

**TOWN OF SHEFFIELD
BOARD OF SELECTMEN
DECEMBER 19, 2011
CARLTON FRENCH MEETING ROOM
7:00 PM**

Board Members Present: Rene C. Wood, Chairman
Julie M. Hannum, Clerk
David A. Smith, Jr.

Others Present: Rhonda LaBombard, Town Administrator
Jennifer Goewey, Assistant to Town Administrator
Members of the Public

Chairman Wood called the meeting to order at 7:00 pm.

MINUTES:

Selectman Hannum moved to approve the minutes from the December 5, 2011 meetings, and the December 12, 2011 meetings, seconded by Selectman Smith. The motion carried unanimously.

TRANSFER STATION POLICIES:

Discussion ensued regarding policies and job descriptions for the Transfer Station. It was the consensus of the Board to continue this discussion at the next meeting.

FIRE CHIEF-DIESEL TANKS:

Fire Chief Richard Boardman was present to discuss the possible installation of diesel and propane fuel tanks for the Fire Departments use. The Board will follow up at a future meeting.

FIRE DEPARTMENT- ALCOHOL SAFETY INSPECTIONS:

Fire Chief Richard Boardman was present to discuss fire and safety inspections performed on an annual basis for the renewal of liquor licenses. Selectman Hannum moved to put the \$40.00 Inspection fees into the Fire Departments Revolving Fund, and pay the Chief's designee \$36.00 per inspection, seconded by Selectman Smith. The motion carried unanimously.

CURB CUT-248 HULETT HILL RD:

Selectmen Hannum moved to approve the curb cut application submitted by William & Mary Anne Gillooly for 248 Hulett Hill Road, seconded by Selectmen Smith. The motion carried unanimously.

DISTRICT LOCAL TECHNICAL ASSISTANCE GRANT:

Discussion ensued regarding possible assistance proposals.

SELECTMEN'S ITEMS:

The Board wished everyone a safe and happy holiday Season.

Chairman Wood stated that the Town's Tiger Grant Application was not approved.

TOWN ADMINISTRATOR ITEMS:

Administrator LaBombard stated that the Town Hall will be closed on December 23 & 26, 2011 for the Christmas Holiday, and January 2, 2012 for the New Year Holiday. The Next Board Meeting will be on January 9, 2012 at 7:00pm.

PUBLIC COMMENTS:

Susan Butler was present to read a letter regarding the PRLA Zoning Enforcement issue.

OTHER BUSINESS:

Leslie Sylvan, of Berkshire Manor, has requested to replace her current Food Service & Lodging House license with an Inn Holders license. Selectmen Hannum moved to grant Leslie Sylvan an Innholders license in place of her current Food Service and Lodging House licenses, seconded by Selectman Smith. The motion carried unanimously.

The following is a list of Alcoholic Beverages license renewals for 2012:

All Alcohol Restaurants:

The Bean and I, LLC – The Bridge Restaurant
The Sheffield Pub, Inc.
Architects Development Co., Inc. – Stagecoach Tavern
Architects Development Co., Inc. – Barn Space Catering

All Alcohol Package Stores:

Sheffield Wine Cellar, Inc.
Silk’s Variety

Wine and Malt Restaurant:

Architects Development Co., Inc. – Race Brook Lodge
Great Barrington Marketplace, Inc. – The Marketplace Café
SAVTOM- Village on the Green Restaurant and Pizzeria

Wine and Malt Package Store:

P.J.’s Convenience Store

Selectman Hannum moved to approve the above 2012 Alcohol Beverage Licenses, seconded by Selectman Smith. The motion carried unanimously.

Discussion ensued regarding Municipal Health Care changes and the discussion was tabled until the next meeting.

Selectman Hannum moved to enter into Executive Session for the purpose of collective bargaining and not return to Open Session, seconded by Selectman Smith. The roll call vote was as follows:
Chairman Wood – aye
Selectman Hannum – aye
Selectman Smith – aye

Chairman Wood adjourned the meeting at 7:45 pm.

Respectfully Submitted:

Jennifer Goewey
Assistant to Town Administrator