

Draft
TOWN OF SHEFFIELD
BOARD OF SELECTMEN
JANUARY 3, 2011
SELECTMEN'S MEETING ROOM
7:00 PM

Board Members Present: Julie M. Hannum, Chairman
Rene C. Wood, Clerk
David A. Smith, Jr.

Others Present: Joseph A. Kellogg, Town Administrator
Rhonda LaBombard, Assistant Town Administrator

Members of the public

Chairman Hannum called the meeting to order at 7:00 pm.

APPROVAL OF MINUTES:

Selectman Wood moved to approve two sets of minutes from the December 20, 2010 meetings, seconded by Selectman Smith. The motion carried unanimously.

FIREFIGHTERS PROBATIONARY TO PERMANENT:

Ron Bubak and Kevin Leaanard were appointed in 2009 to the Fire Department as probationary members for one year. Selectman Wood moved to appoint Rob Bubak and Kevin Leaanard as permanent members of the Fire Department pending approval of Chief Boardman, seconded by Selectman Smith. The motion carried unanimously.

TEMPORARY ROADSIDE EVENT SIGN – KIWANIS BREAKFAST:

The Kiwanis Club and Students Against Destructive Decisions (SADD) submitted an application for a temporary roadside event sign for a breakfast to be held at Mt. Everett High School on January 16, 2011, with a snow date of January 23, 2011. The sign would be erected in the Village Green on January 9, 2011 and removed the day of the event. Selectman Wood moved to grant the temporary roadside event sign for a breakfast to be held on January 16, 2011 with a snow date of January 23, 2011, seconded by Selectman Smith. The motion carried unanimously.

SHEFFIELD WATER COMPANY DPU PETITION:

The Massachusetts Department of Public Utilities will hold a public hearing at the Mt. Everett School auditorium on January 5, 2011 regarding the Sheffield Water Company's petition to exempt their water storage tank on Water Farm Road from the Town's Zoning Bylaw. Chairman Hannum read a proposed letter of support from the Board for the petition. Selectman Smith moved to authorize Chairman Hannum to sign the letter and to read the letter into testimony at the public hearing on January 5, 2011, seconded by Selectman Wood. The motion carried unanimously.

SENIOR CENTER CONSTRUCTION CONTRACT CHANGE ORDER #3:

Administrator Kellogg requested that the Board approve a change order to the contract with Salco Construction for the new Senior Center. The change involves changing bath tiles to 6" by 6"; additional truss work for mechanical duct work; relocation of HVAC system; and changing flooring in the Great Room to 5" red oak for a total increase of \$7,627.77. Selectman Wood moved to approve Change Order #3 to the contract with Salco Construction in the amount of \$7,627.77, seconded by Selectman Smith. The motion carried unanimously. Administrator Kellogg gave an update on the senior center construction. Discussion ensued regarding the furnishings.

TREE CITY USA – 2010 APPLICATION:

Tom Ingersoll was present to seek approval from the Board to submit an application for a Tree City USA designation for 2010. Discussion ensued. Selectman Wood moved to authorize Administrator Kellogg to sign the Tree City USA 2010 application for certification, seconded by Selectman Smith. The motion carried unanimously.

JANUARY MEETING SCHEDULE:

The next regularly scheduled Selectmen’s meeting would be on January 17, 2011, which is Martin Luther King Day. It was the consensus of the Board to change the meeting to January 24, 2011.

OTHER BUSINESS:

Resignation – Commission on Disabilities: Judith Steindler submitted her resignation from the Commission on Disabilities. Selectman Wood moved to accept Judith Steindler’s resignation and to send a letter of thanks for her service, seconded by Selectman Smith. The motion carried unanimously.

Application for Permit – Clothing Consignment Store: Deirdre Scapin submitted an application for an Antique and Second Hand Good License for a clothing consignment store at 725 North Main Street. Selectman Smith moved to grant an Antique and Second Hand Goods license to Deirdre Scapin, seconded by Selectman Wood. The motion carried unanimously.

Common Victualler License – Chapman’s Chowdah House: Chapman’s Chowdah House was omitted from the list of proposed licenses for 2011, which was approved at the December 20, 2010 meeting. Selectman Wood moved to approve the 2011 Common Victualler License for Chapman’s Chowdah House, seconded by Selectman Smith. The motion carried unanimously.

Selectman Smith moved to adjourn the meeting, seconded by Selectman Wood. The motion carried unanimously.

Chairman Hannum adjourned the meeting at 7:50 pm.

Respectfully submitted:

Rhonda LaBombard
Assistant Town Administrator