



# Town of Sheffield

*Planning Board*

*P.O. Box 325*

*Sheffield, MA 01257*

*Fax (413) 229-7010*

*TTY 800-439-2370*

**May 22, 2013**

**TOWN HALL – 1<sup>st</sup>FLOOR MEETING ROOM**

**7:00 PM**

**Regular Meeting**

Board Members Present: David A. Smith Sr., Chairman  
Peter Cherneff  
James T. Collingwood Jr.  
Margaret Martin  
Maria Nation

Also Present: Dennis Gibbons  
David Matthew Emprimo  
Ted Pitman, Sheffield Land Trust

The meeting was called to order at 7:03 PM.

As a first order of business, the Board congratulated David Smith, Sr. and Margaret Martin on their reelection to the Planning Board

The Chairman announced that the Cushwa Application for a Special Permit has been noticed for a Public Hearing on June 12, 2013. The fee of \$250 has been received from the Applicant.

## **New Business.**

**Emprimo:** Mr. Gibbons presented a Form A (Approval Not Required) Application involving three existing lots on Hewins Street. The middle lot is proposed to be divided into two lots, each with required frontage but without sufficient area to constitute a buildable lot, and said lots will be joined with adjoining lots. All affected property is under the same ownership.

Ms. Martin moved to approve the Application. The Motion was seconded by Mr. Collingwood. After discussion, the Board voted unanimously to approve the Motion. Upon approval of the Motion, the Board signed the Mylar and copies of the new Map depicting the approved lots.

## **Other New Business:**

The Board authorized the Treasurer to purchase a copy of the Handbook of Massachusetts Land Use and Planning Law, in the latest available edition, for Board use.

The Chairman asked about the BRPC 5<sup>th</sup> Thursday Meeting to be held on May 30<sup>th</sup>. Four members of the Board will attend.

The Board held a discussion about Minutes for past meetings of the Board and the Bylaw Review Committee. The Chairman will direct the Recording Secretary to the Planning Board to compile any Minutes from meetings not yet reviewed or approved.

The Board discussed officers for the coming year. Ms. Martin moved the following nominations:

Chairman	David Smith, Sr.
Vice Chairman	Peter Cherneff

The Motion was seconded by Ms. Nation. After discussion, the Board voted unanimously to approve these officers.

Ms. Cherneff moved the following nominations:

Secretary	Maria Nation
Treasurer	Margaret Martin

The Motion was seconded by Mr. Smith. After discussion, the Board voted unanimously to approve these officers.

The Board discussed the selection of Alternate Members of the Board. It was the sense of the meeting that an effort would be made to identify new people who might be interested in the position as a way to recruit new interest in the community and also to provide training to potential future members of the Board. The matter was tabled until the next meeting to allow an opportunity to find people who might be interested.

The Board then discussed representatives to the Berkshire Regional Planning Commission (BRPC). Ms. Nation moved the following nominations:

Delegate	David Smith, Sr.
Alternate	Rene Woods

The Motion was seconded by Ms. Martin. After discussion, the Board voted unanimously to approve these delegates.

It was the sense of the Board that the Delegate or Alternate be asked to present a report to the Board whenever they attended a BRPC meeting at which topics pertinent to the Planning Board were discussed.

The Board next discussed the need to obtain an increased level of support and counsel on planning subjects and on legal matters that come before the Board. It was the sense of the Board that the Chairman would request a meeting with the Town Administrator to improve access to the Town Attorney and would also investigate increased support from a professional planner through the BRPC.

The Board also discussed its intention to determine whether there is a computer searchable copy of the Zoning Bylaws available and on the web.

The Board discussed the need to continue the work of the Bylaw Review Committee. It was the sense of the Board that inquiry would be made at BRPC as to whether there were resources available to assist in bylaw review and updating.

Mr. Collingwood made a Motion to adjourn the Meeting. The Motion was seconded by Ms. Martin, and the Motion was carried unanimously.

The Meeting was adjourned.

Respectfully submitted,

A handwritten signature in cursive script that reads "Nadia Milleron".

Nadia Milleron signing for Peter Cherneff  
Vice Chairman