

**TOWN OF SHEFFIELD
BOARD OF SELECTMEN
APRIL 23, 2012
TOWN HALL
7:00 PM**

Board Members Present: Rene C. Wood, Chairman
Julie Hannum
David A. Smith, Jr.

Others Present: Rhonda LaBombard, Town Administrator

Chairman Wood called the meeting to order at 7:00 pm.

APPROVAL OF MINUTES:

Selectman Hannum moved to approve minutes from the April 2 and April 9, 2012 meetings seconded by Selectman Smith. The motion carried unanimously.

ANTIQUe & SECOND HAND GOODS LICENSE:

After an initial postponement until the applicant Emma Blair was present, the Board reviewed her application for Berkshire Vintage, LLC to be located at 1695 North Main Street. The store will feature vintage home furnishing and second hand pieces.

Selectman Hannum moved to grant an Antique & Second Hand Goods License to Emma Blair for Berkshire Vintage LLC, upon payment of fees, seconded by Selectman Smith. The motion carried unanimously.

FY13 TRANSFER STATION STICKER FEES:

This item was deferred to a future meeting.

EXPIRING APPOINTMENTS:

Chairman Wood read a list of appointments expiring June 30, 2012, as well as open vacancies. Administrator LaBombard noted that everyone currently holding one of these expiring appointments will receive a letter from the Town within the next few weeks and if they wish to apply for reappointment, they may send her an email, separate letter or just note this on their letter and return it to her. Chairman Wood noted that anyone may apply for any of these expiring appointments via written communication to the Town Administrator, though many of the appointments have specific expertise requirements.

TEMPORARY ROADSIDE EVENT SIGNS:

Chairman Wood asked if the Board wished to consider a policy of approval for temporary roadside event sign applications when the Board's regular meeting schedule was changed. After discussion, the Board decided to monitor the situation.

BERKSHIRE CYCLING CLASSIC ROUTE:

Administrator LaBombard reviewed a request for permission to route a portion of the May 6th Berkshire Cycling Classic through Sheffield. Discussion ensued.

Selectman Hannum moved to grant permission to Berkshire Cycling Classic, as requested, pending approval by Chiefs McGarry and Boardman, seconded by Selectman Smith. The motion carried unanimously.

APPOINTMENT ANNOUNCEMENT – COMMISSION ON DISABILITIES:

Chairman Wood announced that Lori-Beth Amato, a Sheffield resident, has requested appointment to the Commission on Disabilities.

BACKHOE BID AWARD:

Administrator LaBombard reviewed backhoe sealed bids opened on April 18, 2012. Four bids were received running from \$69,000 to \$94,990. She recommended awarding the bid to Liftech of Bloomfield CT at \$69,000, noting that Highway Superintendent Lord had reviewed their bid response and approved the equipment bid as well as several offered attachments. Administrator LaBombard recommended the purchase of two attachments needed by the Highway Department. The total cost is below the Warrant amount approved by Town voters.

Selectman Hannum moved to award the backhoe bid to Liftech of Bloomfield, CT and to authorize the Town Administrator and Highway Superintendent to review and purchase any additional backhoe attachments within the maximum warrant amount, seconded by Selectman Smith. The motion carried unanimously.

CONSERVATION COMMISSION CONSULTANT:

Administrator LaBombard reviewed a Conservation Commission request to increase the amount available for a consultant regarding a property on Polikoff Road from \$500, previously approved, to \$1200. Discussion ensued.

Selectman Hannum moved to amend the Board's approved motion of March 26, 2012 to increase the amount taken from the NOI account to maximum of \$1200 for Conservation Commission consultant fees regarding a property on Polikoff Road, seconded by Selectman Smith. The motion carried unanimously.

SELECTMEN'S ITEMS:

Selectman Hannum discussed the upcoming May 7th Town Meeting and thanked all Town employees, both elected and appointed, for their service.

Selectman Smith reviewed the results of the recent Kiwanis Stuff a Bus food drive for local food pantries and thanked all who participated.

Selectman Wood announced the April 28th RX Roundup at the Senior Center.

Selectmen Wood reviewed the call for nominations for the SBRSD School Committee's Ad Hoc Task Force.

TOWN ADMINISTRATOR ITEMS:

Town Administrator LaBombard commented on the positive feedback she had received regarding the recent library program held for children during school vacation week.

PUBLIC COMMENTS:

There were no public comments.

OTHER BUSINESS:

Town Administrator LaBombard presented an application from P.J.'s Convenience Store for a one-day beer and wine license for June 9, 2012 for a graduation party to be held at the Sheffield Town Park.

Selectman Hannum moved to grant a one-day beer and wine license to Jackie Robarge of P.J.'s Convenience Store for a graduation party to be held at the Sheffield Town Park on June 9, 2012, pending receipt of a certificate of insurance stating liquor liability coverage, seconded by Selectman Smith. The motion carried unanimously.

Selectman Hannum moved to enter into Executive Session for the purpose of Municipal Health Care Reform mitigation and not return to Open Session, seconded by Selectman Smith. The roll call vote was as follows:

Selectman Hannum – aye

Selectman Smith – aye

Chairman Wood – aye

Chairman Wood adjourned the meeting at 7:30 pm.

Respectfully submitted:

Rene C. Wood
Chairman