

**TOWN OF SHEFFIELD
BOARD OF SELECTMEN
APRIL 10, 2013
119 SALISBURY ROAD AND TOWN HALL
WORKING MEETING
4:30 PM**

Board Members Present: David Smith, Jr., Chairman
Julie M. Hannum

Others Present: Rhonda LaBombard, Town Administrator
Alicia Powers, Assistant to Town Administrator
Thomas Carmody, Building Inspector
Dennis Duff, Sheffield Plastics
Ronald Tanner, Sheffield Plastics
Timothy Ryan, Sheffield Plastics

Chairman Smith opened the meeting at 4:30 p.m.

The meeting began at Sheffield Plastics located at 119 Salisbury Road. Dennis Duff, Ronald Tanner and Timothy Ryan from Sheffield Plastics presented plans to expand their building located on Salisbury Road by 50 feet. They stated that the reason for the meeting and presentation was to find out from the Town if this project could potentially be possible. Mr. Carmody stated that the project could be allowed with a variance issued from the Zoning Board of Appeals.

A tour was given of the Salisbury Road and Silver Street locations of Sheffield Plastics. The Board left Sheffield Plastics at 6:05 PM. and the meeting continued at the Town Hall. Administrator LaBombard stated that Bulky Waste dates are scheduled for May 17th, 18th, and 19th during normal Transfer Station hours. Selectman Hannum moved to approve the scheduled dates for Bulky Waste as presented, seconded by Chairman Smith. The motion carried unanimously.

Discussion ensued regarding the analysis of the Treasurer/Collector office. Administrator LaBombard stated that someone from the Collins Center would be available to do the analysis of the Treasurer/Collector office on April 29th and 30th.

Discussion ensued regarding an Annual Town Meeting article utilizing the enterprise fund for paving and repairs at the Transfer Station.

Discussion ensued regarding a possible tax incentive for Berkshire Mountain Distillers, Board of Health salaries on the Annual Town Meeting Warrant, solid waste and recycling contracts, and issues with the Transfer Station.

Administrator LaBombard stated that the Berkshire Children's Chorus has applied for a one day alcohol license and would like to request that the license fee and the requirement for alcohol

liability insurance be waived. It was the consensus of the Board to not waive the license fee or the requirement of alcohol insurance liability.

Administrator Labombard stated that a meeting will be held with the MassDOT on April 19, 2013 at 10:00 AM to discuss the Route 7 project including repaving, crosswalks, curb cuts and handicapped accessibility. It was the consensus of the Board to invite the Commission on Disabilities Chairman to attend the meeting.

Administrator LaBombard stated that the updated personnel policies and procedures would be distributed to all Town employees next week. She stated that she would set up a meeting to answer any questions or concerns that any Town employees might have regarding this. It was the consensus of the Board to be ready to adopt the policy at their next meeting on April 22, 2013.

Discussion ensued regarding the Planning Board, training for boards and commissions and the Library Director interviews.

Selectman Hannum moved to adjourn the meeting, seconded by Chairman Smith. The motion carried unanimously.

Chairman Smith adjourned the meeting at 7:15 p.m.

Respectfully submitted:

Alicia Powers
Assistant to Town Administrator