

**TOWN OF SHEFFIELD
BOARD OF SELECTMEN
JANUARY 20, 2009
SELECTMEN'S MEETING ROOM
7:00 PM**

Board Members Present: Julie M. Hannum, Chairman
David D. Macy, Clerk
James T. Collingwood Sr.

Other Staff Present: Joseph A. Kellogg, Town Administrator
Rhonda LaBombard, Assistant Town Administrator

Chairman Hannum called the meeting to order at 7:00 pm.

APPROVAL OF MINUTES:

Selectman Collingwood moved to approve two sets of minutes for the January 5, 2009 meetings and one set of minutes from the January 12, 2009 meeting, seconded by Selectman Macy. The motion carried unanimously.

APPOINTMENTS:

Ashley Falls Historic District Commission: Selectman Macy moved to appoint Peter Rawson to the Ashley Falls Historic District Commission for a term to expire June 30, 2011, seconded by Selectman Collingwood. The motion carried unanimously.

Planning Board Associate Member: Action on the letter of interest from Peter Cherneff to serve as Planning Board Associate Member was postponed to February 2, 2009.

APPOINTMENT ANNOUNCEMENTS:

Housing Commission: Michael Citrin has requested to be appointed to the Housing Commission. Action on the appointment will take place on February 2, 2009.

Board of Health: Scott Smith has requested to be appointed to the Board of Health. Action on the appointment will take place on February 2, 2009.

SELECTMEN FY10 BUDGET REQUEST:

Discussion ensued regarding the FY10 Selectmen budget request. Selectman Macy moved to submit the budget request as presented, seconded by Selectman Collingwood. The motion carried unanimously.

CORI POLICY:

Criminal Offender Record Information (CORI) makes it possible for the Selectmen's office to perform background checks on liquor license applicants and applicants for positions with the Library and Senior Center. The Town needs to adopt a policy before access to this information is granted. A policy has been created from a model on the Criminal History System Board's (CHSB) website. Selectman Macy would like Town Counsel and the Police Chief to review the policy. Action on adoption of this policy was postponed until February 2, 2009.

SELECTMEN'S ITEMS:

Selectman Collingwood inquired about the remaining funds for snow removal. Discussion ensued on the snow removal budget.

Chairman Hannum stated that the plans for canoe access at the Covered Bridge property are ready for review. A meeting will be scheduled for the review.

Chairman Hannum discussed the proposed state gas tax increase. Selectman Macy moved to send a letter to Representative Pignatelli and Senator Downing stating that Sheffield is not in favor of increasing the state gas tax, seconded by Selectman Collingwood. The motion carried unanimously.

Chairman Hannum stated that she attended the public skate at Berkshire School this weekend and reminded residents that the facility is open to all Sheffield and Ashley Falls residents on Sundays 6pm – 8pm.

Chairman Hannum acknowledged that today is Inauguration Day and wished the new administration well.

Chairman Hannum stated that she has worked with Peter Cherneff on the IAC Committee and thought that he did a great job.

TOWN ADMINISTRATOR ITEMS:

Administrator Kellogg stated that three of the new street lights in the Village Green have not been working. Comalli Electric was the contractor for the job and they repaired the lights today. There are two others that are not working and they are the Town's responsibility. An electrician will be contacted for the repairs.

Administrator Kellogg stated that Common Cause annually reviews Town websites to determine whether they offer adequate access to government information. Town Meeting Warrants and Results have been added to the Town website. Administrator Kellogg contacted Common Cause for them to review the Town website and acknowledge it as meeting their requirements.

Selectman Macy moved to adjourn the meeting, seconded by Selectman Collingwood. The motion carried unanimously.

Chairman Hannum adjourned the meeting at 7:25 pm.

Respectfully submitted,

Rhonda LaBombard
Assistant Town Administrator