

**TOWN OF SHEFFIELD
ZONING BOARD OF APPEALS
FEBRUARY 12, 2015
UPSTAIRS MEETING ROOM
7:00 PM**

Board Members Present: Eric Carlson, Chairman
Stephen Leining
Trudy Weaver Miller

Board Members Not Present: Mark Bachetti
Allison Lasso

Others Present: Jill Hughes, Recording Secretary
Members of the public (see sign in sheet)

Chairman E. Carlson called the meeting to order at 7:00 pm.

Approval of Minutes: The Board reviewed draft meeting minutes from January 8, 2015.
T. Weaver Miller motioned, with a second from S. Leining to approve the January 8, 2015 minutes as written. The motion passed 3-0.

Review Mail: The Board reviewed a letter dated February 5, 2015 from the Town Administrator stating that the Board of Selectmen voted to amend Town Hall hours and close to the public on Wednesdays beginning March 4, 2015.

The Board reviewed a letter dated February 5, 2015 from the Town Administrator advising the change in the mileage reimbursement rate.

The Board reviewed and approved the annual report for 2014 that was written.

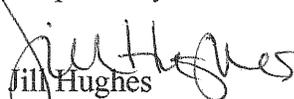
Bills Payable: There were no bills to approve.

T. Weaver Miller motioned, with a second from S. Leining to adjourn the meeting. The motion passed 3-0.

The meeting adjourned at 7:10 pm.

The following documents were reviewed during the Board's meeting and have been retained as required by the Massachusetts Public Retention Policy: Sign in sheet; Draft meeting minutes 1/8/15, Two letters dated February 5, 2015 from the Town Administrator, draft 2014 annual report for the ZBA.

Respectfully submitted by:


Jill Hughes
Recording Secretary