

**TOWN OF SHEFFIELD
COUNCIL ON AGING
MAY 18, 2012
SENIOR CENTER- 26 COOK RD
WORKING MEETING
9:15 AM**

Members Present: Grace Campbell, Chairman
Anne Hyatt, Treasurer
Dawn Massini
Jeff Browne
Dorris Van Deusen
Carol Sica
Michelle Harwood
Cathy Staropoli

Others Present: Rhonda LaBombard, Town Administrator
David Smith Jr, Board of Selectmen Chairman
Jennifer Goewey, Assistant to Town Administrator
John Arthur Miller- Senior Center Director
Claudia Martin-Friends of the Senior Center

Chairman Campbell called the meeting to order at 9:15 am.

APPROVAL OF MINUTES:

Jeff Browne moved to approve the minutes from April 20, 2012 as amended, seconded by Michelle Harwood. The motion carried unanimously.

EXPENSE REPORT:

John Arthur Miller gave a budget and state formula grant update. Jeff Browne moved to approve the budget and state formula grant report as submitted, seconded by Michelle Harwood. The motion carried unanimously. Discussion ensued regarding Programming and remaining funds.

Treasurer Ann Hyatt reported the balance in the Friends revolving account. Dorris Van Duesen moved to approve the balance report as submitted, seconded by Jeff Browne. The motion carried unanimously.

SOAP DISPENSORS:

Claudia Martin from the Commission on Disabilities was present to discuss the soap dispensers in the bathrooms that have been dripping on the floor causing a potential safety hazard. Jeff Browne moved to install a drip pan into the bathroom at the Senior Center, seconded by Dawn Massini. The motion carried unanimously.

SHEFFIELD CELEBRATION:

Claudia Martin president of the Friends of the Senior Center was present to discuss the upcoming Sheffield in Celebration. The Friends would like to work in conjunction with the

Council on Aging and has nominated Sharon Milukas from the Friends of the Senior Center to act as Chairman. Jeff Browne moved to approve the Council on Aging working in conjunction with Friends of the Senior Center for the Sheffield in Celebration, seconded by Doris VanDuesen, The motion carried unanimously.

TABLE CLOTHS:

Friends of the Senior Center have offered to purchase table cloths for the Senior Center Jeff Browne moved to accept the Friends of the Senior Center's offer to purchase table cloths for the Senior Center, seconded by Cathy Staropoli. The motion carried unanimously.

FLOWER BED/GARDEN UPDATE:

John Arthur Miller stated he had been contacted by Mr. Farmer, a teacher at Mt. Everett Regional High School regarding his advisory class soliciting flower donations and planting them at the Senior Center. The students will be coming on Friday, May 25, 2012 from 8:30-11:00 am.

Discussion ensued regarding the donation from Kiwanis to purchase flowers for the Senior Center. Administrator LaBombard stated that the check should be made out to the Town Of Sheffield. Cathy Staropoli submitted a garden design and layout and discussion ensued. Chairman Campbell inquired about a peacock that was purchased in honor of Pauline Schumann and a sun dial. Cathy Staropoli moved to approve the garden design as submitted, for students from Mt. Everett to plant flowers, and to incorporate the peacock and sun dial into the garden design, seconded by Jeff Browne. The motion passed unanimously. Cathy Staropoli and Michelle Harwood will be added to the Town's account at Wards.

SBETC BOARD REPRESENTATIVE:

Discussion ensued regarding a representative for the Town of Sheffield to the Southern Berkshire Elderly Transportation Corporation (SBETC). Doris VanDuesen moved to appoint John Arthur Miller as Sheffield's representative to the SBETC, seconded by Jeff Browne. The motion carried unanimously.

Doris VanDuesen moved to appoint Dawn Massini as the alternate representative to the SBETC, seconded by Michelle Harwood. The motion carried unanimously.

UPCOMING EVENTS:

John Arthur Miller gave an update on events to be held including the Volunteer Recognition Dinner to be held on May 23, 2012. Other events are: "Share your Travels", multi generational Men's Breakfasts, fraud awareness workshop, multi generational Ladies Tea, and a trip to Chesterwood/Hancock Shaker Village and more.

STORAGE OF TABLES AND CHAIRS:

Jeff Browne gave an update regarding the storage of tables and chairs and stated that this would be a rolling storage with a table top, and is currently waiting for a quote from Dale Smith to construct the project.

Discussion ensued regarding the storage of chairs. Doris VanDuesen moved to table the discussion, seconded by Michelle Harwood. The motion carried unanimously.

BATHROOM STORAGE:

Discussion ensued regarding additional storage in the bathrooms. *Doris VanDuesen moved to install wall organizer in each of the bathrooms, seconded by Michelle Harwood. The motion carried unanimously.*

OTHER BUSINESS:

Chairman Campbell stated concern regarding federal funding for the Meals on Wheels Program.

Discussion ensued regarding a survey; Administrator LaBombard offered to mail the surveys out with the transfer station letters.

Discussion ensued regarding increased hours for the Senior Center Director. A working meeting between the Council on Aging and the Board of Selectmen will be scheduled for June and this should be a topic for discussion at that meeting.

Discussion ensued regarding signs for events and the use of the American Legion Hall property.

The next meeting is scheduled for June 15, 2102 at 9:15 at the Senior Center.

Jeff Browne moved to adjourn the meeting, seconded by Doris VanDuesen. The motion carried unanimously.

Chairman Campbell adjourned the meeting at 10:30 am.

Respectfully submitted:

Jennifer Goewey
Recording Clerk