

**TOWN OF SHEFFIELD
BOARD OF SELECTMEN
NOVEMBER 7, 2011
CARLTON FRENCH MEETING ROOM
7:00 PM**

Board Members Present: Rene C. Wood, Chairman
Julie M. Hannum, Clerk
David A. Smith, Jr.

Others Present: Rhonda LaBombard, Town Administrator
Jennifer Goewey, Assistant to Town Administrator

Members of the public

Chairman Wood called the meeting to order at 7:00 pm.

APPROVAL OF MINUTES:

Selectman Hannum moved to approve the minutes from the October 3, 2011 meeting, two sets from the October 17, 2011 meetings and the October 29, 2011 meeting, seconded by Selectman Smith. The motion carried unanimously.

2012 LICENSE FEES:

Priscilla Cote, Chairman of the Board of Health, was present to discuss the proposed 2012 Board of Health license fees. It was the consensus of the Board to request additional information and table this issue for a future meeting.

Discussion ensued regarding the 2012 Selectmen license fees. Administrator LaBombard recommended that the license fees for 2012 will be the same as 2011. Selectman Smith moved to keep the 2012 license fees the same as 2011, seconded by Selectman Hannum. The motion carried unanimously.

APPOINTMENT ANNOUNCEMENTS:

David Macy has submitted a letter of interest for appointment to the Bylaw Review Committee. Action on the appointment will take place at the next meeting.

APPOINTMENTS:Alternate Building Commission: Tom Carmody recommended Ben Granskot for appointment as the alternate Building Commissioner. The Board had questions and it was the consensus of the Board to table this issue until the Building Inspector was present.

Commission on Disabilities: Selectman Hannum moved to appoint Gail Mullen to the Commission on Disabilities for a term to expire June 14, 2013, seconded by Selectman Smith. The motion carried unanimously.

ZONING ENFORCEMENT UPDATES:

It was the consensus of the Board to table this discussion until the Zoning Enforcement Officer was present.

SHEET METAL REGULATIONS:

It was the consensus of the Board to table this discussion until the Zoning Enforcement Officer was present.

TEMPORARY ROADSIDE EVENT SIGN PERMITS:

Catherine Miller, Sheffield Historical Society, has requested a Temporary Roadside Event Sign Permit for The Festival of Holidays from November 12, 2011 to December 24, 2011 at the Stone Store. The sign would be erected on the Village Green on November 12, 2011 and removed on December 24, 2011. Selectmen Hannum moved to grant the Temporary Roadside Event Sign to the Sheffield Historical Society for their Festival of Holidays to be held from November 12, 2011-December 24, 2011, seconded by Selectmen Smith. The motion carried unanimously.

SELECTMEN'S ITEMS:

Selectman Hannum recognized the library's successful annual Local Authors Day.

Chairman Wood gave a Massachusetts Broadband Institute update and discussion ensued. Selectman Hannum moved to authorize the Administrator LaBombard to confirm our anchor points with the Massachusetts Broadband Institute, seconded by Selectman Smith. The motion carried unanimously.

TOWN ADMINISTRATOR ITEMS:

Administrator LaBombard stated that Michael Ovitt, Treasurer/Collector has been granted recertification from the Massachusetts Collector/Treasurer Association. The Board congratulates Mr. Ovitt, and will send him a letter.

Administrator LaBombard stated that the new Ford 150 highway truck has been received.

Administrator LaBombard reminded residents of the parking ban for the Village Green from November 1, 2011 thru April 15, 2012.

Administrator LaBombard said that MASS DOT will hold a public hearing and informational meeting regarding the replacement of the Ashley Falls bridge.

Administrator LaBombard stated that the Berkshire Taconic Community Foundation donated \$1,000.00 to the Town.

Administrator LaBombard announced that Jill Hughes has accepted the position as Town Hall Support Staff, and will start on November 14, 2011.

OTHER BUSINESS:

Discussion ensued regarding the elevator and it was the consensus of the Select Board to table this discussion until the Building Commissioner was present.

Selectman Hannum moved to adjourn the meeting, seconded by Selectmen Smith. The motion carried unanimously.

Chairman Wood adjourned the meeting at 7:45 pm.

Respectfully Submitted:

Jennifer Goewey
Assistant to Town Administrator