

**TOWN OF SHEFFIELD
BOARD OF SELECTMEN
FEBRUARY 1, 2010
SELECTMEN'S MEETING ROOM
7:00 PM**

Board Members Present: David D. Macy, Chairman
Julie M. Hannum, Clerk
Rene C. Wood

Others Present: Joseph A. Kellogg, Town Administrator
Rhonda LaBombard, Assistant Town Administrator

Members of the public

Chairman Macy called the meeting to order at 7:00 pm.

APPROVAL OF MINUTES:

Selectman Hannum moved to approve the minutes from the January 4, 2010 and January 13, 2010 meetings, seconded by Selectman Wood. The motion carried unanimously.

NEW COMMON VICTUALLER'S LICENSE APPLICATION:

Corey Chapman: An application for a Common Victualler's License was received from Corey Chapman for Chapman Chowdah House, which will be located at 223 Main Street. Discussion ensued regarding the hours of operation. Selectman Hannum moved to grant a Common Victualler's License to Corey Chapman, seconded by Selectman Wood. The motion carried unanimously. Selectman Wood moved to update all license applications to include the days and hours of operation, seconded by Selectman Hannum. The motion carried unanimously.

APPOINTMENT ANNOUNCEMENT:

Commission on Disabilities: Hope Swanson and Judith Steindler have requested appointment to the Commission on Disabilities.

Zoning Board of Appeals: Wray Gunn has requested appointment to the Zoning Board of Appeals.

Action on the above appointments will take place at the February 16th meeting.

WESTERN MASS BROADBAND FORUM:

Selectman Hannum moved to designate Rene C. Wood as the Board's representative for the Western MA Broadband Forum to be held in Northampton on February 3, 2010, seconded by Chairman Macy. The motion carried unanimously.

ARRA – RECOVERY ZONES:

Selectman Wood distributed a document explaining the Recovery Zone Facility Bond Program (RZFB) which assists businesses with funding from the stimulus bill. Discussion ensued.

Selectman Wood moved to put RZFB information on the Town website, to issue a press release and to create posters that can be displayed at different locations throughout Town, including the Town Hall, seconded by Selectman Hannum. The motion carried unanimously.

ANNUAL TOWN MEETING WARRANT:

Administrator Kellogg recommended setting March 12, 2010 as the final date for submission of non financial warrant articles for the Annual Town Meeting. Selectman Hannum moved to set March 12, 2010 as the final date for submission of non financial warrant articles for the Annual Town Meeting, seconded by Selectman Wood. The motion carried unanimously.

WIND SITING REFORM:

Selectman Wood updated the Board on the status of the Wind Siting Reform Legislation and requested that the Board authorize her to contact each Senator in support of the 10 amendments to the legislation and to reiterate the opposition from the Board as stated in their December 7, 2009 letter. Selectman Hannum moved to authorize Selectman Wood to contact each Senator to voice support for the 10 amendments to the Wind Siting Reform Legislation and to reiterate the opposition as stated in the December 7, 2009 letter, seconded by Selectman Wood. The motion carried unanimously.

SELECTMEN ITEMS:

Selectman Hannum stated that she and Selectman Wood attended the Massachusetts Municipal Association (MMA) annual conference in Boston and gave an overview of the conference, which focused on financial and budgetary issues.

Selectman Wood discussed the theme of planning that was also present at the MMA conference.

Selectman Wood stated that she and Administrator Kellogg are continuing to work on updating the Town's Personnel Policy.

TOWN ADMINISTRATOR:

Administrator Kellogg discussed the new requirements for posting meetings and stated that the agenda for the Selectmen's meetings will be posted on Thursdays prior to the Monday meetings. The convenience bulletin board outside of Town Hall will become the official board in July due to the requirements that the board be accessible at all times. The size of the board will be increased.

Administrator Kellogg said that E911 house number signs may be purchased in the Collector/Treasurer's office in Town Hall for \$20.

Administrator Kellogg said he received a letter from Marcia Brolli for the Sheffield Food Assistance Program stating the number of families in need of assistance has increased and the program is in need of donations.

Administrator Kellogg stated that the IRS has reduced the mileage reimbursement to \$.50 per mile. The Board voted several years ago that the Town would adopt the IRS rate each year.

Administrator Kellogg stated that the Solid Waste Task Force held its last meeting on January 20, 2010 and could not agree on a single report, so several reports have been submitted. Discussion ensued about meeting with the Task Force to discuss their reports.

Selectman Hannum moved to adjourn the meeting, seconded by Selectman Wood. The motion carried unanimously.

Chairman Macy adjourned the meeting at 7:45 p.m.

Respectfully submitted:

Rhonda LaBombard
Assistant Town Administrator