

**TOWN OF SHEFFIELD  
BOARD OF SELECTMEN  
NOVEMBER 19, 2012  
TOWN HALL  
7:00 PM**

Board Members Present: David A. Smith Jr, Chairman  
Julie M. Hannum  
Rene C. Wood

Others Present: Rhonda LaBombard, Town Administrator  
Jennifer Goewey, Assistant to Town Administrator  
Tammy Blackwell, Principal Assessor

Members of the public

Chairman Smith called the meeting to order at 7:00 pm.

**TAX CLASSIFICATION HEARING:**

Chairman Smith opened the Tax Classification Hearing at 7:00 pm. Tammy Blackwell, Principal Assessor, was present and recommended adopting a single tax rate, which would be \$13.34. The excess levy capacity is \$201,007.92. Discussion ensued regarding taxing the solar array at Berkshire School. Selectman Hannum moved to adopt a single tax rate, seconded by Selectmen Wood. The motion carried unanimously.

**HISTORICAL COMMISSION APPOINTMENTS:**

Selectman Hannum moved to appoint Dennis Sears and Catherine Miller for three year appointments to the Historical Commission with an expiration date of June 30, 2015, seconded by Chairman Smith. The motion carried 2-2, Selectman Wood Abstained.

Selectman Hannum moved to appoint Gay Tucker and Michael King for two year appointments to the Historical Commission with an expiration date of June 30, 2014, and Ted Pittman and Pat Elsbach for a one year appointment expiring June 30, 2013, seconded by Selectman Wood. The motion carried unanimously.

**HOLIDAY SCHEDULE:**

The Town Hall will be closed on the following days:  
Thursday, November 22nd and Friday, November 23<sup>rd</sup> for the Thanksgiving Holiday  
Monday, December 24th and Tuesday, December 25<sup>th</sup> for the Christmas Holiday  
Tuesday, January 1, 2013 in celebration of the New Year.

**ONLINE PERMITTING SOFTWARE EXTENSION:**

Discussion ensued regarding the online permitting software and what the Board's interest would be in expanding the software to other departments.

**2013 LICENSE SCHEDULE FEE:**

Selectmen Wood moved to approve the 2013 License Fees as presented, with the application fee set at \$15.00, and all other fees the same as the 2012 license fees, seconded by Selectman Hannum. The motion carried unanimously.

**TEMPORARY ROADSIDE EVENT PERMIT:**

The Bushnell Sage Library has submitted a Temporary Roadside Event Sign Permit for a sign to be erected at the Library entrance for their Local Authors Day event that was held on November 17, 2012. The sign would be erected on November 14, 2012 and removed on November 17, 2012. Selectmen Hannum moved to approve the Temporary Roadside Event Sign Permit to the Bushnell Sage Library for their Local Authors Day event that was held on November 17, 2012, seconded by Selectman Wood. The motion carried unanimously.

The Sheffield Patrolman's Association has submitted a Temporary Roadside Event Sign Permit for a sign to be erected in front of the Police Station for a Toys for Tot's drive to take place from November 19, 2012 to December 20, 2012. The sign would be erected on November 19, 2012 and removed on December 20, 2012. The Police Chief has approved the location for the sign. Selectmen Wood moved to approve the Temporary Roadside Event Sign Permit to the Sheffield Patrolman's Association for a Toys for Tots drive to take place from November 19, 2012 to December 20, 2012 seconded by Selectman Hannum. The motion carried unanimously.

The Undermountain Elementary Parent /Teacher Association have submitted a Temporary Roadside Event Sign Permit for a sign to be erected at the intersection of Rte. 7 and Berkshire School Road for their Annual Cookie Walk to be held on December 1, 2012. The sign would be erected on November 20, 2012 and removed on December 2, 2012. The Police Chief has approved the location for the sign. Selectmen Hannum moved to approve the Temporary Roadside Event Sign Permit to the Undermountain Elementary Parent/Teacher Association for their Annual Cookie Walk to be held on December 1, 2012, seconded by Selectman Wood. The motion carried unanimously.

The Sheffield Friendly Union Library Association has submitted a Temporary Roadside Event Sign Permit for a sign to be erected on the Village Green for a concert event to be held on December 8, 2012. The sign would be erected on December 8, 2012 and removed on December 10, 2012. Selectmen Hannum moved to approve the Temporary Roadside Event Sign Permit to the Sheffield Friendly Union Library Association for a concert to be held on December 8, 2012, pending approval of the Police Chief, seconded by Selectman Wood. The motion carried unanimously.

**APR-1601 BARNUM STREET:**

Kathy Orlando, Sheffield Land Trust, was present to discuss a agricultural preservation restriction for 1601 Barnum Street, discussion ensued. Selectman Wood moved to not provide municipal financial support for agricultural preservation restriction at 1601 Barnum Street, seconded by Selectman Hannum. The motion carried unanimously.

**POLICE DEPARTMENT LONGEVITY PAY:**

Jacob Gonska, President of the Sheffield Patrolman's Association, has submitted a letter requesting longevity pay as per their contract. Selectman Hannum moved to render longevity payment on December 4, 2012, seconded by Selectmen Wood. The motion carried unanimously.

**SELECTMEN'S ITEMS:**

Selectmen Wood and Hannum announced that the Library's Authors Day was a great event and thanked all those who participated.

Selectmen Wood announced that Ashley Falls would hold the annual tree lighting ceremony on November 24th and Sheffield would hold the annual tree lighting ceremony on December 2<sup>nd</sup>.

Selectmen Wood and Hannum stated that there will be an Open House in honor of Nancy Hahn's retirement on December 14, 2012 from 5-8pm at the Bushnell Sage Library.

Selectmen Wood gave us an update on the "Rest of River" DLTA Grant.

The Board of Selectmen wished everyone a Happy Thanksgiving.

**TOWN ADMINISTRATOR ITEMS:**

Administrator LaBombard thanked Tom Ingersoll and the Sheffield Tree Project for removing the stump in front of the Police Station and replacing it with a new tree in honor of retired Police Chief James M. McGarry.

Administrator LaBombard thanked the Highway Department, Tammy Blackwell for the holiday lights on the lamp poles in the Village Green.

**OTHER BUSINESS:**

Selectman Hannum moved to appoint Margie Smith for the position as part time Building Custodian for the Town Hall and the Senior Center, seconded by Selectmen Wood. The motion carried unanimously.

Selectman Wood moved to adjourn the meeting, seconded by Selectmen Hannum. The motion carried unanimously.

Chairman Smith adjourned the meeting at 7:46 pm.

Respectfully submitted:

Jennifer Goewey  
Assistant to Town Administrator