

**TOWN OF SHEFFIELD
BOARD OF SELECTMEN
FEBRUARY 25, 2013
TOWN HALL
WORKING MEETING
5:00 PM**

Board Members Present: David Smith, Jr., Chairman
Julie M. Hannum
Rene C. Wood

Others Present: Rhonda LaBombard, Town Administrator
Alicia Powers, Assistant to Town Administrator

Chairman Smith opened the meeting at 5:00 p.m.

The Board evaluated Interim Police Chief Eric R. Munson III. Discussion ensued.

Discussion ensued regarding ICLEI program for climate adaptation project. It was the consensus of the Board to contact Frank Barros to discuss the project in further detail.

Discussion ensued regarding some new items for the Senior Center. The Board discussed having the Senior Center submit a proposal for these new items.

Discussion ensued regarding increasing the fee for vital records from \$5 to \$10. It was the consensus of the Board to not raise the fee for vital records.

Discussion ensued regarding updating adopted state statutes.

Discussion ensued regarding press inquires to the Town Hall. It was the consensus of the Board that all press inquires be handled by Administrator LaBombard.

Discussion ensued regarding a citizen's e-mail to an applicant for a permit, acknowledging retired Police Sergeant Ullrich and the retirement and recognition of the Animal Inspector Richard Boardman.

Discussion ensued regarding the Community Preservation Act, formation of a committee to review the Town's charter, library safety issues and Massachusetts Department of Fire Services Inspections.

Selectman Wood moved to adjourn the meeting, seconded by Selectman Hannum. The motion carried unanimously.

Chairman Smith adjourned the meeting at 6:55 pm.

Respectfully submitted:

Alicia Powers
Assistant to Town Administrator