	Expenses	Transfers Out	Ending Balance
Police Details	2,011.89	68,712.86		68,367.86		2,356.89
Sport Licenses	-1,727.35	13,122.00		11,384.25		10.40
Deputy Collector Fees	793.00	7,989.00		7,989.00		793.00
Firearms	3,079.00	2,100.00		3,750.00		1,429.00
Totals	4,156.54	91,923.86	0.00	91,491.11	0.00	4,589.29

Wages Paid in Calendar Year 2010

**WAGES ARE NOT AVAILABLE IN THE ONLINE VERSION.
PLEASE CONTACT TOWN HALL FOR MORE INFORMATION.**

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Household Hazardous Waste Collections

All Sheffield residents may participate.

Here are the confirmed dates for the 2011 HHW season:

MINI SITE COLLECTIONS (Oil Paint/Used Motor Oil)

- Saturday, April 30th, 9 a.m. – 11:30 a.m. – Great Barrington Recycling Center, across from Monument Mountain High School
- Saturday, May 21st, 9 a.m. – 11 a.m. – Lenox Dept of Public Works, 275 Main Street
- Wednesday, June 15th, 4 p.m. – 6:30 p.m. – Great Barrington Recycling Center, across from Monument Mountain High School

COMPREHENSIVE COLLECTIONS

- Saturday, July 9th, 9 a.m. – 1 p.m.
Stockbridge Recycling Center
- Saturday, October 15th, 9 a.m. – 1 p.m.
Great Barrington Recycling Center

RECYCLING IS REQUIRED IN SHEFFIELD



THE "YES AND NO" OF WHAT CAN GO IN THE RECYCLING BOXES



	YES	NO
<ul style="list-style-type: none"> ➤ cans ➤ foil ➤ pie pans 	<p>Aluminum <i>Empty and rinse.</i></p>	<p>siding scrap foil-wrapped beverage pouches</p>
<ul style="list-style-type: none"> ➤ Steel (tin) cans <i>Empty and rinse. Labels do not need to be removed.</i> ➤ food and beverage cans ➤ pet food cans 	<p>Steel (tin) cans <i>Empty and rinse. Labels do not need to be removed.</i></p>	<p>hangers scrap metal aerosol spray cans plugs & pans nut caps car parts</p>
<ul style="list-style-type: none"> ➤ Glass <i>Empty and rinse. Discard lids in trash. Labels do not need to be removed.</i> 	<p>Glass <i>Empty and rinse. Discard lids in trash. Labels do not need to be removed.</i></p>	<p>toys appliances plugs & pans fuel tanks</p>
<ul style="list-style-type: none"> ➤ food and beverage bottles and jars ➤ Plastics <i>ONLY containers smaller than 2 gallons are recyclable. Empty and rinse. Discard caps in trash.</i> ➤ food containers: margarine, yogurt, cooking oil, condiments, peanut butter ➤ beverage bottles and jugs: soda, water, juice, milk ➤ detergent bottles ➤ personal care bottles: shampoo, soap, conditioner 	<p>Plastics <i>ONLY containers smaller than 2 gallons are recyclable. Empty and rinse. Discard caps in trash.</i></p>	<p>ceramics baking dishes dishware drinking glasses</p>
<ul style="list-style-type: none"> ➤ Cartons <i>Empty, rinse, & flatten. Recycle with containers, not paper.</i> ➤ milk and juice cartons ➤ soy milk and drink boxes 	<p>Cartons <i>Empty, rinse, & flatten. Recycle with containers, not paper.</i></p>	<p>egg cartons medicine & pill bottles "packing" peanuts foam packing packaging of any kind clothes baskets toys lower pots black plastic 5-gallon pails, buckets VCR, CD cases traps</p>
<ul style="list-style-type: none"> ➤ Paper <i>Clean paper only. Flatten boxes. "Windows" in envelopes are ok; staples ok.</i> ➤ newspaper, inserts, magazines, junk mail ➤ white and colored paper ➤ shredded paper—put in paper bag ➤ corrugated cardboard ➤ boxboard (for example, cereal boxes) ➤ clean pizza boxes (no grease or food) ➤ paperback books and phonebooks 	<p>Paper <i>Clean paper only. Flatten boxes. "Windows" in envelopes are ok; staples ok.</i></p>	<p>light bulbs fluorescent lights mirrors vases</p>
<ul style="list-style-type: none"> ➤ glossy boxes that show white strands when torn (frozen food boxes) ➤ blueprints ➤ dirtied paper (pet waste, paint) ➤ copy paper packaging 	<p>buttermilk butter, margarine boxes paper towels tissues Tyvek or padded envelopes hardcover books stickers & sticker sheeting</p>	<p>bottles that contained motor oil, anti-freeze, pesticides, pool chemicals or other hazardous substances curbside/other plastic bins dry cleaner/garment bags indoor/outdoor/patio furniture swimming pools nozes, PVC piping or tubing containers bigger than 2 gallons margene water bottles</p>

