

**TOWN OF SHEFFIELD  
ZONING BOARD OF APPEALS  
DECEMBER 17, 2015  
UPSTAIRS MEETING ROOM  
7:00 PM**

Board Members Present: Eric Carlson, Chairman  
Allison Lasso  
Stephen Leining  
Trudy Weaver Miller  
Mark Bachetti

Others Present: Jill Hughes, Recording Secretary  
Members of the public (see sign in sheet)

Chairman E. Carlson called the meeting to order at 7:00 pm.

**Reorganization of the Board: M. Bachetti motioned, with a second from S. Leining to appoint Eric Carlson as Chairman of the Zoning Board. The motion passed 5-0.**

**M. Bachetti motioned, with a second from S. Leining to appoint Trudy Weaver Miller as Vice Chairman and Secretary of the Zoning Board. The motion passed 5-0.**

**Request for Extension on Special Permit issued to Bayer Material Science:** Jeff Randall from Hill Engineers was present for Bayer. Mr. Randall explained that Bayer (now renamed Covestro) was issued a Special Permit on January 10, 2014. The permit was for a building addition on the existing facility on Salisbury Road. They are requesting the extension because in order to get a building permit for the addition, the entire building must have a sprinkler system. They believe it constitutes "good cause" as listed under Section 9.4.10 of the Zoning Bylaws for receiving an extension on the special permit. A discussion ensued. **A. Lasso motioned, with a second from T. Weaver Miller that the Board finds there is good cause to grant the extension. The motion passed 5-0.**

**A. Lasso motioned, with a second from T. Weaver Miller to grant the extension for an additional two years to expire on January 10, 2018 to Bayer/Covestro with the same conditions as previously issued. The motion passed 5-0.**

**Approval of Minutes:** The Board reviewed draft meeting minutes from March 12, 2015. **A. Lasso motioned, with a second from T. Weaver Miller to approve the March 12, 2015 minutes as written. The motion passed 4-0.** M. Bachetti abstained because he was not present at the meeting.

**FY2017 Annual Budget:** The Board reviewed and discussed the budget letter from the Town Administrator. **M. Bachetti motioned, with a second from T. Weaver Miller to keep the budget the same as last year at \$2,030.00. The motion passed 5-0.**

The Annual Report is due by January 15, 2015. The recording secretary will email a draft for the Board to review.

**Review Mail:** The Board received a request for Variance and will need to schedule a public hearing. A discussion ensued about potential dates and the Board decided on January 13, 2016.

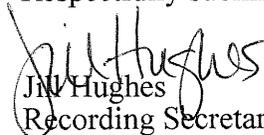
**Bills Payable:** There were no bills to approve.

**M. Bachetti motioned, with a second from S. Leining to adjourn the meeting. The motion passed 5-0.**

The meeting adjourned at 7:30 pm.

The following documents were reviewed during the Board's meeting and have been retained as required by the Massachusetts Public Retention Policy: Sign in sheet; Draft meeting minutes 3/12/15; 11/30/15 letter of request from Hill Engineers for Bayer; Budget letter from Town Administrator.

Respectfully submitted by:

  
Jill Hughes  
Recording Secretary