

**TOWN OF SHEFFIELD
BOARD OF SELECTMEN
COUNCIL ON AGING
APRIL 9, 2012
SENIOR CENTER- 26 COOK RD
WORKING MEETING
5:00 PM**

Board Members Present: Rene C. Wood, Chairman
Julie Hannum
David A. Smith, Jr.

Council on Aging: Grace Campbell, Chairman
Anne Hyatt
Doris Van Deusen
Dick Magenis
Gail Ullman
Carol Sica
Michelle Harwood
Rosemarie Wright
Cathy Stiropoli

Others Present: Rhonda LaBombard, Town Administrator
Jennifer Goewey, Assistant to Town Administrator
John Arthur Miller- Senior Center Director
Barbara Fletcher- Assistant Senior Center Director

Members of the Public

Chairman Wood called the meeting to order at 5:00 pm and requested that Selectman Smith chair the meeting.

Discussion ensued regarding the proper procedures for the Council on Aging (COA), Friends of the Senior Center, and the Senior Center Director. Administrator LaBombard reminded the COA that before they come to the Town Administrator or the Board of Selectmen with an item, they need to have discussed and come to a consensus as a Board.

Administrator LaBombard stated that the window treatments had been purchased and would be delivered in approximately three weeks.

Discussion ensued regarding Fund Balances.

Discussion ensued regarding the finishing of the basement and forming a new committee to be charged with the task.

Discussion ensued regarding the storage of tables and chairs. The COA will discuss the issue further and come to the Selectmen with a recommendation. Administrator LaBombard reminded the COA that the Highway Department is available to assist them with setting up table and chairs with advance notice.

Discussion ensued regarding the usage of the Senior Center.

Discussion ensued regarding the Friends of the Senior Center the use of a Facebook Page and having a link on the Town Website.

Administrator LaBombard stated that she has received complaints about the Senior Center being nicknamed "Cook Road Clubhouse".

Administrator LaBombard discussed the computer sign in system and expressed concern that the number of drop in guests will be skewed due to the fact that everyone entering is asked to sign in as a drop in visitor and that is not always the case. She also suggested that sensitivity be used towards those who may feel their privacy is being violated.

A member from the audience, Carl Schuman inquired about solar panels and the external paint of the building.

Selectman Hannum moved to adjourn the meeting, seconded by Chairman Wood. The motion carried unanimously.

Selectman Smith adjourned the meeting at 6:00 pm.

Respectfully submitted:

Jennifer Goewey
Assistant to Town Administrator