



Town of Sheffield  
Board of Selectmen  
Meeting Agenda  
Town Hall  
December 21, 2015 - 7:00 PM

The following agenda items are for review and possible action

1. Approval of Meeting Minutes
2. Presentation of Service Plaque to Brian Ovitt
3. Presentation of Proclamation for Lucille Carasone
4. 7:00 PM Public Hearing - Verizon Utility Pole Relocation - County Road
5. Appointment - Agricultural Commission
6. Appointment of Full-time Police Officer
7. Appointment of Temporary Highway Employee
8. Retirement Announcement - Highway Superintendent
9. Release Executive Session Minutes - August 12, 2015
10. Snow Plowing Guidelines
11. Curb Cut Permit - 318 Clayton Road
12. Authorization for FEMA Grant Payment Submittals
13. One Day Alcohol License Application - Dewey Hall
14. Selectmen Items
15. Town Administrator Items
16. Public Comments (*3 minute time limit - ONLY items within Board's jurisdiction*)

*\*\*\* All agenda's are subject to change \*\*\**

- ❖ *Items requiring extensive discussion or prior research should be placed on a future agenda so that the issue can receive appropriate attention. To have an item placed on the agenda, we ask that requests be made to the Selectmen's office no later than the Wednesday prior to the meeting.*
- *Please leave the room if you need to converse with other members of the audience.*
- *If you wish to speak during the meeting, please raise your hand in order to be recognized by the Chairman. Please state your name for the record before you begin to speak on an issue.*

Massachusetts General Laws Chapter 39 § 23C. Regulation of participation by public in open meetings.

No person shall address a public meeting of a governmental body without permission of the presiding officer at such meeting, and all persons shall, at the request of such presiding officer, be silent. If, after warning from the presiding officer, a person persists in disorderly behavior, said officer may order him to withdraw from the meeting, and, if he does not withdraw, may order a constable or any other person to remove him and confine him in some convenient place until the meeting is adjourned.