

Town of Sheffield
Town Accountant

The Town of Sheffield is seeking a qualified individual for the position of Town Accountant. The Town Accountant is responsible for the administration of the town's financial affairs. Responsibilities include keeping accounts and financial records in accordance with applicable laws, reviewing all town expenditures, ensuring fiscal responsibility for all departments and reconciling town financial records. This is a part-time position for approximately 14 hours per week, no benefits. Salary range is \$14,500 to \$16,500, depending on experience. The successful candidate should hold a Massachusetts Governmental Accounting Certificate or have the ability to obtain such certification within one year of hire date. Applicants must submit a letter of interest, a resume and employment application, available from the Office of the Town Administrator, Town Hall, 21 Depot Square, Sheffield, MA 413-229-7000, Ext.152 or online at sheffieldma.gov, no later than June 15, 2016. The Town of Sheffield is an EOE Employer.