

**TOWN OF SHEFFIELD
BOARD OF SELECTMEN
April 25, 2005 - 7:00 P.M.
TOWN HALL MEETING ROOM**

Board Members Present: Richard J. Kirchner, Chairman
Janet G. Stanton, Selectman
David D. Macy, Selectman

Staff Present: Robert Weitz, Town Administrator
Beverly Gilbert, Recording Secretary

Chairman Kirchner called meeting to order at 7:00 p.m.

APPROVAL OF MINUTES

Selectman Stanton moved to approve the minutes of the April 4, 2005 Regular and Executive Session meetings, seconded by Selectman Macy. Motion carried unanimously.

APPOINTMENT - POLICE DEPARTMENT

Town Administrator Weitz indicated that Police Chief McGarry submitted a request to appoint a part-time Police Officer, primarily to assist with traffic duty on Berkshire School Road

Selectman Stanton moved to appoint Andrew Mitchell as a part-time Police Officer, seconded by Selectman Macy. Motion carried unanimously.

APPLICATION FOR ONE DAY ALCOHOL LICENSE / TOWN PROPERTY ALCOHOL POLICY

The Board will discuss Town Property Alcohol Policy at a future meeting.

Selectman Macy moved to approve a one-day beer & wine permit for the Sheffield Plastics event at the Town Park at Frederic Lane, on Saturday, July 30, 2005 (or rain date of July 31, 2005) for the families of Sheffield Plastics, seconded by Selectman Stanton. Motion carried unanimously.

STREET CURB CUT PERMITS

After Town Administrator Weitz advised that both presented curb cut permits were signed by Police Chief McGarry and the Highway Superintendent, Selectman Macy moved to approve curb cut permits for Barbara Rice at 500 Berkshire School Road, and Karen Gallagher at 180 Salisbury Road, seconded by Selectman Stanton. Motion carried unanimously.

LETTER RE: POSSIBLE CAR REPAIR BUSINESS ON ALUM HILL RD.

In response to a letter from Barbara Fletcher dated 4/8/05 regarding her concern about A possible car repair business across the street from her home at 492 Alum Hill Road, Chairman Kirchner reported that he drove by said area, and confirmed (as stated in the letter), that there were 16 cars: some with plates, many with covers on top of them- However, he could not determine what was being done with the cars. The Board agreed to have the Building Inspector and Police Chief McGarry investigate this matter.

HOUSATONIC RAILROAD COMPANY 2005 VEGETATION CONTROL PROGRAM
TEC Associate Consulting Engineers sent the Board of Selectmen (& Board of Health) a copy of its letter dated April 11, 2005, to the Sheffield Conservation Commission. Said letter enclosed Housatonic Railroad Company's 2005 Yearly Operational Plan, and maps that will be used to carry out the plan for 2005 through 2009 unless they are modified. However, maps for identifying private drinking water supply remains ongoing. The herbicide application as proposed in the 2005 Yearly Operational Plan is scheduled as follows:

Rights-of-Way, June 27 through July 8, 2005

Touch-up application, September 5 through September 16, 2005

Brush application (non-sensitive areas), September 5 through 16, 2005

A copy of the plan and maps will be available for public view in the Town Clerk's Office. Those wishing to do so may direct questions to TEC Associates. Selectman Stanton stated that a copy of the letter (without the backup) will be posted in the Ashley Falls office.

PERSONNEL POLICY AMENDMENTS

At the recommendation of Town Counsel to further clarify and condense the town's personnel policy, Selectman Stanton moved to amend section 9 and 10 of the Town's personnel policy (a copy of which is attached) seconded by Selectman Macy. Motion carried unanimously

BOARD OF SELECTMEN ITEMS

Town Administrator Weitz mentioned that the Highway Departments Grader broke down and the Highway Superintendent has been awaiting arrival of a grader mechanic as not too many people specialize in grader repair.

PUBLIC COMMENTS

Sheryl Lechner suggested displaying sandwich signs at the Village Green to help increase attendance at the Annual Town Meeting and Election.

Vito Valentino inquired if the town will be allocating money for Internet related expenses. Town Administrator Weitz advised that it will be under the Town Reports & Communication line item, increased approximately \$1,500.

EXECUTIVE SESSION - COLLECTIVE BARGAINING

Selectman Macy moved to adjourn the meeting at 7: 19 p.m. to go into Executive Session for the purpose of discussing Collective Bargaining and to return to Open Session, seconded by Selectman Stanton. Roll Call Vote: Selectman Macy - Aye; Selectman Stanton-Aye, and Chairman Kirchner-Aye.

The Board went into Executive Session at 7:17 PM.

Selectman Macy moved to adjourn the Executive Session, and return to the open meeting, seconded by Selectman Stanton. Motion carried unanimously.

The board returned to this meeting at 7:19PM

COLLECTIVE BARGAINING

Selectman Macy moved to ratify the agreement between the town and AFSCME Council 93, Local 204, seconded by Selectman Stanton. Motion carried unanimously

Selectman Macy moved to adjourn the meeting, seconded by Chairman Kirchner. Motion carried.

Chairman Kirchner adjourned the meeting at 7:20 PM.

Respectfully submitted,

Beverly Gilbert
Recording Secretary