

**TOWN OF SHEFFIELD
BOARD OF SELECTMEN
FEBRUARY 8, 2008
SELECTMEN'S MEETING ROOM
4:00 PM**

Board Members Present: Julie M. Hannum, Chairman
James T. Collingwood Sr., Clerk
David D. Macy

Other Staff Present: Joseph A. Kellogg, Town Administrator
Rhonda LaBombard, Assistant Town Administrator

Chairman Hannum called the meeting to order at 4:00 pm.

FY09 Budget:

Reviewed and discussed the FY09 budget. Administrator Kellogg added a column to show what each department head requested and another to show what he is recommending. The overall budget is up 4.5%.

Discussion ensued regarding the Town mowing. The current contract expires in March. Administrator Kellogg recommended purchasing a mower and trailer and have the Highway Department take over the mowing. It was the consensus of the Board to add the purchase of mowing equipment as an Article for the Annual Town Meeting.

Administrator Kellogg has moved all of the telephone costs from the individual department budgets to a telephone line item within the Building and Grounds budget.

Discussion ensued regarding insurance. MIIA is offering a 5% reduction in insurance costs. The Worker's Compensation Insurance was under funded last year, so the amount will increase even with the 5% reduction.

The Fire Chief has requested a yearly stipend of \$2,400. Discussion ensued.

Discussion ensued on exploring options with Time Warner for broadband services, the Council on Aging budget and the request from the Building Inspector to become full-time.

Junk By-law Complaint:

Discussion ensued regarding a Junk By-law complaint made by Mark Pruhenski regarding junk on the property of Pete's Sales and Service. Peter Batacchi will be asked to attend a meeting with the Board to discuss the complaint.

Retirement:

Ruth Gillette, Assessor, has submitted her letter of retirement effective May 30, 2008. Discussion ensued regarding that position.

Pay-as-you-throw:

Administrator Kellogg will discuss the pay-as-you-throw options for trash disposal with Arlene Miller from DEP. He will provide the Board with information on this program.

Thermostat Recycling Program:

Discussion ensued regarding a program for thermostat recycling. A box would be provided at the Transfer Station, where when full will be mailed back at no cost to the Town and another box will be sent. This program is operated through DEP. The Board authorized Administrator Kellogg to sign up for this program.

Zoning Board of Appeals:

Discussion ensued on increasing the ZBA membership to 5 members, scheduling a workshop to discuss Board and Committee procedures and fees for various Board applications accepted by the Town Clerk.

Letter to New Marlborough:

Administrator Kellogg prepared a letter to the New Marlborough Board of Selectmen regarding the SBRSD mediation. The letter was signed and Administrator Kellogg will hand deliver it on Monday morning.

Free Cash/Capital Plan:

Discussion ensued regarding the balance in Free Cash, levy limit and the capital plan, which needs to be updated.

Chairman Hannum adjourned the meeting at 5:00 pm.

Respectfully submitted,

Rhonda LaBombard
Assistant Town Administrator