

**TOWN OF SHEFFIELD
BOARD OF SELECTMEN-WORKING MEETING
OCTOBER 19, 2012
TOWN HALL
6:00 PM**

Board Members Present: David Smith Jr., Chairman
Julie M. Hannum, Clerk
Rene C. Wood

Others Present: Rhonda LaBombard, Town Administrator
Jennifer Goewey, Assistant to Town Administrator
Thomas Carmody, Building Inspector

Chairman Smith called the meeting to order at 2:30 pm.

Discussion ensued regarding an audio system for the Town.

Discussion ensued regarding Berkshire School Solar array. Administrator LaBombard will get an update from Principal Assessor Tammy Blackwell.

Discussion ensued regarding the defibrillator training scheduled for October 23, 2012 and who would be attending from the library.

Discussion ensued regarding the possibility of a Dollar General being located in Sheffield. Building Inspector Thomas Carmody gave the Board an update and stated that he has received preliminary site development plans. The developer can provide a public information meeting if necessary.

Discussion ensued regarding the new online building permit software that the Building Inspector has obtained.

Discussion ensued regarding new options for the purchase of trash and recycling receptacles for the Village Green. Selectmen Wood moved to purchase additional garbage receptacles as presented, seconded by Selectmen Hannum. The motion carried unanimously.

Discussion ensued regarding issues at the library.

Discussion ensued regarding the Town Administrator's evaluation. The evaluation is scheduled for November 19, 2012 at 5pm.

Discussion ensued regarding the police interviews to hire a full time Patrol Officer.

Discussion ensued regarding the purchase and installation of Microsoft Office 2010. Selectman Wood moved to purchase Microsoft 2010 for every department, seconded by Selectmen Hannum. The motion carried unanimously.

Discussion ensued regarding the Community Innovation Grant to expand the online permitting software. The deadline for the grant applications is November 30, 2012.

Selectmen Wood moved to adjourn the meeting, seconded by Selectmen Hannum. The motion carried unanimously.

Chairman Smith adjourned the meeting at 4:30 pm.

Respectfully submitted:

Jennifer Goewey
Assistant to Town Administrator