

**TOWN OF SHEFFIELD  
BOARD OF SELECTMEN  
NOVEMBER 22, 2010  
SELECTMEN'S MEETING ROOM  
7:00 PM**

Board Members Present: Julie M. Hannum, Chairman  
Rene C. Wood, Clerk  
David A. Smith, Jr.

Others Present: Joseph A. Kellogg, Town Administrator  
Rhonda LaBombard, Assistant Town Administrator

Members of the public

Chairman Hannum called the meeting to order at 7:00 pm.

**APPROVAL OF MINUTES:**

Selectman Wood moved to approve 2 sets of minutes from the November 1, 2010 meetings, seconded by Selectman Smith. The motion carried unanimously.

**2011 LICENSE FEES:**

Selectman Hannum read the list of fees for the 2011 Selectmen Licenses, noting that, in accordance with Board policy, they have increased by the Consumer Price Index of 1.1%.

**TEMPORARY ROADSIDE EVENT SIGN:**

The Undermountain Elementary PTO has submitted an application for a Temporary Roadside Event sign to be placed at the intersection of Berkshire School Road and Route 7 for their annual Cookie Walk and Craft Fair on December 4, 2010. The sign would be put up as soon as possible and removed on December 5, 2010. Selectman Wood moved to approve the temporary roadside event sign for the Undermountain Elementary PTO's annual Cookie Walk and Craft Fair, seconded by Selectman Smith. The motion carried unanimously.

**APPLICATION FOR COMMON VICTUALLERS LICENSE:**

Julie Kelley, d/b/a Basically Baked, has applied for a Common Victuallers License for a bakery at 245 North Undermountain Road. Selectman Smith moved to grant a Common Victuallers License for 2010 for Julie Kelley, d/b/a Basically Baked, seconded by Selectman Wood. The motion carried unanimously.

**WINTER PARKING – VILLAGE GREEN:**

Administrator Kellogg reminded residents that there is no overnight parking in the Village Green from November 1<sup>st</sup> thru April 1<sup>st</sup>. Any vehicle left overnight will be ticketed and towed.

**SOLID WASTE USER FEE ABATEMENTS:**

The Collector/Treasurer's office has requested that the Board abate \$3,312 in Solid Waste User fees from FY04 thru FY08. It was noted that these fees are deemed uncollectible and approval of the abatement will allow them to be removed from the books. Administrator Kellogg reminded residents that there is no abatement process with the current sticker system. Selectman Wood moved to approve the solid waste abatements for FY04-FY08 in the amount of \$3,312, seconded by Selectman Smith. The motion carried unanimously.

**SELECTMEN’S ITEMS:**

Selectman Wood expressed her concerns with GE’s proposal to remediate the PCB pollution in the Housatonic River and offered to draft a comment letter regarding the impacts to Sheffield. It was the consensus of the Board to have Selectman Wood work with Administrator Kellogg to draft the letter.

Chairman Hannum thanked the Kiwanis for holding the Harvest Brunch to raise funds for the new senior center.

**TOWN ADMINISTRATOR:**

Administrator Kellogg reminded residents that the Town Hall would be closed on Wednesday, November 24<sup>th</sup>, Thursday, November 25<sup>th</sup> and Friday, November 26<sup>th</sup> for the Thanksgiving holiday.

**OTHER BUSINESS:**

Michael Citrin, Chairman of the Housing Commission was present to discuss applying for a Technical Assistance Grant (DLTA) from Berkshire Regional Planning Commission (BRPC) to update the by-laws to include accessory apartments. Discussion ensued. Selectman Wood moved to authorize the Housing Commission to apply to BRPC for a DLTA, seconded by Selectman Smith. The motion carried unanimously.

The Board wished everyone a Happy Thanksgiving.

Selectman Smith moved to adjourn the meeting, seconded by Selectman Wood. The motion carried unanimously.

Chairman Hannum adjourned the meeting at 7:30 pm.

Respectfully submitted:

Rhonda LaBombard  
Assistant Town Administrator