

**TOWN OF SHEFFIELD
BOARD OF SELECTMEN
OCTOBER 5, 2009
SELECTMEN'S MEETING ROOM
7:00 PM**

Board Members Present: David D. Macy, Chairman
Julie M. Hannum, Clerk
Rene C. Wood

Others Present: Joseph A. Kellogg, Town Administrator
Rhonda LaBombard, Assistant Town Administrator

Members of the Public

Chairman Macy called the meeting to order at 7:00 pm.

APPROVAL OF MINUTES:

Selectman Wood moved to approve minutes for the September 21, 2009 meeting, seconded by Selectman Hannum. The motion carried unanimously.

APPOINTMENT ANNOUNCEMENTS – HIGHWAY GARAGE DESIGN STUDY COMMITTEE:

Chairman Macy announced that James McGarry, Ed Lord, Eric Carlson and David Smith Jr. have requested to be appointed to the Highway Garage Design Study Committee. Action on these appointments will take place at the next meeting.

APPOINTMENT – COMMISSION ON DISABILITIES:

Selectman Hannum moved to appoint Laura Grunfeld to the Commission on Disabilities, seconded by Selectman Wood. The motion carried unanimously. Administrator Kellogg will set up initial meetings for both the Commission on Disabilities and the Housing Commission.

SHEFFIELD GRANGE, LLC – ANTIQUE AND SECOND HAND GOODS LICENSE:

The Sheffield Grange, LLC, 370 Sheffield Plain, has applied for an Antique and Second Hand Goods License. Selectman Hannum moved to grant an Antique and Second Hand Goods License to The Sheffield Grange, LLC, seconded by Selectman Wood. The motion carried unanimously.

STATE ETHICS COMMISSION LAW AND DESIGNATION OF LIAISON:

Changes in the State Ethics Commission laws require Towns to appoint a liaison to the Ethics Commission. Selectman Hannum moved to appoint Administrator Kellogg as the Town's liaison to the State Ethics Commission, seconded by Selectman Wood. The motion carried unanimously.

TEMPORARY ROADSIDE EVENT SIGNS:

Undermountain PTO- Tag Sale
Undermountain PTO – Cookie Walk

The Undermountain PTO has applied for two temporary roadside event signs. The Tag Sale will be held on October 24, 2009 with the sign to be erected on October 21, 2009 and removed on October 24, 2009. The Cookie Walk will be held on December 5, 2009 with the sign to be erected on November 28, 2009 and removed on December 5, 2009. Selectman Wood moved to approve both temporary roadside event signs for the Tag Sale and the Cookie Walk, seconded by Selectman Hannum. The motion carried unanimously.

HALLOWEEN TRICK OR TREAT HOURS – OCTOBER 31, 2009:

Police Chief McGarry recommends the Halloween Trick or Treat Hours on October 31, 2009 be 5:30 pm to 7:30 pm. Selectman Hannum moved to set the Halloween Trick or Treat hours for October 31, 2009 at 5:30 pm to 7:30 pm, seconded by Selectman Wood. The motion carried unanimously.

ONE-DAY WINE AND MALT LICENSE – HOSEMAN CALENDAR EVENT:

The Marketplace Kitchen has applied for a one-day Wine and Malt License for an event on October 17, 2009 at the Town Park. The event will be a fund raiser for the Sheffield Hose Company and Fire Department. Selectman Hannum moved to grant the one-day Wine and Malt License to the Marketplace Kitchen for an event on October 17, 2009 at the Town Park, seconded by Selectman Wood. The motion carried unanimously. The Marketplace Kitchen has also applied for a Temporary Roadside Event Sign for the same event. Selectman Wood moved to approve the temporary roadside event sign for the Hoseman Calendar Event, pending approval by the Police Chief, seconded by Selectman Hannum. The motion carried unanimously. Dan Jimmerson was present and requested that the fees for the license be waived. Discussion ensued. Selectman Wood moved to waive the fees for the Wine and Malt License for the Hoseman Calendar Event based on the fact that it is a fund raiser for a Town department, seconded by Selectman Hannum. The motion carried unanimously.

AWARD CONTRACT – 3,000 GALLON PUMPER/TANKER:

One bid was received from Pierce Manufacturing for the 3,000 gallon pumper/tanker fire truck. The Fire Department has reviewed the bid and Chief Boardman recommends awarding the bid to Pierce Manufacturing. Selectman Hannum moved to award the bid for the 3,000 gallon pumper/tanker to Pierce Manufacturing for the price of \$381,997, seconded by Selectman Wood. The motion carried unanimously.

REQUEST FOR STREET LIGHT:

A letter was received from Martha King requesting a streetlight be installed at the intersection of Sheffield Egremont Road and Route 7. The matter was referred to Chief McGarry for a recommendation.

SELECTMEN ITEMS:

Selectman Wood stated that the Economic Development Committee will hold its first meeting on October 7, 2009 at 5:00 pm. The Committee is still looking for new members and anyone interested should send in a letter.

Selectman Wood stated that a 5th Thursday Dinner will be held on October 29, 2009 at the Berkshire Hills Country Club. The topic of discussion will be The Green Communities Act. Discussion ensued.

Selectman Hannum stated that she attended the MPO Caucus and has been voted the alternate delegate for the southwest district.

TOWN ADMINSTRATOR ITEMS:

Administrator Kellogg said that bids for winter road sand for Sheffield and Great Barrington have been advertised.

Administrator Kellogg stated that the Town is in the process of seeking bids to dispose of surplus vehicles. Anyone interested should contact the Administrator's office.

Administrator Kellogg stated that Bulky Waste Days will be held on October 16th, 17th and 18th.

Administrator Kellogg stated that compost bins have arrived. They have to be ordered in groups of twenty and another order can be placed if there is enough interest. A free composting workshop will be held in October.

PUBLIC COMMENT:

Pauline Schumann was present to invite anyone interested to a meeting of the Friends of the Senior Center on October 23, 2009 at 7:00 pm at Dewey Hall. The purpose of the meeting is to promote and raise funds for the new senior center.

OTHER BUSINESS:

CDBG Contract: The grant agreements for the Community Development Block Grant for the new senior center were received today. Selectman Hannum moved to authorize Administrator Kellogg to review and sign the CDBG contract, seconded by Selectman Wood. The motion carried unanimously.

Selectman Wood inquired about the report from the Highway Superintendent regarding a request for a culvert on County Road near the Neal residence. Administrator Kellogg stated that the Highway Superintendent has determined that the culvert requested by Mr. Neal is not required to maintain the integrity of the road. Discussion ensued. It was the consensus of the Board to evaluate the situation again when the road is scheduled for repaving.

Selectman Hannum moved to adjourn the meeting, seconded by Selectman Wood. The motion carried unanimously.

Chairman Macy adjourned the meeting at 8:00 p.m.

Respectfully submitted,

Rhonda LaBombard
Assistant Town Administrator