

**TOWN OF SHEFFIELD
BOARD OF SELECTMEN
OCTOBER 1, 2007
SELECTMEN'S MEETING ROOM
7:00 PM**

Board Members Present: Julie M. Hannum, Chairman
James T. Collingwood Sr., Clerk
David D. Macy

Other Staff Present: Joseph A. Kellogg, Interim Town Administrator
Rhonda LaBombard, Assistant Town Administrator

Chairman Hannum called the meeting to order at 7:00 pm and noted that the Selectmen had earlier met with the Sheffield members of the Southern Berkshire School District School Committee at 6:00 pm.

APPROVAL OF MINUTES:

Selectman Collingwood moved to approve the minutes for the September 13, 2007 and September 17, 2007 meetings, seconded by Selectman Macy. The motion carried unanimously.

LIST OF APPLICANTS SEEKING APPOINTMENTS TO BOARD/COMMITTEE VACANCIES:

Chairman Hannum read the list of applicants for various committee vacancies:

Paul O'Brien – Broadband Access Committee

Anne Dunn – Cultural Council

Trudy Weaver Miller – Cultural Council

David Reed- Cultural Council

Vito Valentini – Park and Recreation Committee

Anyone that would like to submit information on any of the candidates should contact a member of the Board of Selectmen by the next meeting when appointments will be made.

MASTER PLAN IAC – HOUSING COMMITTEE RECOMMENDATIONS:

A joint meeting between the Board of Selectmen and Planning Board will be held to discuss the housing recommendations of the IAC.

TRICK OR TREAT:

Selectman Macy moved to hold Trick or Treat on Wednesday, October 31, 2007 from 5:00 pm to 7:00 pm per recommendations of Chief McGarry, seconded by Selectman Collingwood. The motion carried unanimously.

DONATION OF PAINTINGS:

Chairman Hannum thanked Mr. Schwartzman for donating two paintings by his late wife Beverly. They have been placed in the vestibule outside the Selectmen's meeting room in Town Hall. Selectman Macy moved to authorize Chairman Hannum to send a letter of thanks to Mr. Schwartzman for the paintings, seconded by Selectman Collingwood. The motion passed unanimously.

CHAPTER 61A RIGHT OF FIRST REFUSAL – SILVER STREET:

Administrator Kellogg recommended that the Board table this matter until the next meeting to allow time to obtain information requested by the Land Trust. The property description is a 3.002-acre parcel located on Silver Street owned by Robert L. Boyett. Selectman Macy moved to table this matter until the next meeting, seconded by Selectman Collingwood. The motion carried unanimously.

ANNUAL LANDFILL INSPECTION:

Administrator Kellogg explained that the Department of Environmental Protection requires an annual inspection of the capped landfill to ensure that the cap is working properly. White Engineering has completed all the inspections since the landfill has been closed and has proposed to complete the inspection again this year for \$350-\$450. Selectman Macy moved to authorize White Engineering to complete the annual landfill inspection, seconded by Selectman Collingwood. The motion passed unanimously.

SENIOR CENTER BUILDING COMMITTEE UPDATE:

Administrator Kellogg gave an update on the Senior Center Building Committee's progress. The Committee goal is to have a building design by the beginning of January to meet the grant application deadline. The architect was present at last week's meeting. A public information session was scheduled for October 9th but it has been postponed until the Committee meets again.

TOWN ADMINISTRATOR SEARCH:

Chairman Hannum announced that 17 applications have been received for the position of Town Administrator. The Search Committee will meet at 4:00 pm on October 11, 2007 to review applications.

SELECTMEN'S ITEMS:

Selectman Collingwood inquired about the intersection of Old Joe Road and Home Road. Administrator Kellogg stated that the Highway Superintendent would be working on a solution and possibly adding stop signs.

Selectman Macy stated that the Highway Department has received the new pick up. Road paving will begin within the next couple of weeks and will include paving the Town Hall Parking Lot.

Administrator Kellogg announced the possibility of Ronnie Basset retiring and having Ronnie work half time. An ad will be placed in the Berkshire Record this week for the position of Assistant Highway Superintendent to help out. Selectman Macy noted that the Town had previously used this position when Ronnie was injured. Chairman Hannum would also like the ad published in the Shopper's Guide.

Administrator Kellogg announced that a function has been added to the Town Website labeled Recent Headlines to allow users to review new postings.

PUBLIC COMMENT:

Priscilla Cote was present to discuss the parking problems with the Farmer's Market. Shoppers are using the parking spaces within the Village Green and it does not leave any parking for anyone needing to complete errands along Main Street. She would like to see signs directing shoppers to park in the Town Hall parking area.

Selectman Macy moved to adjourn the meeting, seconded by Selectman Collingwood. The motion carried unanimously.

Chairman Hannum adjourned the meeting at 7:20 pm.

Respectfully submitted,

Rhonda LaBombard
Assistant Town Administrator