

**TOWN OF SHEFFIELD  
BOARD OF SELECTMEN  
APRIL 4, 2011  
CARLTON FRENCH MEETING ROOM  
7:00 PM**

Board Members Present: Julie M. Hannum, Chairman  
Rene C. Wood, Clerk  
David A. Smith, Jr.

Others Present: Joseph A. Kellogg, Town Administrator  
Rhonda LaBombard, Assistant Town Administrator

Members of the public

Chairman Hannum called the meeting to order at 7:00 pm.

**APPROVAL OF MINUTES:**

Selectman Wood moved to approve the minutes from the March 21, 2011 and March 23, 2011 meetings, seconded by Selectman Smith. The motion carried unanimously.

**MEMORIAL DAY PARADE PERMITS:**

The American Legion has applied for a permit for the Memorial Day Parade on May 30<sup>th</sup> at 11 am. Selectman Wood moved to grant parade permits to the American Legion for the Memorial Day Parade on May 30<sup>th</sup> at 11 am and also to the Ashley Falls Village Improvement Society for a Memorial Day Parade in Ashley Falls on May 30<sup>th</sup> at 8 am, seconded by Selectman Smith. The motion carried unanimously.

**LIBRARY WINDOW REPLACEMENT BIDS:**

A bid was received from Johnston & Johnston to replace seven windows at the Bushnell Sage Library for the cost of \$1,250 per window. Selectman Smith moved to accept the bid from Johnston & Johnston to replace seven windows at the Bushnell Sage Library at the price of \$1,250 per window, seconded by Selectman Wood. The motion carried unanimously.

**2010 CENSUS –RE-PRICINCTING:**

A letter from the Secretary of State was reviewed noting that the Commonwealth was in the process of re-precincting voting districts as a result of the recent 2010 U.S. Census. Since Sheffield is just one precinct due to population size, this process will not affect us. It was noted however that the Board needed to formally vote to keep one precinct and so advise the Secretary of State. Selectman Wood moved to continue with only one precinct in Sheffield, seconded by Selectman Smith. The motion carried unanimously.

**APPOINTMENT ANNOUNCEMENT – COMMISSION ON DISABILITIES:**

Chairman Hannum announced that Claudia Martin has sent in a letter of interested to be appointed to the Commission on Disabilities. Action on this appointment will take place at the next meeting.

**SELECTMEN’S ITEMS:**

Selectman Wood said there would be an RX Roundup on April 30, 2011 at Town Hall from 10 am to 2 pm to collect any unwanted prescription medicines.

Selectman Wood reminded everyone of the EPA workshops regarding the Rest of River clean up of the Housatonic River, which will be held on April 5<sup>th</sup>, 6<sup>th</sup> and 7<sup>th</sup> in Lenox.

Selectman Wood reminded residents that the Annual Town Meeting will be held on May 2<sup>nd</sup> and the Town Elections would be held on May 9<sup>th</sup>.

Selectman Smith thanked the Fire Department for their assistance with a call on Cooper Hill recently.

Chairman Hannum urged residents to help clean up trash along their roadsides.

#### **TOWN ADMINISTRATOR ITEMS:**

Administrator Kellogg noted that the Annual Town Meeting would be held on May 2, 2011 at 7 pm at Mount Everett Regional High School's auditorium and the Annual Town Elections would be held on May 9, 2011 from 7 am to 7 pm at the Senior Center at 25 Cook Road.

Administrator Kellogg said that the Spring Bulky Waste Collection will be held on May 13<sup>th</sup>, 14<sup>th</sup> and 15<sup>th</sup>. All residents holding a FY11 Transfer Station permit may receive a coupon to dispose of one pick up truck of bulky waste by contacting the Tax Collector's office.

#### **PUBLIC COMMENT:**

Timothy Reynolds explained his Eagle Scout Leadership project to the Board. He would like to create a list of homes on a sample of roads within town that do not have an E911 sign posted. After he completes the list he will contact the homeowner and offer to make a wooden E911 sign to be posted. It was the consensus of the Board to approve the project. Mr. Reynolds will keep the Board posted on his progress.

George Oleen inquired about the Board's decision to not include Wired West on the Annual Town Meeting Warrant. Board members responded that, based on a presentation from a representative of Wired West, there was not a clearly defined plan for financing the proposed project. It was further noted that the representative had advised that we were likely too late in the process to be involved in any details of the actual proposal as it develops. In addition, the Board is interested in waiting to determine what options Mass Broadband Institute may have to provide similar services.

#### **OTHER BUSINESS:**

Administrator Kellogg said that Brent Getchell has requested to be appointed as an Assistant Fire Safety Inspector. Selectman Smith moved to appoint Brent Getchell as an Assistant Fire Safety Inspector for a term to expire June 30, 2011, seconded by Selectman Wood. The motion carried unanimously.

Chairman Hannum said that a letter was received requesting approval for a detour route for the Great Barrington 250<sup>th</sup> Celebration Parade in July which will involve traffic being rerouted around Great Barrington through Sheffield in order to close Route 7. It was noted Board approval is needed from the Towns that are affected by the detour in order for Mass Highway to grant the Town of Great Barrington a parade permit. The discussion was tabled until the next meeting in order to confer with Chief McGarry.

Chairman Hannum said that the Housatonic Valley Association would like to host a Canoe Launch dedication celebration at the Covered Bridge Park on May 7, 2011 from 11 am to 3 pm. Selectman Wood moved to grant permission for a Canoe Launch dedication ceremony to be held at the Covered Bridge Park on May 7, 2011 contingent on all the proper permits being obtained, seconded by Selectman Smith. The motion carried unanimously.

Selectman Wood moved to enter Executive Session for the purpose of discussing Collective Bargaining and to not return to Open Session, seconded by Selectman Smith. The roll call vote was as follows:  
Chairman Hannum – aye  
Selectman Wood – aye  
Selectman Smith – aye

Executive Session began at 7:35 pm.

Selectman Smith moved to adjourn the meeting, seconded by Selectman Wood. The motion carried unanimously.

Chairman Hannum adjourned the meeting at 7:50 pm.

Respectfully submitted:

Rhonda LaBombard  
Assistant Town Administrator