

**TOWN OF SHEFFIELD
PLANNING BOARD
AUGUST 14, 2013
TOWN HALL
7:00 PM**

Board Members Present: David A. Smith Sr., Chairman
Margaret Z. Martin
Maria Nation
Peter R. Cherneff
James T. Collingwood Jr.

Others Present: Alicia Dulin, Assistant to Town Administrator
Members of the public

Chairman Smith called the meeting to order at 7:03 PM.

APPROVAL OF MEETING MINUTES:

Tabled until next meeting

DISCUSSION OF CUSHWA DELIBERATIONS:

Chairman Smith apologized to the Cushwa family because they were not notified of the meeting when the decision on their application was made.

James T. Collingwood Jr. stated that he spoke to Building Inspector who answered some questions he had. He stated that he thinks that with the information he received from the Building Inspector it validates reopening deliberations.

Peter Cherneff also apologized to the Cushwa family for the lack of notification and stated that he was not sure that the information that was received from the Building Inspector was valid or not but if the applicants want the Planning Board to reopen deliberations they can, but not until the Board talks with Town Counsel. Discussion Ensued. James Collingwood Jr. moved to reopen the deliberation portion of the Cushwa application pending advice from Town Counsel, seconded by Margaret Martin. The motion carried unanimously.

Chairman Smith read a letter from Building Inspector/Zoning Enforcement Officer, Thomas Carmody, in response to the Board's letter regarding a sign erected at 666-680 North Main Street. Discussion ensued regarding the bylaw section, authority to issue a sign permit and discussion with Town Counsel.

Discussion ensued regarding the SBA Communications Corporation cell tower bond.

Chairman Smith recessed the meeting at 7:30 PM

Chairman Smith called the meeting to order again at 7:35 PM.

Kathy Orlando from the Sheffield Land Trust was present to discuss options for their office relocation and zoning requirements. Discussion ensued. The Board advised Ms. Orlando to discuss her options with the Zoning Enforcement Officer, Thomas Carmody.

Discussion resumed regarding the responsibilities of the Zoning Enforcement Officer.

James Collingwood moved to adjourn the meeting, seconded by Maria Nation. The motion carried unanimously.

Chairman Smith adjourned the meeting at 8:20 PM

Respectfully submitted:



Alicia Dulin
Assistant to Town Administrator

Sheffield Planning Board

Date: August 14, 2013

Name – PLEASE PRINT	Street, Town
1. Megan Seward	247 S. Undermountain Rd
2. Rhonda Coshwa	247 S. Undermountain Rd.
3. FRANK COSHWA	" "
4. Adrian Coshwa	" "
5. David Lee	636 Silver St, Sheffield
6. Kathy Orlando	Sheffield Land Trust, Sheffield
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