

**TOWN OF SHEFFIELD
BOARD OF SELECTMEN
OCTOBER 27, 2012
POLICE STATION
EMERGENCY MEETING
4:20 PM**

Board Members Present: Julie M. Hannum, Clerk
Rene C. Wood

Others Present: Jennifer Goewey, Assistant to Town Administrator

The meeting was called to order by Selectmen Hannum at 4:20 pm in the Sheffield Police Department, where an Emergency Preparedness meeting was being conducted by Emergency Director Ed McCormick and Interim Chief of Police Eric R. Munson III. The Emergency Preparedness meeting was held in preparation of Hurricane Sandy.

Discussion ensued regarding a State of Emergency declaration to commence at 5 pm on Saturday, October 27, 2012 with the end to be determined.

Selectman Wood made a motion to issue a State of Emergency declaration commencing at 5 pm on Saturday, October 27, 2012 with an unspecified end date & time. The motion was seconded by Selectmen Hannum, and passed 2-0.

Discussion ensued regarding the closing of Town Hall on Monday, October 29, 2012. Selectmen Wood moved to close Town Hall on Monday, October 29, 2012, seconded by Selectmen Hannum, and passed 2-0.

Discussion ensued regarding signage for the Town Hall, sending an emergency email blast, changing the answering machine and calling all employees.

Selectman Wood made a motion to adjourn the emergency meeting. The motion was seconded by Selectman Hannum, and passed 2-0.

The meeting was adjourned at 5:30 pm.

Respectfully Submitted:

Jennifer Goewey
Assistant to Town Administrator